

Morton County Commission Meeting Agenda

April 26, 2022

**Commission Room, Morton County Courthouse
210 2nd Ave NW, Mandan ND**

5:30 PM

- Call to order
- The Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes for previous meetings
- Approve monthly bills and payroll – Commissioner Boehm

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1. Brian Ritter/President & CEO Bismarck Mandan Chamber EDC
 - Update on Chamber EDC Activities
2. Brant Johnson/VP North Plains Connector
 - Grid United Project Overview Presentation
3. Donald LaFleur/MC Tax Director
 - Introduction of Building Inspector Laurel Lundstrom.
4. Kari Hatzenbuhler/MC Treasurer
 - Request out of state travel to attend 2022 NACCTFO Conference held in Denver CO on July 17-19, 2022.
 - 2022 Depositories – Establish a list of financial institutions that Morton County will use for 2022.
5. John Saiki/MC Engineer
 - Authorization to Accept Culvert Bids
6. Mark Issac/Morton County Fair Board
 - Requesting Financial Funding from Morton County.
7. Dawn Rhone/MC Auditor
8. Other

*ISSUES MAY BE ADDED OR DELETED BY MEETING DAY.

MORTON COUNTY COMMISSION REGULAR MEETING
April 14, 2022

The Morton County Commission Regular Meeting was held virtually on April 14, 2022 and was called to order at 5:30 PM by Chairman Boehm. Others present were Commissioners Zachmeier, Leingang, Buckley, Morrell and Auditor Rhone. Also present was States Attorney Kopyy.

Buckley moved and Morrell seconded to approve the agenda as amended. All voting aye, motion carried.

Buckley moved and Leingang seconded to approve the minutes of the March 22, 2022 regular meeting. All voting aye, motion carried.

Leingang moved and Morrell seconded to approve the Morton County Snow Emergency Declaration as presented. All voting aye, motion carried.

Morrell moved and Leingang seconded to approve abatements #6069-6074. All voting aye, motion carried.

Buckley moved and Morrell seconded to approve abatements #6075-6076. All voting aye, motion carried.

Morrell moved and Zachmeier seconded to approve the building permit fee schedule as presented to be effective immediately. All voting aye, motion carried.

Morrell moved and Leingang seconded to approve out of state travel for Veterans' Service Officer Erhardt to attend the National Association of County Veteran Services Officer annual conference in San Antonio, Texas on June 4-10, 2022. All voting aye, motion carried.

Leingang moved and Morrell second to accept the bid for gravel crushing from Fisher Sand & Gravel Co in the amount of \$7.20 per cubic yard for approximately 60,000 cubic yards. All voting aye, motion carried.

Zachmeier moved and Morrell seconded to approve a special use permit for Flat Rock Wind Project LLC to install one meteorological tower on SE ¼ of Section 23, Township 140N, Range 84W and one meteorological tower on NW ¼ of Section 1, Township 140N, Range 85W, with the following conditions:

1. Tower height shall not exceed 200 feet.
2. The term of the SUP shall be 5 years.
3. Placement of each tower is allowed to vary as long as the tower meets all setback requirements, is placed within the boundary of the subject property, and is located no farther than 365 feet distant from the x,y coordinates proposed in the application.

All voting aye, motion carried.

Morrell moved and Leingang seconded to adjourn at 6:09 PM. All voting aye, motion carried.

Nathan Boehm, Chairman, Morton County Commission _____

Dawn R Rhone, County Auditor _____



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210 2nd Ave NW
Mandan, ND 58554
(701) 667.3414

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MEETING DATE: 4/26/2022
PREPARATION DATE: 4/8/2022
SUBMITTING DEPARTMENT: TAX EQUALIZATION
DEPARTMENT DIRECTOR: DONALD LAFLEUR
PRESENTER: DONALD LAFLEUR
SUBJECT: BUILDING INSPECTOR

STATEMENT/PURPOSE: INTRODUCTION OF BUILDING INSPECTOR LAUREL LUNDSTROM.

BACKGROUND/ALTERNATIVES: LAUREL LUNDSTROM HAS BEEN WORKING FOR THE MORTON COUNTY WEED CONTROL OFFICE. LAUREL HAS EXTENSIVE EXPERIENCE AS A BUILDER PRIOR TO HIS RETIREMENT FROM THE CONSTRUCTION INDUSTRY AND STARTING HIS PART TIME JOB WITH THE MORTON COUNTY WEED CONTROL OFFICE. LAUREL WILL CONTINUE TO WORK FOR THE MORTON COUNTY WEED CONTROL OFFICE IN ADDITION TO HIS DUTIES AS THE MORTON COUNTY BUILDING INSPECTOR.

ATTACHMENTS: N/A

FISCAL IMPACT: PART TIME EMPLOYEE AT \$28 PER HOUR PLUS BENEFITS

STAFF IMPACT: N/A

LEGAL REVIEW: N/A

RECOMMENDATION: N/A

SUGGESTED MOTION: N/A





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MEETING DATE: April 26, 2022
PREPARATION DATE: April 26, 2022
SUBMITTING DEPARTMENT: Morton County Treasurer
DEPARTMENT DIRECTOR: Kari Hatzenbuhler
PRESENTER: Kari Hatzenbuhler
SUBJECT: Out of State Travel

STATEMENT/PURPOSE: To attend NACCTFO Conference.

BACKGROUND/ALTERNATIVES: 2022 NACCTFO Conference held in Denver Colorado on July 17-19, 2022. Exploring and sharing best practices and strategic planning on how to provide effective services to customers today and in the future. I am one of two NACCTFO/NACO reps for the Treasurers Association that communicates, shares and updates our Treasurers with new developments and information that is beneficial to them.

ATTACHMENTS:

FISCAL IMPACT: Approximately \$1200.00, allocated for in the Treasurer's budget.

STAFF IMPACT: The Treasurer will be absent from the office on July 17th through July 19th, 2022. The deputy Treasurer will oversee office during these days.

LEGAL REVIEW: None

RECOMMENDATION: Request Approval of out of state travel from July 17-19,2022 to Denver, CO for NACCTFO training conference.

SUGGESTED MOTION: Approval of out of state travel from July 17-19,2022 to Denver, CO for NACCTFO training conference.



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MEETING DATE: APRIL 26, 2022
PREPARATION DATE: MARCH-APRIL 2022
SUBMITTING DEPARTMENT: TREASURER
DEPARTMENT DIRECTOR: KARI HATZENBUHLER, TREASURER
PRESENTER: KARI HATZENBUHLER
SUBJECT: LIST 2022 DEPOSITORIES

STATEMENT/PURPOSE: 1) Establish a list of financial institutions that Morton County will use for 2022. (Treasurer may add to or remove from this list for investment purposes.)

BACKGROUND/ALTERNATIVES: 1) NDCC requires a list of Depositories be provided to the commission every other year on even numbered years.

ATTACHMENTS: 1) List of 2022 Depositories

FISCAL IMPACT: NA

STAFF IMPACT: There will be minimal treasurer's staff impact with the changing of main operating account.

LEGAL REVIEW: NA

RECOMMENDATION: 1) I recommend the commission accepts the list of Financial Institutions for 2022.

SUGGESTED MOTION: 1) Approval of depositories as listed.

April 26, 2022

Please note the following financial institutions that I, Kari Hatzenbuhler, Morton County Treasurer, would like on record as depositories for the year 2022.

Bank of Glen Ullin	Glen Ullin ND
Bravera Bank	Mandan ND
Dakota Community Bank	Hebron ND
First International Bank & Trust	Mandan ND
First Western Bank & Trust	Bismarck ND
Multi Bank Securities	EConnect Direct
Starion Bank	Mandan ND

Thank You

Kari Hatzenbuhler
Morton County Treasurer



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MEETING DATE: April 14, 2022
PREPARATION DATE: March 30, 2022
SUBMITTING DEPARTMENT: Highway Department
DEPARTMENT DIRECTOR: John Saiki
PRESENTER: John Saiki

SUBJECT: Authorization to Accept Culvert Bids

STATEMENT/PURPOSE: Request for Authorization to Accept Culvert Bids for County Road and Bridge Work

BACKGROUND/ALTERNATIVES: Each year Morton County Requests Bids for Culvert types, steel, concrete and plastic (HDPE). The RFP was issued and bids submitted by one vendor, TruNorth Steel. Forterra did not submit a bid this year due to the volatility in raw material prices, primarily reinforcing steel. After review, it is the recommendation of the Highway Department that the bid be accepted. Once the bid is accepted, the price will be established for the remainder of the year.

ATTACHMENTS: Bid Sheets from Vendor

FISCAL IMPACT: Budgeted Item, we ordered our required pipes for 2022 in January, which resulted in a \$17,000 savings over what our cost would be based on this bid. We do not anticipate purchasing additional metal culverts at this time.

STAFF IMPACT: Minimal

LEGAL REVIEW: None

RECOMMENDATION at the Commission's discretion, Authorize the Highway Department to Accept Bids for metal culverts.

SUGGESTED MOTION: (if needed) Move to Authorize the Highway Department to Accept Bids for Metal Culverts.

Corrugated Metal Pipe

		2020	2021	Percentage Change	2022	Percentage Change
Helical						
16 Gauge	18 inch	\$15.60	\$17.55	12.50%	\$25.50	45.30%
	24 inch	\$19.76	\$22.23	12.50%	\$32.30	45.30%
14 Gauge	36 inch	\$37.44	\$42.12	12.50%	\$61.20	45.30%
	48 inch	\$49.92	\$56.16	12.50%	\$81.60	45.30%
12 Gauge	48 inch	\$67.60	\$76.05	12.50%	\$110.50	45.30%
Annular						
16 Gauge	18 inch	\$19.50	\$21.15	8.46%	\$30.60	44.68%
	24 inch	\$24.70	\$26.79	8.46%	\$38.76	44.68%
14 Gauge	36 inch	\$46.80	\$50.76	8.46%	\$73.44	44.68%
	48 inch	\$62.40	\$67.68	8.46%	\$97.92	44.68%
12 Gauge	48 inch	\$84.50	\$91.65	8.46%	\$132.60	44.68%

Concrete Pipe

		2020	2021	Percentage Change	2022	Percentage Change
Round Pipe						
18 inch		\$23.75	\$24.45	2.95%	N O	
24 inch		\$32.64	\$33.64	3.06%		
36 inch		\$66.74	\$68.64	2.85%		
48 inch		\$118.41	\$121.81	2.87%		
60 inch		\$179.48	\$184.58	2.84%		
Arch Pipe						
18 inch		\$44.69	\$45.99	2.91%	B I D	
24 inch		\$67.09	\$69.09	2.98%		
36 inch		\$110.53	\$113.73	2.90%		
48 inch		\$160.03	\$164.63	2.87%		
60 inch		\$236.23	\$243.03	2.88%		

ENGINEER'S PRELIMINARY ESTIMATE OF COST**NEW SALEM FAIR GROUNDS****PROPOSED WATER IMPROVEMENTS**

4/18/2022

SPEC NO.	DESCRIPTION	UNIT	QUAN.	UNIT PRICE	TOTAL
1	REMOVE & REPLACE TOPSOIL	ACRE	1.5	\$ 3,000.00	\$ 4,500.00
2	REMOVE & REPLACE GRAVEL	SY	600	\$ 3.00	\$ 1,800.00
3	SEEDING & MULCHING	ACRE	1.5	\$ 2,000.00	\$ 3,000.00
4	8"x6" TAPPING SADDLE & 6" GATE VALVE	EA	1	\$ 8,000.00	\$ 8,000.00
5	6" WATERMAIN	LF	1125	\$ 45.00	\$ 50,625.00
6	6" GATE VALVE	EA	1	\$ 2,000.00	\$ 2,000.00
7	BORE 6" WATERMAIN	LF	200	\$ 110.00	\$ 22,000.00
8	4" WATERMAIN	LF	171	\$ 40.00	\$ 6,840.00
9	4" GATE VALVE & BOX	EA	1	\$ 1,500.00	\$ 1,500.00
10	REMOVE & RESET 4" HYDRANT	EA	1	\$ 1,000.00	\$ 1,000.00
11	2" WATER SERVICE CONNECTION	EA	1	\$ 250.00	\$ 250.00
12	2" WATER SERVICE PIPE	EA	667	\$ 35.00	\$ 23,345.00
13	2" CURB STOP & BOX.	EA	1	\$ 1,000.00	\$ 1,000.00
14	WATER METER PIT	EA	1	\$ 2,500.00	\$ 2,500.00
15	1" WATER SERVICE PIPE	LF	400	\$ 30.00	\$ 12,000.00
16	YARD HYDRANT	EA	9	\$ 1,800.00	\$ 16,200.00

TOTAL=**\$ 156,560.00**



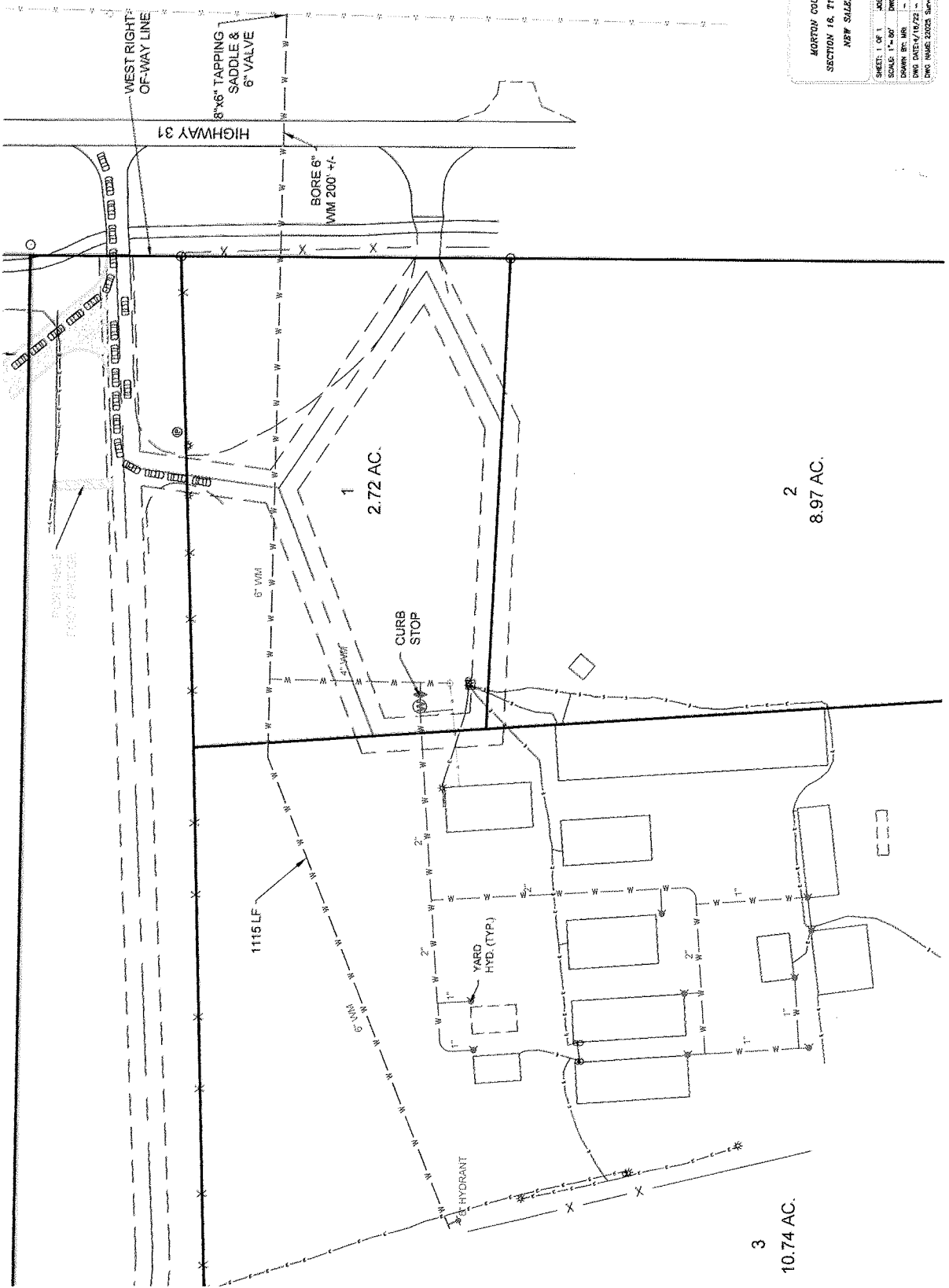
SCALE: 1" = 80'

BORTON COUNTY FAIR
SECTION 16, T159N, R65W
NEW SALEM, ND

Independent Land Surveying & Engineering

SHEET: 1 OF 1 JOB NUMBER: 20023
 SCALE: 1" = 80' DWG REVISION DATES
 DRAWN BY: MRS. DWG DATE: 4/10/22
 DWG NAME: 20023 Survey.dwg

4110 3RD AVE TOLL NW
 MINNEAPOLIS, MN 55412
 PHONE: 612-338-3079
 FAX: 612-338-3078
 WWW: www.independen.com



3
10.74 AC.

2
8.97 AC.

1
2.72 AC.

Morton County Fair Association Electrical Updates/Repairs 2022

Outlet testing and repair in barns and entertainment building	\$9,000
Poles and lights in camping area	\$3,350
Outlets at yard pole and concession building and day/night yard light on entertainment building	\$7,992
North gate light pole repair	\$2,000
LED lighting in concession building	\$4,000
Replace/add lighting in entertainment building	\$5,000

Project Total \$31,342

Morton County Fair Association Building Repairs/Upgrades 2022

Project	Qty	Price	Total
Hoop Barn End Wall Material & Labor Includes: 6 ft. steel panels, screws, trim, etc, and labor to replace the end walls on 2 buildings with steel.	1	\$9,992	\$9,992
Concession Building Repairs Includes: Adjust 4 doors to seal properly, adjust 1 window to seal properly, check roof for leaks & damage, repair external damage & internal damage due to water leaks, replace, reframe & finish opening for air conditioner in office, repairs to urinals & toilets in mens & womens bathrooms due to leaks & non functioning	1	\$10,750	\$10,750
Approach for Parking Build approach across road to the North to enter leased parking area at former Golden West Complex	1	\$2,000	\$2,000
Livestock Scale Includes: Load bars, platform, weight indicator & self containment unit for all species of livestock	1	\$7,000	\$7,000

Project Total

\$29,742