

MORTON COUNTY COMMISSION SPECIAL MEETING  
December 29, 2011

The Morton County Commission Regular Meeting was called to order on December 29, 2011, at 2:00 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Zachmeier, Boehm, Bitz, Tokach and Auditor Rhone.

Bitz moved and Boehm seconded to approve the agenda. All voting aye, motion carried.

Tokach moved and Boehm seconded to approve the December 13, 2011 minutes. All voting aye, motion carried.

Tokach moved and Boehm seconded to approve the monthly bills. All voting aye, motion carried.

Zachmeier moved and Bitz seconded to approve the liquor and beer licenses for 2012 for the following businesses: Hoffman's Bar, Wet Spot Liquor, Huff Hills Ski Area and Roby's Supper Club. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve Items 2, 3 & 4 on the Road consent agenda. All voting aye, motion carried.

Boehm moved and Tokach seconded to award the sandbag removal project to Weisz & Sons, Inc in the amount of \$104,495.20. All voting aye, motion carried.

Boehm moved and Tokach seconded to pay exempt employees up to 200 hours for overtime during the flood. Voting aye: Boehm, Tokach, Strinden; voting nay: Zachmeier, Bitz. Motion Carried

Zachmeier moved and Bitz seconded to direct the Personnel Committee to study and make a recommendation on the possibility of changing all salaried employees to hourly with the exception of elected officials. Voting aye: Zachmeier, Bitz, Strinden; voting nay: Tokach, Boehm. Motion carried.

Zachmeier moved and Boehm seconded to request the Planning & Zoning Commission to develop a job description for the Planning & Zoning Director position and a recommendation on how to fill the position. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to instruct the Planning & Zoning Commission to have a public hearing on amending Article 6 regarding Residential animal units being applied to Recreational zoning. All voting aye, motion carried.

Boehm moved and Bitz seconded to approve the designated depositories for county funds for 2012. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to approve out of state travel for Ron Otto to attend the National Association of County Veterans Service Officers training in Atlantic City, NJ, January 14-18, 2012, at no expense to the County. All voting aye, motion carried.

Bitz moved and Boehm seconded to pay the Amvets membership for the Veterans Service Office Secretary. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to secure the extension office with windows at the counter area and doors on each side for a cost not to exceed \$10,000. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to purchase a 4-wheeler for the Sheriff's Department from the 2012 budget in the amount of \$5,100. Voting aye: Boehm, Zachmeier, Tokach, Strinden; voting nay: Bitz. Motion carried.

Bitz moved and Tokach seconded to approve Homestead Credit Abatements #4062 – 4067. All voting aye, motion carried.

Bitz moved and Tokach seconded to approve a Court Facilities Grant request for the Courthouse Security Camera project. All voting aye, motion carried.

The total of all county funds expended from December 14, 2011 to December 29, 2011, equals \$241,183.77. A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Bitz moved and Tokach seconded to adjourn at 4:50 PM. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_

## MORTON COUNTY COMMISSION REGULAR MEETING

December 13, 2011

The Morton County Commission Regular Meeting was called to order on December 13, 2011, at 2:00 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Zachmeier, Boehm, Bitz, Tokach and Auditor Rhone.

Bitz moved and Boehm seconded to approve the agenda. All voting aye, motion carried.

Tokach moved and Bitz seconded to approve the November 8th minutes. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to approve the monthly bills with the exception of the vouchers for memberships for the extension office and the Veterans' Service Office. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to approve the pay freezes for certain entry level positions as presented. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the Salary Schedule as presented to be effective January 1, 2012. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the Personnel Policy 11.2 – Legislative Lobbying Policy. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to approve the following proclamation:

“The Morton County Commission wishes to recognize the service and extraordinary medical circumstances of Morton County Deputy Kris Stolz who was struck down by a blood clot and stroke while on duty for the County. As he will face a lengthy period of rehabilitation without the support of Workforce Safety and Insurance coverage, the Commission wishes to award severance pay to Deputy Stolz.”

All voting aye, motion carried.

Zachmeier moved and Bitz seconded to award severance pay in the amount of \$10,000 to Deputy Kris Stolz. All voting aye, motion carried.

Bitz moved and Tokach seconded to approve the 2012 Nursing Contract with Deb Addy in the amount of \$3,500 per month. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to approve the jail vending contract with TurnKey Corrections. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to authorize the Sheriff to spend more than the state bid to purchase patrol vehicles locally. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve a Court Facilities Grant request for an Evidence Presentation System and a lectern in the amount of \$11,067. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve Veteran's Exemption and Homestead Credit abatements 4057-4060. All voting aye, motion carried.

Tokach moved and Bitz seconded to approve the contract with Vanguard for CAMA software. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to hold the 2012 regular meetings on the following dates at 4:00 PM.

Tuesday, January 17<sup>th</sup>  
Tuesday, February 14<sup>th</sup>  
Tuesday, March 13<sup>th</sup>  
Tuesday, April 10<sup>th</sup>  
Tuesday, May 8<sup>th</sup>  
Tuesday, June 5<sup>th</sup>  
Tuesday, July 10<sup>th</sup>  
Tuesday, August 14<sup>th</sup>  
Tuesday, September 18<sup>th</sup>  
Tuesday, October 16<sup>th</sup>  
Tuesday, November 13<sup>th</sup>  
Tuesday, December 11<sup>th</sup>

Boehm moved and Bitz seconded to make the following appointments of Department Heads, Board Members and Committee Members:

Jackie A Buckley	Extension Agent
Vanessa G Hoines	Extension Home Economist
Karla Meikle	4-H Youth Extension Agent
Linda Morris	Tax Equalization Director
Kenneth Gerhardt	Social Service Director
Tammy Lapp Harris	Emergency Manager & Communication Director
Ronald Otto	Veteran Service Officer
Mike Aubol	County Engineer
Nick Kraft	Superintendent of Roads
Karen Kautzmann	Superintendent of Schools
Tom Liebel	Building Inspector
Dawn R Rhone	Director of Buildings & Fixed Assets
Vern W Davis	Superintendent of Parks

Jerry Jeske	Morton County Park Board
Esther M Vogel	Morton County Soils Committee
James Schmidt	Morton County Soils Committee
Gary Kreidt	Morton County Soils Committee
Jackie A Buckley	Morton County Soils Committee
Wade Bachmeier	Morton County Water Resource District
James Schmidt	Morton County Water Resource District
Keith Keidel	Lower Heart Water Resource District

All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the Capital Asset Policy as presented. All voting aye, motion carried.

Zachmeier moved and Bitz seconded to approve the polling sites as presented. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to purchase letters for the Commission Room from Metal Arts not to exceed \$800. Voting aye: Zachmeier, Boehm, Strinden, Tokach; Voting nay: Bitz. Motion carried.

Bitz moved and Zachmeier seconded to accept the bid from Toshiba in the amount of \$9,490 for the installation of security cameras in the courthouse. All voting aye, motion carried.

Tokach moved and Boehm seconded to approve out of state travel for two dispatchers to attend training in Deadwood, South Dakota, on January 23-24, 2012. All voting aye, motion carried.

Boehm moved and Tokach seconded to authorize the County Engineer to sign a scoria pit lease with Randal Kopp. All voting aye, motion carried.

Zachmeier moved and Bitz seconded to authorize the Road Department portfolio holders and the County Engineer to award the bid for the snowblower. All voting aye, motion carried.

Bitz moved and Boehm seconded to authorize the Road Department portfolio holders and the County Engineer to award the bid for sandbag removal and disposal. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to a long form subdivision called Howe In Wolff, requested by Clyde Howe, a three lot subdivision consisting of 17.7 acres, formerly Auditor's Lot B within the SE ¼ of Section 19 Township 140 Range 81 with the zone change from Recreational "Rec" to Residential "Res". All voting aye, motion carried.

Bitz moved and Tokach seconded to approve a short form subdivision called Harmon Village 15<sup>th</sup> Subdivision requested by Harmony Properties LLC a seven lot subdivision consisting of 16.15 acres located part of Government Lot 2 and the E ½ of the NW ¼ of Section 18 Township 140 Range 81 with a zone change from "Rec" Recreational to "R" Residential, and to have the 25' utility easement changed to a 40' utility easement as is shown on the plat. All voting aye, motion carried.

The total of all county funds expended from November 8, 2011 to December 13, 2011, equals \$1,781,009.38. A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Boehm moved and Bitz seconded to recess at 6:25 PM until 2:00 PM on December 29, 2011. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_



## MORTON COUNTY COMMISSION REGULAR MEETING

November 8, 2011

The Morton County Commission Regular Meeting was called to order on November 8, 2011, at 2:00 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Zachmeier, Boehm, Bitz, Tokach and Auditor Rhone.

Tokach moved and Boehm seconded to approve the agenda. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve the minutes for the September 13, September 26 and October 11 meetings. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the monthly bills. All voting aye, motion carried.

Boehm moved and Bitz seconded to approve Personnel Policy 8.1 – Grievance Procedure. All voting aye, motion carried.

Boehm moved and Bitz seconded to approve the Personnel Policy 11.3 – Service Animal Policy. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to approve the Personnel Policy 11.8 – County Owned Vehicle Use Policy. All voting aye, motion carried.

Boehm moved and Bitz seconded to approve the Personnel Policy 11.9 – Employee Use of Personal Autos while on County Business. All voting aye, motion carried.

Tokach moved and Bitz seconded to approve the Personnel Policy 11.21 – Break Time for Nursing Mothers. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve Personnel Policy 11.22 – Fraud. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve Veteran's Exemption Abatements #4055-4056. All voting aye, motion carried.

Tokach moved and Boehm seconded to approve the 2010 Audit Report. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to approve the purchase of a camera and VS4000 polycom control box for \$200 from the North Dakota Association of Counties. All voting aye, motion carried.

Chairman Strinden recessed the meeting at 3:15 PM.

The meeting was reconvened at 3:50 PM.

Bitz moved and Boehm seconded to approve the Resolution of Commitment for the request from HIT, Inc. to issue up to \$7.5 million in MIDA bonds. All voting aye, motion carried.

The total of all county funds expended from October 12, 2011 to November 8, 2011, equals \$1,843,624.08. A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Boehm moved and Bitz seconded to recess at 5:45 PM until 2:00 PM on December 13, 2011. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_



MORTON COUNTY COMMISSION REGULAR MEETING

October 11, 2011

The Morton County Commission Regular Meeting was called to order on October 11, 2011, at 3:10 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Zachmeier, Boehm, Bitz, Tokach and Auditor Rhone.

Bitz moved and Boehm seconded to approve the agenda with the discussed changes. All voting aye, motion carried.

Bitz moved and Tokach seconded to delay the approval of the minutes to allow time for review. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to approve the monthly bills. All voting aye, motion carried.

Bitz moved and Tokach seconded to approve Homestead Credit and Veteran's Exemption abatements #4051-4054. All voting aye, motion carried.

Zachmeier moved and Bitz seconded to approve the County Treasurer, Vicki A. Lippert, to cancel the following checks and send the funds to the State Unclaimed Property Division:

Check#	Vendor	Amount
Auditor Warrants:		
21402	Orval Paul & Cassie Schlenvogt	\$91.00
21566	Margaret Stumpf	\$129.00
21725	Roberta J. Heinert	\$31.30
23580	Kari Pennington	\$25.90
25535	Irwin & Marci Silrum	\$206.59
26142	Fawn Antelope	\$2.00
26177	Glen Fox	\$3.00
Treasurer Checks:		
11730	Dickinson Title	\$9.00
12032	Dakota Community Bank	\$10.00
11805	John Austin	\$7.67

All voting aye, motion carried.

Boehm moved and Zachmeier seconded to allow the Sheriffs Department to carryover vacation until 3/31/11. All voting aye, motion carried.

Boehm moved and Tokach seconded to authorize the Dive & Rescue Team to accept a grant from the North Dakota Department of Emergency Services in the amount of \$171,695. All voting aye, motion carried.

Bitz moved and Boehm seconded to close county offices on the day after Thanksgiving (November 25<sup>th</sup>), with employees taking vacation or comp time for that day. Voting aye: Boehm, Strinden, Bitz, Tokach; Voting nay: Zachmeier. Motion carried.

Boehm moved and Zachmeier seconded to deny Personnel Policy 3.6 – Overtime Compensation in Emergency Situations. All voting aye, motion carried.

Zachmeier moved and Bitz seconded to approve Personnel Policy 4.6 – Family Sick Leave. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the Personnel Policy 2.15- New Hire Vacation Accrual. Voting aye: Boehm, Strinden, Bitz, Tokach; Voting nay: Zachmeier. Motion carried.

Zachmeier moved and Tokach seconded to reappoint Susan Beehler to the West Central Human Service Center Regional Advisory Council. All voting aye, motion carried.

Boehm moved and Tokach seconded to appoint Chairman Strinden as the ND State Fair delegate. All voting aye, motion carried.


Bitz moved and Boehm seconded to remove parcel 65-6100200 from the tax rolls as the parcel does not exist. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve the starting bids of the tax sale property as presented. All voting aye, motion carried.

Boehm moved and Tokach seconded approval for out of state travel to Indianapolis for Jackie Buckley to attend the National FFA Convention. All voting aye, motion carried.

Bitz moved and Boehm seconded to pay the hotel expense not to exceed \$1,100 for the State Consumer Choice Team on their trip to Denver for the Western National Roundup in January 2012. All voting aye, motion carried.

Boehm moved and Tokach seconded to defer the final decision on acceptance of bids for the Loader to the Road Commissioners and the County Engineer. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the agreement that the County Engineer has worked out with  in regards to the fence and the cattle guard. All voting aye, motion carried.

Boehm moved and Tokach seconded to authorize the Chairman to sign the project list for Federal Aid Program. All voting aye, motion carried.

Bitz moved and Tokach seconded to approve out of state travel for the County Engineer, County Road Superintendent and Commissioner Boehm to attend the Regional Local Road Conference in Rapid City October 26-27. All voting aye, motion carried.

Bitz moved and Boehm seconded to authorize the County Engineer to advertise for bids for motor graders if the "Power by the Hour" program does not work out. All voting aye, motion carried.

Chairman Strinden recessed the meeting at 5:03 PM.

The meeting reconvened at 5:08 PM.

MDU presented information on the proposed natural gas-fired power plant north of Mandan.

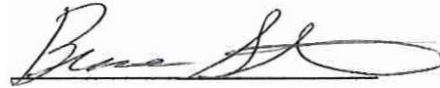
Bitz moved and Boehm seconded to uphold the recommendation of the Planning & Zoning Commission to deny subdividing East of Dad's Drive in Tokach Timberhaven. Voting aye: Boehm, Bitz; Voting nay: Zachmeier, Tokach, Strinden. Motion failed.

Zachmeier moved and Tokach seconded to lift the moratorium on building permits in the Tokach/Timberhaven area. All voting aye, motion carried.

The total of all county funds expended from September 14, 2011 to October 11, 2011, equals \$998,786.66. A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Boehm moved and Zachmeier seconded to recess at 6:51 PM until 2:00 PM on November 8, 2011. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission



Dawn R Rhone, County Auditor



**MORTON COUNTY COMMISSION SPECIAL BUDGET MEETING**

**October 5, 2011**

The Morton County Commission Special Budget Meeting was called to order on October 5, 2011, at 5:00 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Boehm, Bitz, Tokach and Zachmeier and Auditor Rhone.

Bitz moved and Boehm seconded to authorize the County Engineer to purchase 2 semi-trucks and a Ford Expedition not to exceed \$380,000 in total. All voting aye, motion carried.

Zachmeier moved and Tokach seconded to purchase new stoves for the courthouse employee lounge and for the kitchen classroom for a total not to exceed \$1,200. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to adjourn at 9:16 PM. All voting aye, motion carried.

**MORTON COUNTY COMMISSION SPECIAL BUDGET MEETING**

**October 6, 2011**

The Morton County Commission Special Budget Meeting was called to order on October 6, 2011, at 2:00 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Boehm, Bitz, Tokach and Zachmeier and Auditor Rhone.

Boehm moved and Bitz seconded to contribute an additional 1/2% to the PERS Law Enforcement Retirement Plan with the employees paying the other 1/2% of the increase. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve the contract between Morton County and Tom Leibel for Building Inspections as presented. All voting aye, motion carried.

Commissioner Boehm moved and Commissioner Strinden seconded to approve the 2012 Morton County Budget with expenditures totaling \$18,270,836 and inter-fund transfers totaling \$7,991,520. Voting aye: Zachmeier, Bitz, Tokach, Strinden; voting nay: Boehm, motion carried.

**PROTECTION OF TAXPAYERS**

WHEREAS, the governing body of Morton County has approved a budget for the operation of the functions of government for the year ending December 31, 2012; and

WHEREAS, The North Dakota Century Code 57-15-01.1 allows a zero percent (0%) increase over the previous year's collections; and

WHEREAS, the budget results in an increase in the dollar amount to be levied as an ad valorem tax over the previous year;

THEREFORE, BE IT RESOLVED, that Commissioner Zachmeier moved and Commissioner Bitz seconded to authorize the County to increase Taxes by the dollar amount levied the prior year plus any increases for new properties added less any decreases for properties deleted for the 2011 Tax Year, for the following Funds: General Fund, County Road and Bridge Fund, County Unorganized Road Fund, County Farm to Market Fund, County Weed Fund, Social Service Fund, Emergency Social Service Fund, County Extension Fund, Advertising Fund, Social Security Matching Fund, Veterans Service Fund, Emergency Fund, Abandoned Cemeteries Fund, County Park Fund, County Park Improvement Fund, Correctional Center Fund, County Share of Specials Fund, Custer Health Fund, Senior Citizens Activities Fund, County Historical Society Fund, County Fair Fund, Southwest Water Authority Fund, County Soil District Fund, County Library Fund, County Job Authority Fund, Lower Heart Water District Fund, and Morton County Water District Fund.

Zachmeier moved and Bitz seconded to adjourn at 2:58 PM. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_

MORTON COUNTY COMMISSION SPECIAL BUDGET MEETING  
September 26, 2011

The Morton County Commission Special Budget Meeting was called to order on September 26, 2011, at 5:03 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Boehm, Bitz, and Zachmeier and Auditor Rhone. Absent was Commissioner Tokach.

Boehm moved and Bitz seconded to move forward with working out a contract for building inspection. All voting aye, motion carried.

Boehm moved and Bitz seconded to contribute an additional 1% to the PERS Defined Benefit Retirement plan with the employees paying the other 1% of the increase. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to authorize the County Engineer to advertise for bids and to expend up to \$350,000 from the 2011 budget for equipment. All voting aye, motion carried.

Boehm moved and Bitz seconded to increase the County Engineer's salary to \$81,000 effective 1/1/12. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to increase the Tax Director's salary to \$60,000 effective 1/1/12. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to increase the Auditor's salary to \$66,000 effective 1/1/12. All voting aye, motion carried.

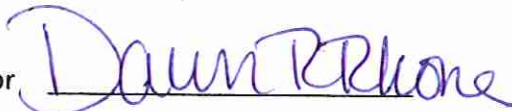
Bitz moved and Zachmeier seconded to approve a Cost of Living Allowance increase in the amount of \$100 per month for full-time employees. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to adjourn at 8:48 PM. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission



Dawn R Rhone, County Auditor



MORTON COUNTY COMMISSION REGULAR MEETING  
September 13, 2011

The Morton County Commission Regular Meeting was called to order on September 13, 2011, at 2:00 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Zachmeier, Boehm, Bitz, Tokach and Auditor Rhone.

Bitz moved and Boehm seconded to approve the agenda. All voting aye, motion carried.

Boehm moved and Bitz seconded to approve the August 9, 2011 Commission minutes with the correction discussed. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to approve the monthly bills. All voting aye, motion carried.

Bitz moved and Tokach seconded to designate the rear ally door of the courthouse as the only approved smoking area as per the request of the Personnel Committee. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to deny approval of the Personnel Policy 2.15 – New Hire Transfer of Sick and Vacation Time. Voting aye: Bitz, Boehm, Zachmeier, Strinden; voting nay: Tokach, motion carried.

Boehm moved and Bitz seconded to approve the Personnel Policy 7.7 – Driver’s License Suspension. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to approve the abatements 4029-4046 for the Jetty Beach area. All voting aye, motion carried.

Tokach moved and Boehm seconded to approve Veteran’s Exemption and Homestead Credit abatements 4047-4048. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve Exempt Property abatement 4049. All voting aye, motion carried.

Boehm moved and Bitz seconded to approve Reassessment abatement 4050. All voting aye, motion carried.

Zachmeier moved and Tokach seconded to fly the 4-H Flag during National 4-H week (October 2 -9, 2011). All voting aye, motion carried.

Chairman Strinden recessed the meeting at 3:48 PM.

The meeting reconvened at 4:01 PM.

Boehm moved and Zachmeier seconded to authorize the Sheriff to get bids for construction of a plexiglass window and access doors in the extension office. All voting aye, motion carried.

Tokach moved and Boehm seconded to authorize the County Engineer to advertise for bids for a potential purchase of a loader. All voting aye, motion carried.

Zachmeier moved and Bitz seconded to authorize the County Engineer to send a letter to the landowner requiring removal of the cattle guard and adjacent fences on 34<sup>th</sup> Ave. Also notify the landowner that future cattle guard placement requires authorization of the County Commission prior to installation. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to authorize the County Engineer to send a letter to the landowner to remove two posts within the right-of-way at the intersection of 34<sup>th</sup> Ave and 52<sup>nd</sup> Street. Also notify the landowner that any water installations within county right-of-way must be approved by the County Highway Department prior to installation. All voting aye, motion carried.

Bitz moved and Tokach seconded to require the landowner to move the double fence on the west side of the Breuer entrance back to 33' from the centerline. All voting aye, motion carried.

Bitz moved and Boehm seconded to authorize the County Engineer to negotiate a sale of the Hebron asphalt chunk stockpile. All voting aye, motion carried.

Boehm moved and Tokach seconded to authorize the application of mag chloride on 139A (East of the Hwy 25 interchange) with landowner participation. All voting aye, motion carried.

Bitz moved and Boehm seconded to authorize the County Engineer to advertise for bids for sandbag removal of the remote sandbag sites. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to approve the Special Use Permit to Minnesota Power for the Bison 3 Wind Project. All voting aye, motion carried.

Bitz moved and Boehm seconded to place a Public Hearing for the HIT, Inc MIDA bonds on the November 8<sup>th</sup> Commission Meeting. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to enter into negotiations with Tom Leibel as a contract building inspector. All voting aye, motion carried.

The total of all county funds expended from August 10, 2011 to September 13, 2011, totaled \$1,619,239.35. A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Tokach moved and Boehm seconded to recess at 6:53 PM for the Morton County Park Board Meeting and until 2:00 PM on October 11th, 2011. All voting aye, motion carried.



The Morton County Commission Special Budget Meeting was called to order on September 26, 2011, at 5:03 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Boehm, Bitz, and Zachmeier and Auditor Rhone. Absent was Commissioner Tokach.

Boehm moved and Bitz seconded to move forward with working out a contract for building inspection. All voting aye, motion carried.

Boehm moved and Bitz seconded to contribute an additional 1% to the PERS Defined Benefit Retirement plan with the employees paying the other 1% of the increase. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to authorize the County Engineer to advertise for bids and to expend up to \$350,000 from the 2011 budget for equipment. All voting aye, motion carried.

Boehm moved and Bitz seconded to increase the County Engineer's salary to \$81,000 effective 1/1/12. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to increase the Tax Director's salary to \$60,000 effective 1/1/12. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to increase the Auditor's salary to \$66,000 effective 1/1/12. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to approve a Cost of Living Allowance increase in the amount of \$100 per month for full-time employees. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to adjourn at 8:48 PM. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_

MORTON COUNTY PARK BOARD MEETING

September 13, 2011

The Morton County Park Board Meeting was called to order on September 13, 2011, at 6:58 PM by Chairman Jerry Jeske at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Boehm, Bitz, Zachmeier, Tokach, Auditor Rhone and Vern Davis, Park Superintendent. Absent was Ray Morrell and Commissioner Strinden.

Boehm moved and Zachmeier seconded to approve the agenda. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to approve the August 9, 2011, minutes as presented. All voting aye, motion carried.

Zachmeier moved and Bohem seconded to approve the monthly bills. All voting aye, motion carried.

Boehm moved and Bitz seconded to adjourn at 7:45 PM.

Jerry Jeske, Chairman, Morton County Park Board \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_

MORTON COUNTY COMMISSION SPECIAL BUDGET MEETING

August 30, 2011

The Morton County Commission Special Budget Meeting was called to order on August 30, 2011, at 4:00 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Tokach, Boehm, Bitz, Zachmeier and Auditor Rhone.

Boehm moved and Bitz seconded to approve travel for Sheriff Shipman to Aberdeen, SD on October 11-14, 2011. All voting aye, motion carried.

County Departments presented their budgets for 2011 to the commission.

Boehm moved and Zachmeier seconded to make the Building Inspector position a Contract Position. All voting aye, motion carried.

Zachmeier moved and Bitz seconded to adjourn at 8:20 PM. All voting aye, motion carried.

MORTON COUNTY COMMISSION SPECIAL BUDGET MEETING

September 7, 2011

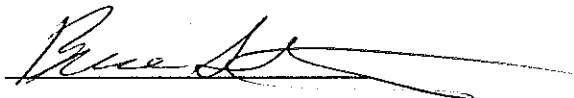
The Morton County Commission Special Budget Meeting was called to order on August 30, 2011, at 4:00 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Tokach, Boehm, Bitz, Zachmeier and Auditor Rhone.

Zachmeier moved and Boehm seconded to designate Dawn Rhone as the voting delegate for NDACo. All voting aye, motion carried.

Various County Department budgets were discussed.

Zachmeier moved and Boehm seconded to adjourn at 7:45P PM. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission



Dawn R Rhone, County Auditor



MORTON COUNTY COMMISSION REGULAR MEETING  
August 9, 2011

The Morton County Commission Regular Meeting was called to order on August 9, 2011, at 2:04 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Zachmeier, Boehm, Bitz, Tokach and Auditor Rhone.

Bitz moved and Boehm seconded to approve the agenda. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve the July 12, 2011 Commission minutes as presented. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to approve the monthly bills. All voting aye, motion carried.

Discussion took place on establishing a policy regarding Overtime for exempt employees during an emergency. FEMA may reimburse Overtime costs for these positions if such a policy is in place at the time of an emergency.

Boehm moved and Zachmeier seconded to ask the Personnel Committee to study this policy and make a recommendation to the Commission. All voting aye, motion carried.

Zachmeier moved and Bitz seconded to approve the contract with Computer Professionals for the General Ledger and Capital Assets module. All voting aye, motion carried.

Tokach moved and Boehm seconded to grant a 2 year tax exemption on the proposed addition to the Mandan Refinery. On a roll call vote: Tokach-Yes, Boehm-Yes, Zachmeier – No, Bitz – No, Strinden – No. Motion failed.

Zachmeier moved and Boehm seconded to deny the Application for Tax Exemption from Tesoro. On a roll call vote: Tokach-No, Boehm-Yes, Zachmeier – Yes, Bitz – Yes, Strinden – Yes. Motion carried.

Bitz moved and Tokach seconded to approve abatements. All voting aye, motion carried.

Tokach moved and Zachmeier seconded to reappoint Del Wetsch and Rose Mary Lawson to the Social Services Board. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve the amendment to the PERS retirement agreement. All voting aye, motion carried.

Zachmeier moved and Bitz seconded to deny the request from the Bismarck-Mandan Chamber of Commerce for sponsorship in the amount of \$2,500. All voting aye, motion carried.

Zachmeier moved and Bitz seconded to approve the audio-visual upgrades to the Commission room with the total project not to exceed \$20,000. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the travel request from Vanessa Hoines to travel to Albuquerque, New Mexico for a conference from September 25-30, 2011. All voting aye, motion carried.

Zachmeier moved and Tokach seconded the travel request for Beth Tebelius to travel to Rapid City for a conference from August 23-25, 2011, with a rental car. All voting aye, motion carried.

Boehm moved and Tokach seconded to authorize the County Engineer to work with Minnesota Power to improve section lines in the Bison Windfarm. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to send the issue of the Hebron Gun Club to the Planning & Zoning Commission. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to approve the Stein subdivision. All voting aye, motion carried.

Zachmeier moved and Boehm seconded the request of Captains Landing Township and upon the advice of Custer District Health, to support them in their request to the City of Mandan to enter into a contract for sewer services. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve action as a result of the investigation regarding the rifle range at the Hebron Gun Club. All voting aye, motion carried.

The total of all county funds expended from July 13, 2011 to August 9, 2011 amounted to \$2,010,584.40. A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Tokach moved and Boehm seconded to recess at 6:24 PM for the Morton County Park Board Meeting and until 2:00 PM on September 13, 2011. All voting aye, motion carried.

#### MORTON COUNTY COMMISSION SPECIAL BUDGET MEETING August 11, 2011

The Morton County Commission Special Budget Meeting was called to order on August 11, 2011, at 4:38 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Tokach, Boehm, Bitz and Auditor Rhone. Absent was Commissioner Zachmeier.

County Departments presented their budgets for 2011 to the commission.

Boehm moved and Bitz seconded to adjourn at 7:50 PM. All voting aye, motion carried.

#### MORTON COUNTY COMMISSION SPECIAL BUDGET MEETING August 30, 2011

The Morton County Commission Special Budget Meeting was called to order on August 30, 2011, at 4:00 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Tokach, Boehm, Bitz, Zachmeier and Auditor Rhone.

Boehm moved and Bitz seconded to approve travel for Sheriff Shipman to Aberdeen, SD on October 11-14, 2011. All voting aye, motion carried.

County Departments presented their budgets for 2011 to the commission.

Boehm moved and Zachmeier seconded to make the Building Inspector position a Contract Position. All voting aye, motion carried.

Zachmeier moved and Bitz seconded to adjourn at 8:20 PM. All voting aye, motion carried.

#### MORTON COUNTY COMMISSION SPECIAL BUDGET MEETING

September 7, 2011

The Morton County Commission Special Budget Meeting was called to order on August 30, 2011, at 4:00 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Tokach, Boehm, Bitz, Zachmeier and Auditor Rhone.

Zachmeier moved and Boehm seconded to designate Dawn Rhone as the voting delegate for NDACo. All voting aye, motion carried.

Various County Department budgets were discussed.

Zachmeier moved and Boehm seconded to adjourn at 7:45P PM. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_

#### MORTON COUNTY PARK BOARD MEETING

August 9, 2011

The Morton County Park Board Meeting was called to order on August 9, 2011, at 6:34 PM by Chairman Jerry Jeske at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Boehm, Bitz, Zachmeier, Tokach, Strinden, Auditor Rhone and Vern Davis, Park Superintendent. Absent was Ray Morrell.

Zachmeier moved and Strinden seconded to approve the July 12, 2011, minutes as presented. All voting aye, motion carried.

Tokach moved and Zachmeier seconded to approve the monthly bills. All voting aye, motion carried.

Strinden moved and Zachmeier seconded to adjust the bike path project for 2012 and to request the MPO for funding consideration. All voting aye, motion carried.

Pickup bids were opened. There was only one bid which was from Kupper Chevrolet in the amount of \$27,115.

Bitz moved and Boehm seconded to have Vern Davis review the bid and present a recommendation to the Commission after review. All voting aye, motion carried.

Bitz moved and Strinden seconded to accept the bid from Kupper Chevrolet in the amount of \$27,115 for a 2011 Chevrolet .75 Ton Pickup. All voting aye, motion carried.

Strinden moved and Zachmeier seconded to adopt the action taken by the Morton County Water Resource Board regarding horses at Harmon Lake. All voting aye, motion carried.

Strinden moved and Zachmeier seconded to purchase a trailer and mower. All voting aye, motion carried.

Zachmeier moved and Bitz seconded to set fines at County Parks at \$100. All voting aye, motion carried.

Moved by Bitz and seconded by Boehm to recess at 8:02 PM.

Jerry Jeske, Chairman, Morton County Park Board \_\_\_\_\_

Dawn R Rhone County Auditor \_\_\_\_\_

## MORTON COUNTY COMMISSION REGULAR MEETING

July 12, 2011

The Morton County Commission Regular Meeting was called to order on July 12, 2011, at 2:02 PM by Vice-Chairman Zachmeier at the Mandan City Hall, 205 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Boehm, Bitz and Tokach and Auditor Rhone. Absent was Chairman Strinden.

Boehm moved and Tokach seconded to approve the agenda. All voting aye, motion carried.

Tokach moved and Boehm seconded to approve the minutes. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve the monthly bills. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve the following Veteran's Exemption and Homestead Credit abatements: # 4021 - #4022. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve the NRG contract for IT services with a request to NRG for an extension of the contract through 12/31/2012. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the Pledges of Securities as presented by Treasurer Lippert. All voting aye, motion carried.

Boehm moved and Bitz seconded to recess at 2:36 PM. All voting aye, motion carried.

The meeting reconvened at 3:13 PM.

Boehm moved and Bitz seconded to approve out of state travel to Omaha, Nebraska, for Karla Meikle for the cost of approximately \$440. All voting aye, motion carried.

Tokach moved and Bitz seconded to approve out of state travel to Washington DC for Gabrielle Goter at no cost to the County. All voting aye, motion carried.

Bitz moved and Boehm seconded to set the salary for Karen Anderson in the position of Public Service Officer (pay grade 7) at the maximum new hire rate of \$19.63 per hour for a probationary period of 6 months. An increase of up to 5% may be granted at the end of the probationary period. All voting aye, motion carried.

Tokach moved and Boehm seconded to recognize Sherry Gehring for nearly 30 years of service in the States Attorney's office. All voting aye, motion carried.

Chairman Strinden arrived at 3:28 PM.

Emergency Manager Lapp-Harris gave an update on flood expenses.



County Engineer Aubol gave an update on flood issues relating to the Road Department. He also requested a Committee be formed to look into making changes to various Planning & Zoning Policies.

Chairman Strinden recessed the meeting at 4:13 PM.

The meeting reconvened at 4:36 PM.

Zachmeier moved and Boehm seconded to extend expiration dates by one year of all building permits that have been issued in determined flood areas in the County. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to approve the Stegmiller Subdivision. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to approve the Sturn Subdivision. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to approve the Hertz 2<sup>nd</sup> Subdivision. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to approve out of state travel for Tax Director Morris to attend the IAAO Annual Conference in Phoenix, Arizona. All voting aye, motion carried.

Chairman Strinden recessed the meeting at 5:03 PM.

The meeting was reconvened at 5:22 PM.

Zachmeier moved and Tokach seconded to appoint James R Wetsch to the Morton County Water Resource Board. All voting aye, motion carried.

A public hearing was held on the Application for Tax Exemption from Tesoro Refining and Marketing Company on the proposed expansion of the Mandan Refinery.

Zachmeier moved and Boehm seconded to postpone a decision on the Tesoro Tax Exemption Application to the August meeting. All voting aye, motion carried.

The total of all county funds expended from June 15, 2011 to July 12, 2011, amounted to \$1,545,859.50. A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Boehm moved and Tokach seconded to recess at 6:41 PM until 2:00 PM on August 9, 2011. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_

## MORTON COUNTY PARK BOARD MEETING

July 12, 2011

The Morton County Park Board Meeting was called to order on July 12, 2011, at 6:46 PM by Chairman Jeske at the Mandan City Hall, 205 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Strinden, Bitz, Zachmeier, and Tokach and Auditor Rhone. Absent was Park Board Member Morrell and Commissioner Boehm.

Moved by Bitz and seconded by Zachmeier to deny the request for a canoe rental concession. All voting aye, motion carried.

Moved by Zachmeier and seconded by Bitz to advertise for bids for a new pickup for Morton County Parks. All voting aye, motion carried.

Moved by Bitz and seconded by Strinden to purchase a trailer not to exceed \$1,000. All voting aye, motion carried.

Strinden moved and Zachmeier seconded to adjourn at 8:06 PM. All voting aye, motion carried.

Moved by Strinden and seconded by Zachmeier to adjourn at 8:06 PM. All voting aye, motion carried.

The Morton County Board of Tax Equalization Meeting was called to order on June 27, 2011, at 6:00 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Boehm, Bitz, Zachmeier and Tokach, Auditor Rhone, County Tax Director Samuel and Deputy Tax Director Morris.

Steven Vilness appeared before the Board to request that the value of his house in New Salem be lowered.

Boehm moved and Tokach seconded to leave the value of the Vilness house at \$80,000. All voting aye, motion carried.

Tokach moved and Boehm seconded to approve the market value for real property in Morton County for the 2011 tax year at \$1,643,936,242. All voting aye, motion carried.

Mr. Samuel requested to keep his county owned cell phone for the month of July. All voting aye, motion carried.

Bitz moved and Boehm seconded to adjourn the Morton County 2011 Tax Equalization Meeting at 7:25 PM. All voting aye, motion carried.

The Morton County Commission Special Meeting was called to order on June 27, 2011, at 7:25 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Boehm, Bitz, Zachmeier and Tokach, Auditor Rhone, County Tax Director Samuel and Deputy Tax Director Morris.

Discussion took place on the salary for the incoming Tax Director Morris.

Tokach moved and Boehm seconded to set the salary for the Tax Director position for Morris at \$4,755.50 monthly for the 6 month probationary period. Voting aye: Bitz, Boehm, Tokach, Strinden; voting nay: Zachmeier, motion carried.

Boehm moved and Zachmeier seconded to adjourn the Special Meeting at 8:10 PM. All voting aye, motion carried.

## MORTON COUNTY COMMISSION REGULAR MEETING

June 14, 2011

The Morton County Commission Regular Meeting was called to order on June 14, 2011, at 2:00 PM by Chairman Strinden at the Mandan City Hall, 205 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Zachmeier, Boehm, Bitz, Tokach and Auditor Rhone.

Tokach moved and Boehm seconded to approve the agenda and the May 10th, 19th, 24th & 27<sup>th</sup> minutes. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the monthly bills. All voting aye, motion carried.

Chairman Strinden thanked Leon Samuel for his 35 years of service to Morton County.

Tokach moved and Boehm seconded to appoint Linda Morris to the position of Tax Director effective July 1, 2011. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to set Linda Morris's salary at \$4,582 monthly for the 6 month probationary period. All voting aye, motion carried.

Zachmeier moved and Tokach seconded to require all employees to attend Sexual Harassment training. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve the following Veteran's Exemption and Homestead Credit abatements: # 4018 - #4020. All voting aye, motion carried.

Chairman Strinden recessed the meeting at 2:44 PM.

The meeting reconvened at 3:13 PM.

Boehm moved and Bitz seconded to provide final approval of MIDA Bonds in the amount of \$7.5 million for the University of Mary. Voting aye: Bitz, Boehm, Tokach, Strinden; voting nay: Zachmeier, motion carried.

Bitz moved and Tokach seconded to add Sheriff Shipman to the agenda for a presentation of resolutions regarding the flood situation.

Tokach moved and Bitz seconded to approve the Resolution to prohibit watercraft on the Missouri River from sunset to sunrise. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve the Resolution to prohibit entering or remaining in any flood affected area that has been declared subject to a voluntary or mandatory evacuation other than authorized emergency personnel or persons with a property interest. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to move the Morton County Park Briefing to 4 PM. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to approve the Special Use Permit for the Bison 2 Wind Project pending the payment for the permit. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to approve a short-form subdivision, Kuhlka Subdivision. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to approve Special Use Permits for gravel crushing to the Morton County Highway Department for the Kathleen Fleck, Norbert Kinnischtzke and James Wolf pits. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to approve the Special Use Permit for AT&T for the construction of a tower East of Flasher. All voting aye, motion carried.

Chairman Strinden recessed the meeting at 4:55 PM.

The meeting reconvened at 5:30 PM.

An update on the flood situation took place.

The total of all county funds expended from May 11, 2011, to June 14, 2011, amounted to \$1,996,485.28. A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Boehm moved and Tokach seconded to recess at 5:51 PM until 2:00 PM on July 12, 2011. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_



Joint Committee Meeting of US Army Corps of Engineers, County Commissioners and City Commissioners  
Friday, May 27, 2011

The Joint Committee Meeting of US Army Corps of Engineers, City Commissioners and County Commissioners was called to order on May 27, 2011, at 7:18 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were County Commissioners Bitz, Boehm, Tokach, Zachmeier, Deputy Auditor Krance, County Engineer Mike Aubol, City Commissioner Chairman Helbling, City Commissioners Frank, Rohr, Tibke, City Administrator Jim Neubauer. Also present were John Bartell, Todd Lindquist, Neil Voll, Brad Jones and Matt Kratzky with the US Army Corps of Engineers.

Discussion was held on the findings of the US Army Corps of Engineers with regards to possible implementation of flood protection measures. At this time the Corps is not recommending earthen levees and filling the bays in the Marina Bay and Lakewood areas. They also discussed other areas of concern in the Riverbend and Captains Landing Additions.

Moved by Commissioner Tokach seconded by Boehm to adjourn the meeting. Meeting adjourned at 9:25 pm.

## Joint Meeting with Burleigh County Commission

Tuesday, May 24, 2011

The Joint Meeting of the Morton County/Burleigh County Commission was called to order by the Burleigh County Commission at 10:00 AM at the ND Game & Fish. Present were Commissioners Strinden, Zachmeier and Tokach and Auditor Rhone. Absent were Commissioners Boehm and Bitz.

Much discussion took place on implementing an idle only speed restriction on the river.

Zachmeier moved and Tokach seconded to implement an Idle Only Speed Restriction on the Missouri River from the Oliver/Morton line down to the Morton/Sioux county line until further notice. All voting aye, motion carried.

Zachmeier moved and Tokach seconded to implement an Idle Only Speed Restriction on the Heart River from the Missouri River to the Highway 1806 Bridge. All voting aye, motion carried.

The Burleigh County Commission voted to adjourn the meeting at 11:06 AM.



MORTON COUNTY COMMISSION SPECIAL MEETING

May 19, 2011

The Morton County Commission Special Meeting was called to order on May 19, 2011, at 8:30 AM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Zachmeier, Boehm, Bitz and Auditor Rhone. Absent was Commissioner Tokach.

Boehm moved and Zachmeier seconded to approve the agenda. All voting aye, motion carried.

Boehm moved and Bitz seconded to recess and immediately reconvene an executive session of the Morton County Commission pursuant to NDCC44-04-19.1(9) for the purpose of consulting with legal counsel. All voting aye, motion carried.

The executive session began at 8:40 AM and was attended by Commissioners Strinden, Zachmeier, Bitz and Boehm. Also in attendance were Auditor Rhone, Attorney Bakke, States Attorney Kopyy and Assistant States Attorney Grosinger. The executive session was adjourned at 9:40 AM.

The Morton County Commission reconvened with all members present at 9:46 AM.

Auditor Rhone presented statistics on vehicle usage and discussion took place in regards to county vehicle and personal vehicle usage.

Boehm moved and Zachmeier seconded to authorize the park to hire Monte Nilsen, son of Tim Nilsen, for summer help. All voting aye, motion carried.

Boehm moved and Bitz seconded to approve the change to Policy 2.13 to allow hiring of seasonal or temporary employees without advertising. All voting aye, motion carried.

Boehm moved and Bitz seconded to adjourn at 10:12 AM. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_

## MORTON COUNTY COMMISSION REGULAR MEETING

May 10, 2011

The Morton County Commission Regular Meeting was called to order on May 10, 2011, at 2:04 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Zachmeier, Boehm, Bitz, Tokach and Auditor Rhone.

Bitz moved and Boehm seconded to approve the agenda. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the April 12, 2011, and April 28, 2011, Commission minutes as presented. All voting aye, motion carried.

Boehm moved and Bitz seconded to approve the monthly bills. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve the additions to the Policy Manual as presented by Mr. Stephens. All voting aye, motion carried.

Boehm moved and Bitz seconded to continue to use the small employee handbook which will be given to new employees and also have a 3-ring binder Policy Manual containing all policies which will be available in each Department. All voting aye, motion carried.

Tokach moved and Boehm seconded to add a training requirement for supervisors in the Sexual Harassment Policy. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the appointments of Robin Thiel and Dennis Gustin to the County Committee for School District Reorganization. All voting aye, motion carried.

Boehm moved and Bitz seconded to approve out of state travel for Karla Meikle to chaperone the Citizenship Washington Focus event in Washington DC. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve the Detention Service Contract with the ND Dept of Corrections for the term of June 1, 2011, through May 31, 2014. All voting aye, motion carried.

Boehm moved and Tokach seconded to sign up for the Medicaid billing program through the Department of Human Services for medical services for the jail. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve a 5 year contract with Sidwell for the online GIS Map Viewer. All voting aye, motion carried.

Steve Kelsch presented prices and an explanation of going paperless for the Commissioners by purchasing and using laptop computers.

Discussion was held on the date for the County Tax Equalization Meeting and it was decided to hold it on June 27<sup>th</sup> at 6:00 PM.

Bitz moved and Boehm seconded to approve Ron Otto's request for out of state travel to Mississippi for the National Association of County Veterans Service Officers Annual Training. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the Road Department's 2011 work schedule. All voting aye, motion carried.

Boehm moved and Bitz seconded to approve the Temporary Special Use Permits for gravel crushing. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to deny the Variance Request for Section Line Roadway Construction from Tom Keidel. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to approve the BMDA funding request for West River Striping. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the BMDA funding request for the 5 City Website Project. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to approve the BMDA funding request for the Old Red Trail/Old Ten Project. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the Application for a Living Snow Fence from David Toepke. All voting aye, motion carried.

Boehm moved and Zachmeier seconded to hold a Special Meeting on May 19<sup>th</sup> at 8:30am as per the request of the States Attorney's office. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve signing an Engineering Agreement with Interstate Engineering for the Glen Ullin shop. All voting aye, motion carried.

The total of all county funds expended from April 13, 2011, to May 10, 2011, amounted to \$2,741,521.12. A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Tokach moved and Boehm seconded to recess at 6:49 PM for the Morton County Park Board Meeting and until 8:30 AM on May 19, 2011. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_

MORTON COUNTY PARK BOARD MEETING

May 10, 2011

The Morton County Park Board Meeting was called to order on May 10, 2011, at 6:50 PM by Board of County Commissioners Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Boehm, Bitz, Zachmeier, Tokach and Auditor Rhone. Absent were Park Board Members Jeske and Morrell.

Zachmeier gave an update on Harmon Lake.

Moved by Zachmeier and seconded by Boehm to recess at 6:57 PM until 5:30 PM on June 14, 2011.

MORTON COUNTY COMMISSION SPECIAL MEETING

April 28, 2011

The Morton County Commission Special Meeting was called to order on April 28, 2011, at 9:00 AM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Zachmeier, Boehm, Bitz, Tokach and Auditor Rhone.

Tokach moved and Boehm seconded to approve the agenda. All voting aye, motion carried.

Jackie Buckley, Morton County Extension Agent, presented a request from the Morton County Fair Board for a loan which will be used to build two buildings on the Fairgrounds.

Bitz moved and Zachmeier seconded to approve the loan request from the Fair Board in the amount of \$81,532. All voting aye, motion carried.

Tokach moved and Boehm seconded to adjourn at 9:43 AM. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_

MORTON COUNTY COMMISSION REGULAR MEETING

April 12, 2011

The Morton County Commission Regular Meeting was called to order on April 12, 2011, at 2:00 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Zachmeier, Boehm, Bitz, Tokach and Auditor Rhone.

Bitz moved and Boehm seconded to approve the March 8, 2011 Commission minutes as presented. All voting aye, motion carried.

Zachmeier moved and Tokach seconded to approve the monthly bills with the exception of the invoice from NDACo for the ILG class attended by Mr Stephens from the Avitus Group and the vouchers for reimbursement of mileage for use of personal vehicles by county employees. All voting aye, motion carried.

Discussion took place on the issue of County Employees using personal vehicles instead of county vehicles and it was decided to have the Personnel Committee study this subject and come back to the Commission with a recommendation.

Zachmeier moved and Bitz seconded to pay the personal vehicle mileage reimbursement vouchers at the rate of .51 per mile. All voting aye, motion carried.

Zachmeier moved and Bitz seconded to pay the invoice for the ILG Class attended by Mr Stephens and then to send a bill to Avitus for reimbursement. Voting aye: Zachmeier, Boehm; Voting nay: Strinden, Bitz, Tokach; motion failed.

Bitz moved and Zachmeier seconded to pay the invoice for the ILG class attended by Mr Stephens and to send a letter to Avitus stating that any seminar that Mr Stephens would like to attend on behalf of the county in the future be approved by the Commission in advance if the County is expected to pay for the seminar. All voting aye, motion carried.

Zachmeier moved and Boehm seconded that County Employees are allowed to use their personal vehicles for County business at the reimbursement rate of .51 per mile and to rescind the following motion from the December 2010 meeting:

“Commissioner Zachmeier moved and Commissioner Boehm seconded to inform county employees to use county vehicles instead of their personal vehicles when on county business.

On a roll call vote, all commissioners present voted “Aye.” “

All voting aye, motion carried.

Zachmeier moved and Boehm seconded to approve the agenda. All voting aye, motion carried.

Mr Stephens presented the new Employee Policy Manual. Tokach moved and Boehm seconded to conditionally approve the handbook. All voting aye, motion carried.

Boehm moved and Bitz seconded to approve the following Veteran's Exemption and Homestead Credit abatements: # 4016 - #4017. All voting aye, motion carried.

Tokach moved and Bitz seconded to authorize TY Pickett to assist Tax Director Samuel value the Tesoro Refinery. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to approve out of state travel for Leon Samuel and Linda Morris. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve out of state travel for Karla Meikle. All voting aye, motion carried.

Tokach moved and Boehm seconded to accept the offer of \$240,000 from the Mandan Remediation Trust and to sign the Release of Claims and Indemnity Agreement. All voting aye, motion carried.

Zachmeier moved and Bitz seconded to establish a policy for reserving and using the Commission Room requiring a \$100 refundable deposit. Voting aye: Zachmeier, Bitz; voting nay: Boehm, Tokach, Strinden; motion failed.

Zachmeier moved and Boehm seconded to establish a policy for reserving and using the Commission Room stating that there will be a minimum \$100 fee charged if the room is not cleaned or is damaged. Voting aye: Zachmeier, Boehm; voting nay: Tokach, Bitz, Strinden; motion failed.

Boehm moved and Tokach seconded to accept the State's Attorney opinion on Sandra Breiner's request for a refund for the railroad property that was purchased from the County. All voting aye, motion carried.

Bitz moved and Zachmeier seconded to approve Commisisoner Boehm to represent the County at the NDIRF annual meeting. All voting aye, motion carried.

Boehm moved and Bitz seconded to renew the lease with the Department of Corrections for a 12 month term. All voting aye, motion carried.

Bitz moved and Boehm seconded to approve the contract renewal with ND Dept of Corrections for Juvenile Detention. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the contract with Fisher Sand & Gravel for gravel crushing. All voting aye, motion carried.

Boehm moved and Tokach seconded to approve the Agreement for Engineering Services with Interstate Engineering for the Hendrickson Bridge. Voting aye: Zachmeier, Boehm, Strinden, Tokach; voting nay: Bitz; motion carried.

Bitz moved and Boehm seconded to authorize the Road Department to purchase a 2012 International truck. All voting aye, motion carried.

After the Hayland Bids were opened, Boehm moved and Tokach seconded to table until the May meeting. All voting aye, motion carried.

After the striping bids were opened, Boehm moved and Bitz seconded to accept the bid from Dallman Services Company. All voting aye, motion carried.

After the bids for culverts and bands were opened, Boehm moved and Tokach seconded to accept the bid from Johnston Fargo Culvert Inc. All voting aye, motion carried.

County Engineer, Mike Aubol, presented the Commissioners with a Resolution declaring a Flood Emergency Declaration for Morton County.

Boehm moved and Bitz seconded to authorize the Chairman to sign the Flood Emergency Declaration for Morton County. All voting aye, motion carried.

Proposals for Engineering Services were opened. Mike Aubol will review them and have a recommendation at the meeting next month.

Bitz moved and Zachmeier seconded to approve a DOT Radar Grant. All voting aye, motion carried.

A public hearing on the issuance of MIDA Bonds for the University of Mary was held at 5:30pm.

Bitz moved and Boehm seconded to approve the Resolution of Commitment for a \$7.5 million issuance of MIDA Bonds for the University of Mary. Voting aye: Bitz, Boehm, Strinden, Tokach; voting nay: Zachmeier; motion carried.

The total of all county funds expended from March 9, 2011 to April 12, 2011 amounted to \$12,807,507.13. A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Zachmeier moved and Boehm seconded to recess at 6:14 PM for the Morton County Park Board Meeting and until 2:00 PM on May 10, 2011. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_



MORTON COUNTY PARK BOARD MEETING

April 12, 2011

The Morton County Park Board Meeting was called to order on April 12, 2011, at 6:16 PM by Chairman Jerry Jeske at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Boehm, Bitz, Zachmeier, Tokach, Strinden, Auditor Rhone and Vern Davis, Park Superintendent.

Zachmeier moved and Bitz seconded to approve the March 8, 2011, minutes as presented. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to approve the monthly bills. All voting aye, motion carried.

Moved by Strinden and seconded by Bitz to recess at 6:57 PM until 5:30 PM on May 10, 2011.

Jerry Jeske, Chairman, Morton County Park Board \_\_\_\_\_

Dawn R Rhone County Auditor \_\_\_\_\_

MORTON COUNTY COMMISSION REGULAR MEETING  
March 8, 2011

The Morton County Commission Regular Meeting was called to order on March 8, 2011, at 2:00 PM by Vice - chairman Andy Zachmeier at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners James Boehm, Mark Bitz, Dick Tokach, County Auditor Paul E. Trauger and County Auditor Elect Dawn Rhone.

Absent was Commissioner Bruce Strinden.

Commissioner Bitz moved and Commissioner Tokach seconded to authorize a resolution to thank Paul Trauger for his 32 years of service to Morton County as County Auditor. On a roll call vote, all commissioners present voted "Aye."

Commissioner Boehm moved and Commissioner Tokach seconded to approve the February Commission Minutes as presented. On a roll call vote, all commissioners present voted "Aye."

Commissioner Tokach moved and Commissioner Bitz seconded to approve the monthly bills and payroll. On a roll call vote, all commissioners present voted "Aye."

Commissioner Boehm moved and Commissioner Tokach seconded to approve the agenda with additions. On a roll call vote, all commissioners present voted "Aye."

Human Resource Manager, David Stephens reported to the commissioners that the county would have a policy manual and an employee handbook in the future.

Commissioner Tokach moved and Commissioner Boehm seconded to approve the following Home Stead Credits, Veteran Exemptions and abatements: # 4009 - # 4015. The abatements are available for public inspections during regular business hours in the Morton County Auditor's Office. On a roll call vote, all commissioners present voted "Aye."

Commissioner Boehm moved and Commissioner Bitz seconded to approve of a short form subdivision called JBS Industrial Subdivision requested by Curtis Rud Oil a six lot subdivision consisting of 15.22 acre located in the SW ¼ SW ¼ of Section 4 Township 139 North Range 85 West, with a zone change from Agricultural "A" to Industrial "IND". On roll call vote, all commissioners present voted "Aye."

Commissioner Boehm moved and Commissioner Tokach seconded to approve to reduce the Building Permit Fee/Commercial Construction fee of .6% to .4% for each additional \$1,000, therefore the Commercial Construction fee would be as \$1,137.00 for \$100,000 plus .4% for each additional \$1,000 and to increase the Building Permit Fee/General Construction fee of .1% to .5% for each additional \$1,000, therefore the General Construction fee would be as \$2,425.00 for \$100,000 plus .5% for each additional \$1,000. On roll call vote, all commissioners present voted "Aye."

Commissioner Boehm moved and Commissioner Tokach seconded to approve Resolution to AMEND and RE -ENACT Article 14 Special Use Permits of Morton County Zoning Resolution. To establish Special Use Permits fees at One tenth of One Per Cent (0.1 %) of the total Project Costs of Commercial Projects such as Wind Farms, Pipe Line, Oil and Gas Wells, Animal Feeding Operations, Packing Plants and other large projects located on "A" Agricultural zoned land in the county. The county requires \$1,000 at the time of Special Use Permit Application and the balance required before building permit application. A building permit fee of \$500 per wind turbine, oil well or other sites. On roll call vote, all commissioners present voted "Aye."

Commissioner Boehm moved and Commissioner Tokach seconded to appoint Belinda Eckroth acting Planning and Zoning Director effective April 1, 2011. On a roll call vote, all commissioners present voted "Aye."

Commissioner Tokach moved and Commissioner Boehm seconded to accept the RFP Proposal from Wells Fargo Bank for the county warrant account for the next two years. On a roll call vote, Commissioners Tokach, Boehm and Zachmeier voted "Aye." Commissioner Bitz voted "Nay." Motion carried three (3) to one (1).

Sandra Breiner appeared requesting a refund from the county on her payment for the railroad property.

Commissioner Tokach moved and Commissioner Boehm seconded to refer Sandra Breiner's request to the States Attorney for a written opinion on the matter. On a roll call vote, all commissioners present voted "Aye."

Commissioner Bitz moved and Commissioner Boehm seconded to set a public hearing for MIDA Bonds for the University of Mary for April 12, 2011 at 5:30 PM. On roll call vote, Commissioners Bitz, Boehm and Tokach voted "Aye." Commissioner Zachmeier voted "Nay." Motion carried three (3) to one (1).

Commissioner Tokach moved and Commissioner Boehm seconded to authorize Commissioners Strinden and Bitz to come up with a counter offer to the Mandan Remediation Trust offer of \$164,083. On roll call vote, all commissioners present voted "Aye."

Gravel crushing bids. 75,000 cubic yards crushing, stockpiling and reclaiming.

Gravel Products \$5.17 per cubic yard, Fisher Sand & Gravel \$4.90 per cubic yard. Commissioner Bitz moved and Commissioner Boehm seconded to refer gravel crushing bids to the Road Department for a recommendation. On roll call vote, all commissioners present voted "Aye."

Commissioner Bitz moved and Commissioner Tokach seconded to approve Custer Health using 220 square feet in the HR area for Video Conference Area. Custer Health to be billed \$6.50 per square foot for HR area. On a roll call vote, all commissioners present voted "Aye."

Commissioner Boehm moved and Commissioner Tokach seconded to accept low bid of \$4.90 per cubic yard from Fisher Sand & Gravel for crushing 75,000 cubic yard in 2011 and reject all other bids. On roll call vote, all commissioners present voted "Aye."

Kevin O'Neill appeared about an abandoned road in Section 17, Township 135 North, Range 79 West given away, and Mr. O'Neill felt he should have part of the road.

Commissioner Boehm moved and Commissioner Tokach seconded to authorize the Road Department and States Attorney to look in to the matter for Mr. O'Neill. On a roll call vote, all commissioners present voted "Aye."

Commissioner Boehm moved and Commissioner Tokach seconded to advertise for culverts and bands. Bid opening at 4:50 PM April 12, 2011. On roll call vote, all commissioners present voted "Aye."

Commissioner Boehm moved and Commissioner Tokach seconded to advertising for centerline and edge line striping. Bid opening at 4:40 PM April 12, 2011. On a roll call vote, all commissioners present voted "Aye."

Commissioner Tokach moved and Commissioner Boehm seconded to advertising for hay bids. Bid opening at 4:30 PM on April 12, 2011. On a roll call vote, all commissioners present voted "Aye."

Commissioner Boehm moved and Commissioner Bitz seconded to advertise for RFP for design and plans for a New Shop at Glen Ullin. On a roll call vote, all commissioners present voted "Aye."

Commissioner Tokach moved and Commissioner Boehm seconded to advertise for RFP for bridge design and engineering. On a roll call vote, all commissioners present voted "Aye."

Commissioner Bitz moved and Commissioner Boehm seconded to make the 2011 Load Restriction effective March 16, 2011. On a roll call vote, all commissioners present voted "Aye."

The total of all county funds expended from February 9, 2011 to March 08, 2011 amounted to \$4,664,400.19. A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Commissioner Tokach moved and Commissioner Boehm seconded to recess at 5:25 PM for the Morton County Park Board Meeting and until 2:00 PM on April 12, 2011. On a roll call vote, all commissioners present voted "Aye."

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_

#### MORTON COUNTY PARK BOARD MEETING March 8, 2011

The Morton County Park Board Meeting was called to order on March 8, 2011, at 5:30 PM by Chairman Jerry Jeske at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners James Boehm, Mark Bitz, Andrew Zachmeier, Dick Tokach, Raymond S. Morrell and County Auditor Paul E. Trauger. Others present were County Auditor Elect Dawn Rhone and Vern Davis Park Superintendent.

County Commissioner James Boehm leaves at 5:35 PM.

Commissioner Zachmeier moved and Commissioner Bitz seconded to approve the County Park Board Agenda. On a roll call vote, all commissioners present voted "Aye."

Commissioner Morrell moved and Commissioner Bitz seconded to contact the insurance carrier about liability and advice about fencing off the area that eroding into the river at sugarloaf. Commissioner Morrell will contact the Corp about the bank erosion. On a roll call vote, all commissioners present voted "Aye."

Reorganization of the County Park Board.

Commissioner Morrell nominated himself for chairman for 2011.

Commissioner Zachmeier nominated Jerry Jeske for chairman for 2011.

Commissioner Bitz moved and Commissioner Morrell seconded to cease nominations for chairman. On a roll call vote, Jerry Jeske was elected chairman for 2011.

Commissioner Bitz nominated Ray Morrell for vice – chairman for 2011.

Commissioner Zachmeier moved and Commissioner Bitz seconded to cease nominations and instruct the secretary to cast unanimous ballot for Ray Morrell for vice chairman for 2011. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Morrell moved and Commissioner Tokach seconded to authorize the chairman to sign a living snow fence agreement with Gerald Schaff on Section 30, Township 134 North, Range 84 West. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Bitz moved and Commissioner Zachmeier seconded to authorize the chairman to sign three grants from the North Dakota Game and Fish for County Parks. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Morrell moved and Commissioner Tokach seconded to have Commissioner Morrell contact the North Dakota National Guard about using Harmon Lake for a training site with the blessing of the Morton County Water Resource Board. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Morrell moved and Commissioner Zachmeier seconded to recess the Morton County Park Board meeting at 7:00 PM until 6:00 PM on April 12, 2011. On a roll call vote, all commissioners present voted “Aye.”

Jerry Jeske, Chairman, Morton County Park Board \_\_\_\_\_

Dawn R Rhone, County Auditor \_\_\_\_\_

MORTON COUNTY COMMISSION SPECIAL MEETING  
February 3, 2011

The Morton County Commission Special Meeting was called to order on February 3, 2011, at 3:00 PM by Vice - chairman Andrew Zachmeier at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Mark Bitz, Dick Tokach, and County Auditor Paul E. Trauger.

Commissioners absent were James Boehm and Bruce Strinden.

County Engineer, Mike Aubol presented the Commissioners with a Resolution declaring a Snow Emergency Declaration for Morton County.

Commissioner Bitz moved and Commissioner Tokach seconded to authorize the Vice – chairman to sign the Snow Emergency Declaration for Morton County. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Tokach moved and Commissioner Bitz seconded to authorize the Road Department to rent two (2) track dozer machines for snow removal for a few months. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Bitz moved and Commissioner Tokach seconded to adjourn the special meeting at 3:20 PM. On a roll call vote, all commissioners present voted “Aye.”

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Paul E. Trauger, County Auditor \_\_\_\_\_

MORTON COUNTY COMMISSION REGULAR MEETING  
February 8, 2011

The Morton County Commission Regular Meeting was called to order on February 8, 2011, at 2:00 PM by Chairman Bruce Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners James Boehm, Mark Bitz, Dick Tokach, Andrew Zachmeier and County Auditor Paul E. Trauger.

Commissioner Boehm moved and Commissioner Tokach seconded to approve the January Commission Minutes as corrected. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Bitz moved and Commissioner Boehm seconded to approve the monthly bills and payroll. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Tokach moved and Commissioner Bitz seconded to approve the agenda with additions. On a roll call vote, all commissioners present voted "Aye."

Commissioner Bitz moved and Commissioner Boehm seconded to authorize the bid quote for an upgrade of the phone system for the county at a cost of \$110,253. On roll call vote, all commissioners present voted "Aye."

Commissioner Boehm moved and Commissioner Zachmeier seconded to authorize the Sheriff Department to purchase a new vehicle to replace the vehicle totaled out on I-94. On a roll call vote, all commissioners present voted "Aye."

Commissioner Tokach moved and Commissioner Boehm seconded to approve following Home Stead Credits and Veteran Exemptions: # 3976 - # 3977, # 3982 - # 3988, # 3990 - # 3992, and # 4007 - # 4008. The abatements are available for public inspections during regular business hours in the Morton County Auditor's Office. On a roll call vote, all commissioners present voted "Aye."

Commissioner Bitz moved and Commissioner Boehm seconded to approve following abatements for re-assessments: # 3978 - #3981, # 3996 - # 3997, # 4006. The abatements are available for public inspections during regular business hours in the Morton County Auditor's Office. On a roll call vote, all commissioners present voted "Aye."

Commissioner Bitz moved and Commissioner Boehm seconded to deny the following two (2) year tax exemptions because the City of Mandan did not follow State Guidelines: # 3939, # 3943, # 3956, and # 3958. The abatements are available for public inspections during regular business hours in the Morton County Auditor's Office. On a roll call vote, all commissioners present voted "Aye."

Commissioner Bitz moved and Commissioner Boehm seconded to approve ADM Subdivision part of the S ½ of NE ¼ and part of SE ¼ of Section 35, Township 140 North, Range 90 West. One hundred ninety one acres with zone change from "A" Agricultural to "IND" Industrial for a Concrete Grain Elevator Terminal and railroad loop track. ADM to work with Morton County Road Department on road issues to the new terminal. On a roll call vote, all commissioners present voted "Aye."

Presentation from Starion and Wells Fargo Banks based of RFP request for bank service for Morton County.

Commissioner Bitz moved and Commissioner Tokach seconded to take the presentations under advisement and will make a decision by next Commission Meeting on March 8, 2011. On a roll call vote, all commissioners present voted "Aye."

Commissioner Tokach moved and Commissioner Boehm seconded to advertise for Gravel Crushing Bids to be open at 4:00 PM March 8, 2011 for 75,000 cubic yards to be crushed. On a roll call vote, all commissioners present voted "Aye."



Commissioner Bitz moved and Commissioner Boehm seconded to authorize the chairman to sign the following gravel crushing leases: Norbert Kinnischtzke in NW ¼NE ¼ Section 10, Township 139 North, Range 86 West at \$.75 per cubic yard; Kathleen Fleck in NW ¼ of Section 36, Township 135 North, Range 82 West for \$.75 per cubic yard; Jim Wolf in NE ¼ SE ¼ Section 18, Township 139 North, Range 83 West for \$.75 per cubic yard. On roll call vote, all commissioners present voted “Aye.”

Commissioner Boehm moved and Commissioner Tokach seconded to authorize out of state travel for Mike Aubol, County Engineer to attend the NACE Annual Meeting in Minneapolis, Minnesota on April 17 through 21, 2011. On roll call vote, all commissioners present voted “Aye.”

Tim Penfield gave a report on GIS usage by department.

Steve Kelsch gave a report on the cost of videotaping County Commission meetings.

North Central Enterprises made a request for the county to take over maintenance in their new addition just outside of Mandan.

Commissioner Bitz moved and Commissioner Boehm seconded to refer North Central Enterprises request to the Road Department for a recommendation. On roll call vote, all commissioners present voted “Aye.”

Commissioner Bitz moved and Commissioner Boehm seconded to approve following abatements for re-assessments: # 3992 - #3995, # 3998 - # 4005. The abatements are available for public inspections during regular business hours in the Morton County Auditor’s Office. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Boehm moved and Commissioner Bitz seconded to approve the county to apply to the Experience Works, a training program for seniors. On roll call vote, all commissioners present voted “Aye.”

Commissioner Boehm moved and Commissioner Tokach seconded to join the NPERS Defined Benefit Retirement Plan and offer the plan to all eligible employees of Morton County effective March 1, 2011 at a rate based on 11.80 % with the employees paying the difference from the normal rate of 9.26 %. Effective March 1, 2011 all new employees are required to enroll in NPERS Defined Benefit Retirement Plan. On roll call vote, all commissioners present voted “Aye.”

Commissioner Boehm moved and Commissioner Tokach seconded to approve the following budget adjustments for 2010:

MORTON COUNTY BUDGET ADJUSTMENTS FOR 2010				
FUND	LINE ITEM	Expenditures ACCOUNT #	DEBIT	CREDIT
Road & Bridge	Appropriations	201.000.2920	\$180,000.00	

	Internal Service	201.433.6652		\$180,000.00
Social Security	Appropriations	211.000.2920	\$21,000.00	
	Fica Match	211.480.6221		\$21,000.00
Veterans Service	Appropriation	212.000.2920	\$1,100.00	
	Training	212.481.6419		\$1,100.00
DHS Grant 09-10	Appropriation	215.000.2920	\$7,500.00	
	Office Supplies	215.550.6401		\$7,500.00
Abandoned Cemeteries	Appropriation	216.000.2920	\$7,600.00	
	Cemeteries	216.487.6370		\$7,600.00
County Park	Appropriation	217.000.2920	\$100,000.00	
	Capital Imp.	217.490.6648		\$100,000.00
Property & Assets Forfeit	Appropriations	220.000.2920	\$5,400.00	
	Miscellaneous	220.486.6499		\$5,400.00
DHSCAP 10-11	Appropriations	222.000.2920	\$4,800.00	
	Consultant	222.550.6110		\$4,800.00
Gearing up Kindergarten	Appropriations	227.000.2920	\$9,000.00	
	Adm Assistant	227.550.6146		\$9,000.00
United Tribes	Appropriations	228.000.2920	\$760.00	
	Consultant	228.468.6110		\$760.00
DHS Rural Outreach	Appropriations	231.000.2920	\$1,209.00	
	Consultants	231.550.6110		\$1,209.00

PCA ND/Circle Parents	Appropriations Transfer out	233.000.2920 233.550.6891	\$6,225.00	\$6,225.00
PCA Program Grant	Appropriations Consultant	235.000.2920 235.550.6110	\$9,000.00	\$9,000.00
Federal Aid Bonds 2002	Appropriations Misc.	302.000.2920 302.476.6896	\$175,000.00	\$175,000.00
Federal Aid Bonds 2005	Appropriations Misc.	303.000.2920 303.477.6896	\$1,061.00	\$1,061.00
Capital Project Fund	Appropriations LEC	401.000.2920 401.496.6670	\$38,000.00	\$38,000.00
County Specials	Appropriations Specials	402.000.2920 402.493.6499	\$74,000.00	\$74,000.00
Wireless 911	Appropriation Misc.	410.000.2920 410.550.6891	\$260,000.00	\$260,000.00
Internal Service Equip	Appropriation Equipment	701.000.2920 701.492.6664	\$623,500.00	\$623,500.00
	TOTAL		\$1,525,155.00	\$1,525,155.00
Road and Bridge	Fema Sale of Equipment Est. Revenues	201.301.5309 201.301.5631 201.000.2910	\$127,000.00 \$279,000.00	\$406,000.00
County Park	Federal Grant State id Est. Revenues	217.332.5310 217.332.5310 217.000.2910	\$134,000.00 \$14,000.00	\$148,000.00

Wireless 911	Surcharges	410.350.5632	\$69,000.00	
	Other	410.350.5699	\$18,000.00	
	Est. Revenue	410.000.2910		\$87,000.00
Totals			\$641,000.00	\$641,000.00

On roll call vote, all commissioners present voted “Aye.”

Commissioner Zachmeier moved and Commissioner Bitz seconded to authorize \$1,200 budget transfer in the 2011 Communication Budget from office supplies to uniforms. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Zachmeier moved and Commissioner Bitz seconded to approve the issuing the check to Inventory Trading Co. for wearing apparel for Communication Department for \$1,363.50. On roll call vote, all commissioners present voted “Aye.”

Commissioner Boehm moved and Commissioner Tokach seconded to authorize the chairman to sign an agreement with Youth Correctional Center until February 28, 2011. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Boehm moved and Commissioner Zachmeier seconded to authorize Morton County to be a sponsor of a grant application for Almont Ambulance Service for a new ambulance. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Tokach moved and Commissioner Zachmeier seconded to advertise for a Weed Commissioner from the Glen Ullin and Hebron Area to replace James Wanner on the Morton County Weed Board. On a roll call vote, all commissioners present voted “Aye.”

Jeffrey E. Schirado appeared about his neighbor wanting to close his road into his yard. Mr. Schirado was referred to the Road Department.

J.C. Balcom appeared about 34<sup>th</sup> street being built up. The county has no plans at this time to improve 34<sup>th</sup> street because the road base is very unstable.

Commissioner Zachmeier explained about the research he had done on vehicle use and per diem.

Commissioner Zachmeier talked about the request from the Veterans Groups wanting to use City Hall or the County Courthouse for their meetings. Veterans Service Officer, Ron Otto has made arrangements with the City of Mandan.

The total of all county funds expended for January 12, 2011 and February 08, 2011 amounted to \$7,701,063.64. A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Commissioner Tokach moved and Commissioner Bitz seconded to recess at 8:30 PM until 2:00 PM on March 8, 2011. On a roll call vote, all commissioners present voted "Aye."

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Paul E. Trauger, County Auditor \_\_\_\_\_

MORTON COUNTY COMMISSION SPECIAL MEETING  
February 15, 2011

The Morton County Commission Special Meeting was called to order on February 15, 2011, at 5:30 PM by Chairman Bruce Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners James Boehm, Mark Bitz, Andrew Zachmeier, Dick Tokach, and County Auditor Paul E. Trauger. Other present were Allen Koppy, David Stephen, County Auditor Elect Dawn Brecht-Rhone and Lauren Strinden.

County Auditor Elect, Dawn Rhone gave the commissioners an over view of her work experience and education.

Human Resources, David Stephen reviewed the County Pay Matrix with the commissioners.

Commissioner Zachmeier moved and Commissioner Boehm seconded to set the salary of the incoming County Auditor at \$62,532 annually according to the County Pay Matrix. On a roll call vote, Commissioners Zachmeier, Boehm, Bitz and Tokach voted "Aye." Commissioner Strinden voted "Nay."

Commissioner Bitz moved and Commissioner Tokach seconded to authorize a special project position for the month of March 2011 for training in the auditor's office. On a roll call vote, all commissioners present voted "Aye."

Commissioner Bitz moved and Commissioner Boehm seconded to authorize a special project position for the month of March 2011 paid on hourly bases at \$30.06 per hour. On a roll call vote, all commissioners present voted "Aye."

Commissioner Boehm moved and Commissioner Zachmeier seconded to adjourn the special meeting at 7:20 PM. On a roll call vote, all commissioners present voted "Aye."

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Paul E. Trauger, County Auditor \_\_\_\_\_

MORTON COUNTY COMMISSION REGULAR MEETING  
January 11, 2011

The Morton County Commission Regular Meeting was called to order on January 11, 2011, at 2:00 PM by Chairman Mark Bitz at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners James Boehm, Bruce Strinden, Dick Tokach, Andrew Zachmeier and County Auditor Paul E. Trauger.

Commissioner Strinden moved and Commissioner Boehm seconded to approve agenda with addition. On a roll call vote, all commissioners present voted "Aye."

Reorganization of the County Board.

Chairman Bitz released the chair for reorganization of the Board of Commissioners to the County Auditor.

Auditor Trauger called for nominations for Chairman for 2011.

Commissioner Tokach nominated Commissioner Bruce Strinden for chairman for 2011.

Commissioner Boehm moved and Commissioner Bitz seconded to cease nominations and cast a unanimous ballot for Commissioner Bruce Strinden for chairman for 2011. On a roll call vote, all commissioners present voted "Aye."

Auditor Trauger called for nominations for Vice-Chairman for 2011.

Commissioner Tokach nominated Commissioner Andy Zachmeier for Vice-Chairman for 2011.

Commissioner Bitz moved and Commissioner Boehm seconded to cease nominations and cast a unanimous ballot for Commissioner Andy Zachmeier for Vice-Chairman for 2011. On a roll call vote, all commissioners present voted "Aye."

Auditor Trauger released the chair to newly elected Chairman Strinden.

Commissioner Tokach moved and Commissioner Boehm seconded to approve the following portfolios for 2011:

Dick Tokach:

Roads, Bridges & Gravel  
Legislation & Taxation  
Inventory & Fixed Assets  
Finance & Insurance  
County Weed Board  
Information Technology

Social Services Board

Commissioner Boehm

County Extension Service  
Roads, Bridges & Gravel  
Legislation & Taxation  
School Advisory Board  
Personnel

Commissioner Zachmeier

County Zoning  
Parks & Recreation  
Courthouse & Building Maintenance  
Youth Services  
Social Services Board  
Information Technology  
Community Action  
Bismarck-Mandan Metropolitan Planning Organization  
Council on Aging & Housing  
Mental Health  
Morton County Resource Board

Commissioner Strinden

Veterans Affairs  
Legislation & Taxation  
Historical  
Emergency Management  
Sheriff & Judicial  
Financing & Insurance  
Lewis & Clark Regional Development Council  
County Fair Board  
State Fair Board  
Bismarck-Mandan Development Association  
Morton-Mandan Library

Commissioner Bitz

County Zoning  
City Zoning  
Sanitation – Landfills  
Parks & Recreation  
Sheriff & Judicial  
Emergency Management  
Personnel  
Mandan Progress Organization



On a roll call vote, all commissioners present voted “Aye.”.

Commissioner Boehm moved and Commissioner Mark seconded to set the following meeting dates:

Tuesday	January 11, 2011	2:00 PM	5:30 PM	Commission Room
Tuesday	February 8, 2011	2:00 PM	5:30 PM	Commission Room
Tuesday	March 8, 2011	2:00 PM	5:30 PM	Commission Room
Tuesday	April 12, 2011	2:00 PM	5:30 PM	Commission Room
Tuesday	May 10, 2011	2:00 PM	5:30 PM	Commission Room
Tuesday	June 14, 2011	2:00 PM	5:30 PM	Commission Room
Tuesday	July 12, 2011	2:00 PM	5:30 PM	Commission Room
Tuesday	August 9, 2011	2:00 PM	5:30 PM	Commission Room
Tuesday	September 13, 2011	2:00 PM	5:30 PM	Commission Room
Tuesday	October 11, 2011	2:00 PM	5:30 PM	Commission Room
Tuesday	November 8, 2011	2:00 PM	5:30 PM	Commission Room
Tuesday	December 13, 2011	2:00 PM	5:30 PM	Commission Room

On roll call vote, all commissioners present voted “Aye.”

Commissioner Zachmeier move to start the commission meetings at 3:00 PM for the above dates. Motion died for lack of a seconded.

Commissioner Bitz moved and Commissioner Boehm seconded to start the commission meeting at 2:00 PM for the approve dates. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Boehm moved and Commissioner Tokach seconded to approve following abatements: # 3971 - #3975. The abatements are available for public inspections during regular business hours in the Morton County Auditor’s Office. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Bitz moved and Commissioner Boehm seconded to authorize the chairman to sign the form that removes parcel # 51-93000 from the tax rolls. The parcel was actually platted with Entzel Acres 10<sup>th</sup> in 2010. Also approve abatement for parcel # 51-93000 for 2010 tax year. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Bitz moved and Commissioner Boehm seconded to sell the tax lots to the respective cities for \$1 for each lot for the cities to protect their specials. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Bitz moved and Commissioner Boehm seconded to table the two (2) year tax exemptions given by the City of Mandan # 3934, # 3939, # 3956, # 3958 until February 8, 2011. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Bitz moved and Commissioner Boehm seconded to ask the States Attorney a written legal opinion on whether the County Commissioners can act on the City of Mandan two (2) year tax exemptions on houses since they did not follow NDCC 57-02-08 (35). On roll call vote, all commissioners present voted "Aye."

Commissioner Bitz moved and Commissioner Zachmeier seconded to authorize the allocation of Senior Citizens Funds of \$205,000 for 2011 based on the Morton County Council on Aging recommendation. On roll call vote, all commissioners present voted "Aye."

Commissioner Bitz moved and Commissioner Boehm seconded to authorize the Road Department to put up five (5) parallel only signs by the Ski Hill and authorize the Chairman to sign a resolution to post the speed limit on Ski Hill to 25 mile per hour. On roll call vote, all commissioners present voted "Aye."

Commissioner Boehm moved and Commissioner Bitz seconded to approve the monthly bills and payroll except the invoice to Inventory Trading Co. for wearing apparel for Communication Department for \$1,363.50. On roll call vote, all commissioners present voted "Aye."

Commissioner Boehm moved and Commissioner Tokach seconded to designate depositories for county funds for 2011. On roll call vote, all commissioners present voted "Aye."

Commissioner Boehm moved and Commissioner Tokach seconded to review and approve the pledge of securities at the various banks that have county fund. On roll call vote, all commissioners present voted "Aye."

Commissioner Zachmeier moved and Commissioner Boehm seconded to reimburse the City of New Salem for \$7,356 for the cost to replace an approach along County Route 85 in the City of New Salem. On a roll call vote, Commissioner Zachmeier voted "Aye." Commissioners Boehm, Bitz, Tokach and Strinden voted "Nay." Motion failed four (4) to one (1).

Commissioner Bitz moved and Commissioner Tokach seconded to deny the City of New Salem request for reimbursement of \$7,356. On a roll call vote, Commissioners Bitz, Tokach, Boehm and Strinden voted "Aye." Commissioner Zachmeier voted "Nay." Motion carried four (4) to one (1).

Commissioner Boehm moved and Commissioner Tokach seconded to authorize \$7,500 to the five smaller cities in Morton County to update their web sites. Funds will come through BMDA's Morton County Grant. On a roll call vote, all commissioners present voted "Aye."

Public hearing on section line closing.

Commissioner Bitz moved and Commissioner Boehm seconded to authorize the closing the section line starting at the right of way of County Road 140, then a distance of 205.38 feet north in SE ¼ of Section 12, Township 140 North, Range 82 West and in the SW ¼ of Section 7, Township 140 North, Range 81 West at the request of Missouri West Water System. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Boehm moved and Commissioner Tokach seconded to authorize NDCC 44-08-04 if instate lodging exceeds the state rate, the individual must obtain three (3) different quotes from three (3) different motels or hotels. Their department head must approve the lowest quote and initial the travel voucher. On a roll call vote, all commissioners present voted “Aye.”

Commissioner Bitz moved and Commissioner Boehm seconded that all travel advance be approved by the County Commissioners before the advance given out. On a roll call vote, Commissioners Bitz, Boehm, Tokach and Strinden voted “Aye.” Commissioner Zachmeier voted “Nay.” Motion carried four (4) to one (1).

Commissioner Zachmeier moved and Commissioner Boehm seconded to approve the December 30, 2010 commission minutes. On a roll call vote, all commissioners present voted “Aye.”

The total of all county funds expended for December 15, 2010 and January 11, 2011 amounted to \$1,389,262.36. A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor’s Office.

Commissioner Boehm moved and Commissioner Tokach seconded to recess at 6:30 PM until 2:00 PM on February 8, 2011. On a roll call vote, all commissioners present voted “Aye.”

Bruce Strinden, Chairman, Morton County Commission \_\_\_\_\_

Paul E. Trauger, County Auditor \_\_\_\_\_