

## Morton County Commission Meeting Agenda

**January 23, 2024**

**Commission Room, Morton County Courthouse**

**210 2<sup>nd</sup> Ave NW, Mandan ND**

**5:30 PM**

Call to order

The Pledge of Allegiance & 4-H Pledge presented by the MC 4-H Archery Team

Roll Call

Approval of Agenda

Approval of minutes for previous meetings

Approve monthly bills and payroll – Commissioner Buckley

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1. Wendy Boehm
  - Morton County 4-H Archery requesting registration fees in the amount of \$675.00 for the Nationals held in Grand Islands, NE, June 24<sup>th</sup> - 28<sup>th</sup>, 2024.
2. Donald LaFleur/MC Tax Director
  - Abatements for board consideration
3. Wendy Bent/MC Human Resources
  - MC Department Head Meetings
  - MC Department Head Quarterly Report
4. Dawn Rhone/MC Auditor
5. Other

\*ISSUES MAY BE ADDED OR DELETED BY MEETING DAY.

MORTON COUNTY COMMISSION REGULAR MEETING  
January 11, 2024

The Morton County Commission Regular Meeting was called to order on January 11, 2024 at 5:30 PM by Chair Boehm at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Zachmeier, Leingang, Buckley, and Morrell and Auditor Rhone. Also present was States Attorney Kopyy and Sheriff Kirchmeier.

Morrell moved and Leingang seconded to approve the agenda. All voting aye, motion carried.

Buckley moved and Morrell seconded to approve the minutes of the December 26, 2023 regular meeting. All voting aye, motion carried.

Buckley moved and Morrell seconded to approve bills and payroll. All voting aye, motion carried.

Chair Boehm released the chair for reorganization of the Board of Commission to Auditor Rhone.

Rhone called for nominations for Chair.

Leingang nominated Boehm for Chair.

Zachmeier moved and Morrell seconded to cease nominations and cast a unanimous ballot for Boehm. All voting aye, motion carried.

Rhone called for nominations for Vice-Chair.

Leingang nominated Zachmeier for Vice-Chair.

Morrell nominated Buckley for Vice-Chair.

Ballots were cast and Buckley was elected as Vice-Chair.

Rhone released the chair to Chairman Boehm.

Buckley moved and Morrell seconded to approve abatements # 6298-6305 & 6313-6317. All voting aye, motion carried.

Morrell moved and Leingang seconded to approve abatement #6312. All voting aye, motion carried.

Morrell moved and Buckley seconded to approve abatement #6306. All voting aye, motion carried.

Morrell moved and Leingang seconded to approve abatement #6307. All voting aye, motion carried.

Leingang moved and Morrell seconded to approve abatement #6308. All voting aye, motion carried.

Buckley moved and Morrell seconded to approve abatement #6309. All voting aye, motion carried.

Morrell moved and Leingang seconded to approve abatement #6310. All voting aye, motion carried.

Leingang moved and Morrell seconded to approve abatement #6311. All voting aye, motion carried.

Morrell moved and Buckley seconded to approve abatements #6318-6319. All voting aye, motion carried.

Leingang moved and Buckley seconded to approve the recommendation of the selection committee, of Sauber Engineering for Construction Engineering for Project BRC-3020(080) PCN 23734, Br No.30-143-19.0, 9 miles South and 3 miles East of Judson ND over the Heart River, known as the Starck Bridge. All voting aye, motion carried.

Zachmeier moved and Buckley seconded to approve the final plat of a short-form subdivision known as Dallas Second Subdivision and a zoning map amendment from Agricultural to Residential as the subdivision conforms to the regulations established in Article 7 of the Morton County Land Use Code and conforms to the land use priorities established in the 2045 Comprehensive Plan. All voting aye, motion carried

Buckley moved and Zachmeier seconded to approve the final plat of a short-form subdivision known as Quam Subdivision and a zoning map amendment from Agricultural to Residential, as the subdivision conforms to the regulations established in Article 7 of the Morton County Land Use Code and conforms to the land use priorities established in the 2045 Comprehensive Plan. All voting aye, motion carried.

Zachmeier moved and Buckley seconded to approve the petition to vacate the section line between Section 13 and Section 24, Township 139N, Range 84W as presented, as the section line is not currently used due to terrain constraints. All voting aye,

Buckley moved and Zachmeier seconded to approve the final plat of a short-form subdivision known as Sturn 3<sup>rd</sup> Subdivision and a zoning map amendment from Agricultural to Residential, as the subdivision conforms to the regulations established in Article 7 of the Morton County Land Use Code and conforms to the land use priorities established in the 2045 Comprehensive Plan. All voting aye, motion carried.

Morrell moved and Zachmeier seconded to deny the variance for a shop addition on Lot 2, Block 2 Schlosser's 4<sup>th</sup> Subdivision. All voting aye, motion carried.

Buckley moved and Morrell seconded to approve the 2024 liquor licenses for the Wet Spot & Venue 25. All voting aye, motion carried.

The total of all county funds expended from December 26, 2023 through January 12, 2024 equals \$13,084,871.73.

A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Morrell moved and Leingang seconded to adjourn at 7:21PM. All voting aye, motion carried.

Nathan Boehm, Chairman, Morton County Commission \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_



Morton County 4-H Archery has a team of 3 young archers, Ellie Bargmann, James McGrath and Kendra Boehm, that qualified for 4- H archery nationals.

These 3 young adults from our county, plus 1 young lady from Tioga will be representing the State of North Dakota.

Nationals will be held in Grand Islands, NE; June 24 – 28, 2024.

The kids are asking the commissioners for a total of \$675.00

That covers the 3 Morton County kids registration fees of \$225 each.

Thanks

Wendy Boehm

Morton County Archery Coach





Morton County Commission  
 Morton County Courthouse  
 210 2<sup>nd</sup> Ave NW  
 Mandan, ND 58554  
 (701) 667.3414

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**MEETING DATE:** 1/23/2024  
**PREPARATION DATE:** 1/18/2024  
**SUBMITTING DEPARTMENT:** TAX EQUALIZATION  
**DEPARTMENT DIRECTOR:** DONALD LAFLEUR  
**PRESENTER:** DONALD LAFLEUR  
**SUBJECT:** HOMESTEAD 6320-6328

STATEMENT/PURPOSE: HOMESTEAD CREDITS

ATTACHMENTS:

#	YR	REASON	PARCEL	OWNER	ADDRESS	ORIG	ABATED	NEW	MILL
6320	2023	HOMESTEAD	63-0175000	MARTWICK/DOUG & LAURI	309 OAK AVE W GLEN ULLIN	3,168	1,584	1,584	245.77
6321	2023	HOMESTEAD	65-6137640	KALVODA/LOIS J	2502 7TH AVE NW MANDAN	12,591	4,500	8,091	278.06
6322	2023	HOMESTEAD	65-6127785	MILLER/RICHARD A & MELINDA	2206 34TH AVE SE MANDAN	15,435	4,500	10,935	281.02
6323	2023	HOMESTEAD	65-3804000	VASTAG/DUANE M & MARLENE J	1209 8TH AVE SE MANDAN	4,725	2,363	2,362	281.02
6324	2023	HOMESTEAD	65-0882000	KAISER/RONALD L & JAUNITA A	1718 4TH ST NE MANDAN	10,463	4,500	5,963	281.02
6325	2023	HOMESTEAD	65-1780000	UNTERSEHER/CARY	1713 3RD ST NE MANDAN	10,242	9,000	1,242	281.02
6326	2023	HOMESTEAD	65-0920000	ODERMANN/DONAVON	405 SHADY LN MANDAN	14,311	4,500	9,811	281.02
6327	2023	HOMESTEAD	65-3962000	LEINGANG/RAYMOND A	210 8TH ST NE MANDAN	10,494	4,500	5,994	281.02
6328	2023	HOMESTEAD	51-0142250	BOSCH/ALLEN J & DEBRA M	8700 WILLOW RD N MANDAN	20,467	4,500	15,967	199.87

RECOMMENDATION: RECOMMEND APPROVAL OF HOMESTEAD ABATEMENTS 6320-6328

SUGGESTED MOTION: MOTION TO APPROVE AS PRESENTED



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**PREPARATION DATE:** 1/18/2024  
**SUBMITTING DEPARTMENT:** TAX EQUALIZATION  
**DEPARTMENT DIRECTOR:** DONALD LAFLEUR  
**PRESENTER:** DONALD LAFLEUR  
**SUBJECT:** VETERANS CREDIT 6329

STATEMENT/PURPOSE: VETERANS CREDITS

ATTACHMENTS:

#	YR	REASON	PARCEL	OWNER	ADDRESS	ORIG	ABATED	NEW	MILL
6329	2023	VETERANS	65-1975000	HORNER/ALBERT L & LISA A	2045 UNION LOOP	16,578	5,670	10,908	281.02

RECOMMENDATION: RECOMMEND APPROVAL OF VETERANS ABATEMENT 6329

SUGGESTED MOTION: MOTION TO APPROVE AS PRESENTED





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**SUBMITTING DEPARTMENT:** TAX EQUALIZATION  
**DEPARTMENT DIRECTOR:** DONALD LAFLEUR  
**PRESENTER:** DONALD LAFLEUR  
**SUBJECT:** ABATEMENT 6330

STATEMENT/PURPOSE: REMOVED MOBILE HOME SOLD IN AUGUST 2022 AND INSPECTED AND ADJUSTED HOME.

BACKGROUND/ALTERNATIVES: N/A

ATTACHMENTS:

#	YR	REASON	PARCEL	OWNER	ADDRESS	ORIG	ABATED	NEW	MILL
6330	2023	REASSESS	44-0067000	WETZEL/JEFFREY & JANINE	3825 37TH AVE NEW SALEM	22,680	5,927	16,753	162.56

FISCAL IMPACT: MINIMAL

STAFF IMPACT: N/A

LEGAL REVIEW: N/A

RECOMMENDATION: RECOMMEND APPROVAL OF ABATEMENT 6330

SUGGESTED MOTION: MOTION TO APPROVE AS PRESENTED



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**SUBMITTING DEPARTMENT:** TAX EQUALIZATION  
**DEPARTMENT DIRECTOR:** DONALD LAFLEUR  
**PRESENTER:** DONALD LAFLEUR  
**SUBJECT:** ABATEMENTS 6331-6332

STATEMENT/PURPOSE: REMOVE BASMENT FINISH ASSESSED IN ERROR.

BACKGROUND/ALTERNATIVES: N/A

ATTACHMENTS:

#	YR	REASON	PARCEL	OWNER	ADDRESS	ORIG	ABATED	NEW	MILL
6331	2022	REASSESS	65-6110285	EVERSON/JENNIFER M	3713 MCKENZIE DR SE MANDAN	11,898	1,197	10,701	287.38
6332	2023	REASSESS	65-6110285	EVERSON/JENNIFER M	3713 MCKENZIE DR SE MANDAN	14,054	1,305	12,749	281.02

- CITY OF MANDAN AGENDA DOCUMENTATION

FISCAL IMPACT: MINIMAL

STAFF IMPACT: N/A

LEGAL REVIEW: N/A

RECOMMENDATION: RECOMMEND APPROVAL OF ABATEMENTS 6331-6332

SUGGESTED MOTION: MOTION TO APPROVE AS PRESENTED



Consent No 1ii

# Board of City Commissioners

## Agenda Documentation

**MEETING DATE:** January 16, 2024  
**PREPARATION DATE:** December 12, 2023  
**SUBMITTING DEPARTMENT:** Assessing  
**DEPARTMENT DIRECTOR:** Kimberly Markley  
**PRESENTER:** Kimberly Markley, City Assessor  
**SUBJECT:** Abatements for Jennifer Everson 3713 McKenzie Dr SE

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**STATEMENT/PURPOSE:** To consider corrections to the 2022 & 2023 full & true values for property located at 3713 McKenzie Dr SE.

**BACKGROUND/ALTERNATIVES:** This parcel is also known as parcel #65-6110285 with a legal description of Lot 4 Block 2 Lakewood 6<sup>th</sup>.

**Reason for abatement:** To correct the 2022 & 2023 full & true values. The correction is to remove basement finish assessed in error.

**ATTACHMENTS:** 2022 & 2023 Applications for Abatement

**ESTIMATED FISCAL IMPACT:**  
2022 All taxing entities = \$343.99, City Share = \$76.43  
2023 All taxing entities = \$366.74, City Share = \$83.43

**STAFF IMPACT:** NA

**LEGAL REVIEW:** Submitted to City Attorney Oster

**RECOMMENDATION:** I recommend a motion to recommend approval to the Morton County Commission of the 2022 & 2023 Abatement Applications for Jennifer Everson at 3713 McKenzie Dr SE as presented.

**SUGGESTED MOTION:** I move to recommend approval to the Morton County Commission of the 2022 & 2023 Abatement Applications as presented for Jennifer Everson at 3713 McKenzie Dr SE as presented.



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**PREPARATION DATE:** 1/18/2024  
**SUBMITTING DEPARTMENT:** TAX EQUALIZATION  
**DEPARTMENT DIRECTOR:** DONALD LAFLEUR  
**PRESENTER:** DONALD LAFLEUR  
**SUBJECT:** ABATEMENTS 6333-6334

STATEMENT/PURPOSE: REMOVE BASMENT FINISH ASSESSED IN ERROR.

BACKGROUND/ALTERNATIVES: N/A

ATTACHMENTS:

#	YR	REASON	PARCEL	OWNER	ADDRESS	ORIG	ABATED	NEW	MILL
6333	2022	REASSESS	65-6111905	RIPPLINGER/JASON A & ASHLEE E ADAMCZYK	1700 SPRING CT SW MANDAN	12,758	1,679	11,079	287.38
6334	2023	REASSESS	65-6111905	RIPPLINGER/JASON A & ASHLEE E ADAMCZYK	1700 SPRING CT SW MANDAN	13,568	1,679	11,889	281.02

- CITY OF MANDAN AGENDA DOCUMENTATION

FISCAL IMPACT: MINIMAL

STAFF IMPACT: N/A

LEGAL REVIEW: N/A

RECOMMENDATION: RECOMMEND APPROVAL OF ABATEMENTS 6333-6334

SUGGESTED MOTION: MOTION TO APPROVE AS PRESENTED



# Board of City Commissioners

## Agenda Documentation

**MEETING DATE:** January 16, 2024  
**PREPARATION DATE:** December 13, 2023  
**SUBMITTING DEPARTMENT:** Assessing  
**DEPARTMENT DIRECTOR:** Kimberly Markley  
**PRESENTER:** Kimberly Markley, City Assessor  
**SUBJECT:** Abatements for Jason Ripplinger/Ashlee Adamczyk at 1700 Spring Ct SW

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**STATEMENT/PURPOSE:** To consider corrections to the 2022 & 2023 full & true values for property located at 1700 Spring Ct SW.

**BACKGROUND/ALTERNATIVES:** This parcel is also known as parcel #65-6111905 with a legal description of Lot 25 Block 4 Keidel's South Heart Terrace 2nd.

**Reason for abatement:** To correct the 2022 & 2023 full & true values. The correction is to remove basement finish assessed in error.

**ATTACHMENTS:** 2022 & 2023 Applications for Abatement

**ESTIMATED FISCAL IMPACT:**  
2022 All taxing entities = \$482.37 City Share = \$107.17  
2023 All taxing entities = \$471.71, City Share = \$107.31

**STAFF IMPACT:** NA

**LEGAL REVIEW:** Submitted to City Attorney Oster

**RECOMMENDATION:** I recommend a motion to recommend approval to the Morton County Commission of the 2022 & 2023 Abatement Applications for Jason Ripplinger/Ashlee Adamczyk at 1700 Spring Ct SW as presented.

**SUGGESTED MOTION:** I move to recommend approval to the Morton County Commission of the 2022 & 2023 Abatement Applications as presented for Jason Ripplinger/Ashlee Adamczyk at 1700 Spring Ct SW as presented.



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## **Quarterly Department Report**

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What have you and your team accomplished in the last quarter?

a.

b.

What are you and your team's priorities for this quarter?

a.

b.

How can Morton County Commission help you reach your upcoming priorities?

a.

b.

## **Quarterly Considerations**

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How have your actions and behaviors supported our Mission, Core Values, and our Motto?

How have you strengthened your team, department and community this quarter?

What are your professional development plans for this quarter?