

Morton County Commission Meeting Agenda

July 14, 2022

**Commission Room, Morton County Courthouse
210 2nd Ave NW, Mandan ND**

5:30 PM

- Call to order
- The Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes for previous meetings
- Approve monthly bills and payroll – Commissioner Morrell

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1. Youthworks
 - 2023 Budget Request
2. Mandan Progress Organization/Matt Schanandore, Executive Director
 - 2023 Budget Request
3. Morton County Fair Board
 - 2023 Budget Request
4. Lewis & Clark Development Group/Brent Ekstrom, Executive Director
 - Annual Update
5. Morton Count Water Resource District/Wade Bachmeier, Chair
 - 2023 Budget Request
6. Lower Heart Water Resource District/Bill Robinson, Chair
 - 2023 Budget Request
7. Donald LaFleur/MC Tax Director
 - Abatement for board consideration
8. Morton County Extension/Karla Meikle, County Agent
 - 2023 Budget
9. Morton County Sheriff/Kyle Kirchmeier
 - 2023 Budget
10. Morton County States Attorney/Allan Koppy
 - 2023 Budget
11. Dawn Rhone/MC Auditor
 - Mandan/Morton Public Library Appointments 3year term expiring 06/30/2025.
Applicants: Elizabeth Kapella, Melissa Plesuk and Emily Remmick
12. Other

6PM – Public Hearing on Custer District Health 2023 Budget

*ISSUES MAY BE ADDED OR DELETED BY MEETING DAY.

MORTON COUNTY COMMISSION REGULAR MEETING

June 28, 2022

The Morton County Commission Regular Meeting was called to order on June 28, 2022 at 5:30 PM by Chairman Boehm at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Zachmeier, Leingang, Buckley, Morrell and Auditor Rhone. Also present was States Attorney Kopyy.

Leingang moved and Morrell seconded to approve the agenda. All voting aye, motion carried.

Buckley moved and Morrell seconded to approve the minutes of the June 9, 2022 regular meeting. All voting aye, motion carried.

Leingang moved and Buckley seconded to approve the minutes of the June 9, 2022 Board of Equalization meeting. All voting aye, motion carried.

Leingang moved and Zachmeier seconded to approve bills and payroll. All voting aye, motion carried.

Zachmeier moved and Morrell seconded to approve contributing \$250 to the 4-H Meats Judging Team to attend the Western National Roundup 4-H Livestock Quizbowl and consider an additional \$750 next year. All voting aye, motion carried.

Leingang moved and Buckley seconded to approve abatement #6088. All voting aye, motion carried.

Morrell moved and Buckley seconded to approve abatements #6089-6090. All voting aye, motion carried.

Morrell moved and Leingang seconded to approve the Fees for the 2023-2025 Biennium MOU with NDDDES for 911 dispatching services provided by State Radio. All voting aye, motion carried.

Leingang moved and Buckley seconded to approve the second option of the Right-of-Way policy, paying for the new right-of-way beyond the statutory easement right-of-way. All voting aye, motion carried.

Buckley moved and Leingang seconded to approve Sauber Engineering and authorization to enter into negotiations and agreement for Preliminary Engineering and design for bridge 30-128-19.0 All voting aye, motion carried.

Buckley moved and Zachmeier seconded to approve of the final plat of the short-form subdivision known as Dry Creek Hills Subdivision and a zoning map amendment from Agricultural to Residential district, as the subdivision conforms to the regulations established in Article 7 of the Morton County Land Use Code and is compatible with surrounding land uses. All voting aye, motion carried.

Buckley moved and Zachmeier seconded to approve the final plat of the long-form subdivision known as Carsen Subdivision and a zoning map amendment from Agricultural to Residential district, as the subdivision conforms to the regulations established in Article 7 of the Morton County Land Use Code and is not in violation of Policy 1.1.2 of the Morton County Comprehensive Plan. All voting aye, motion carried.

Zachmeier moved and Leingang seconded to approve the final plat of the short-form subdivision known as Coyote Trail Subdivision and a zoning map amendment from Agricultural to Residential district, as the subdivision conforms to the regulations established in Article 7 of the Morton County Land Use Code and is not in violation of Policy 1.1.2 of the Morton County Comprehensive Plan. All voting aye, motion carried.

Zachmeier moved and Buckley seconded to approve the final plat of the short-form subdivision known as Just Subdivision and a zoning map amendment from Agricultural to Residential district, as the subdivision conforms to the regulations established in Article 7 of the Morton County Land Use Code and is not in violation of Policy 1.1.2 of the Morton County Comprehensive Plan. All voting aye, motion carried.

Zachmeier moved and Buckley seconded to approve of the final plat of the short-form subdivision known as Benz Subdivision and zoning map amendment from Agricultural to Residential district, as the subdivision conforms to the regulations established in Article 7 of the Morton County Land Use Code and is not in violation of Policy 1.1.2 of the Morton County Comprehensive Plan. All voting aye, motion carried.

Buckley moved and Leingang seconded to approve the final plat of the short-form subdivision known as Seeman 1st Subdivision and a zoning map amendment from Agricultural to Residential district, as the subdivision conforms to the regulations established in Article 7 of the Morton County Land Use Code and is not in violation of Policy 1.1.2 of the Morton County Comprehensive Plan. All voting aye, motion carried.

Zachmeier moved and Morrell seconded to approve the final plat of a short-form subdivision known as Seeman 2nd Subdivision and a zoning map amendment from Agricultural to Residential on 2.88 acres in the NW $\frac{1}{4}$ of Section 36, Township 138N, Range 82W, Morton County. All voting aye, motion carried.

Buckley moved and Zachmeier seconded to approve the final plat of a short-form subdivision known as Elhardt Subdivision on 2.37 acres in the NE $\frac{1}{4}$ of Section 7, Township 136N, Range 79W. All voting aye, motion carried.

Zachmeier moved and Buckley seconded to approve the final plat of a short-form subdivision known as Paradise Subdivision and a zoning map amendment from Agricultural to Residential on 3.95 acres in the SW $\frac{1}{4}$ of Section 22, Township 137N, Range 86W as the subdivision conforms to the regulations established in Article 7 of the Morton County Land Use Code and is not in violation of Policy 1.1.2 of the Morton County Comprehensive Plan. All voting aye, motion carried.

Zachmeier moved and Morrell seconded to approve the final plat of a short-form subdivision known as Rosemary Subdivision and a zoning map amendment from Agricultural to Residential as the subdivision conforms to the regulations established in Article 7 of the Morton County Land Use Code and is not in violation of Policy 1.1.2 of the Morton County Comprehensive Plan on 20.46 acres in the NE $\frac{1}{4}$ of Section 8, Township 139N, Range 82W with the condition that only the east 40 feet of Rosemary Drive be vacated and contained within the boundary of Lot 1. All voting aye, motion carried.

Morrell moved and Leingang seconded to approve the installation of a Wall of Honor monitor in the Veteran's waiting area coordinated through the Wall of Honor and their

donor. All voting aye, motion carried.

Buckley moved and Zachmeier seconded to appoint Audrey Helm to a 4 year term on the Planning & Zoning Board expiring 6/30/26. All voting aye, motion carried.

The total of all county funds expended from June 10, 2022 through June 28, 2022 equals \$1,273,763.05.

A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Leingang moved and Morrell seconded to adjourn at 8:13 PM. All voting aye, motion carried.

Nathan Boehm, Chairman, Morton County Commission _____

Dawn R Rhone, County Auditor _____



Morton County Commission
Morton County Courthouse
210 2nd Ave NW
Mandan, ND 58554
(701) 667.3414

Stewardship of Public Trust | Respect for Diverse Voices & Ideas | Responsive & Comprehensive Customer Service | Leadership with Ethics and Integrity | Culture of Teamwork & Collaboration

MEETING DATE: 7/14/2022
PREPARATION DATE: 7/8/2022
SUBMITTING DEPARTMENT: TAX EQUALIZATION
DEPARTMENT DIRECTOR: DONALD LAFLEUR
PRESENTER: DONALD LAFLEUR
SUBJECT: ABATEMENTS 6091 & 6092

STATEMENT/PURPOSE: THESE TWO PROPERTIES WERE APPEALED AT THE 6/9/2022 BOARD OF EQUALIZATION, THE APPEAL WAS DENIED, AND THEY WERE REFERRED TO THE TAX EQUALIZATION FOR CONSIDERATION OF AN ABATEMENT. BOTH PROPERTIES WERE VISITED BY AN ASSESSOR AND REVALUED TO LOWER VALUES FOR TAX YEAR 2022.

BACKGROUND/ALTERNATIVES: N/A

ATTACHMENTS:

YEAR	#	REASON	PARCEL	OWNER	ADDRESS	ORIG	ABATED	NEW	MILL RATE
2022	6091	REASSESS	08-0163000	SCHATZ/RANDALL J & S JUNE	6312 8 TH AVE, MANDAN	17,334	2,907	14,427	
2022	6092	REASSESS	51-0076000	BECK REAL ESTATE HOLDINGS LLC	3415 HWY 1806, MANDAN	14,041	4,964	9,077	

FISCAL IMPACT: MINIMAL


STAFF IMPACT: N/A


LEGAL REVIEW: N/A


RECOMMENDATION: RECOMMEND APPROVAL OF ABATEMENTS 6091 & 6092


SUGGESTED MOTION: MOTION TO APPROVE AS PRESENTED

Elizabeth Fristad Kapella

3005 CR-140, Mandan ND 

701-741-4500 

elizabeth.fristad@gmail.com 

[https://www.linkedin.com/in/
elizabethmkapella/](https://www.linkedin.com/in/elizabethmkapella/) 

Masters-prepared health educator, RN and lactation counselor with 18 years of experience as a facilitator and director of a youth leadership development program. Effective communication and facilitation skills; experience in building trusting working relationships with organizations/individuals and collaborating across disciplines.

Skills

- Curriculum development for youth leadership camp, delivery and facilitation of curriculum material
- Program development for school-based health promotion program, NIH-funded research study
- Conduct needs assessments, data analysis, program evaluation, interpret research findings, focus group interviews
- Self-directed, able to work autonomously
- Empathic listening
- Deep knowledge and practice of the Seven Habits of Highly Effective People (S. Covey)
- Delivery of health education in community and individual settings

Experience

MARCH 2018 – PRESENT

Registered Nurse & Lactation Counselor - BirthCenter / Sanford Bismarck

- Provide family-centered nursing care during the postpartum period in collaboration with an interdisciplinary healthcare team.
- Educate parents/caregivers on infant and mother care in the hospital and prenatal classes.
- Counsel and educate families about breastfeeding/infant feeding: prenatal, inpatient and outpatient settings.

2013 – PRESENT

Camp Director / Rotary Youth Leadership Awards (RYLA), Rotary district 5580

- Responsible for curriculum and operation of a leadership development camp for 135 high school students. Facilitate staff of 40-45 volunteers, collaborate with leadership team and Rotarians.
- Promote Rotary values and servant leadership. Deliver presentations of curriculum materials. Certified by Franklin-Covey as a Facilitator of the Seven Habits of Highly Effective Teens.

NOVEMBER 2011 – MAY 2019

Registered Nurse - Dialysis / Sanford Bismarck

- Collaborated with an interdisciplinary health care team regarding treatment, patient education, and management of chronic and/or acute kidney failure while performing nursing activities for safe dialysis treatment.

Education

MAY 2015

Master of Public Health / University of Minnesota

MPH in Community Health Promotion, GPA: 3.969

MAY 2009

Bachelor of Science in Nursing / University of North Dakota

Bachelor of Arts in French / University of North Dakota

GPA: 3.827, Presidential Scholar (2004-2008), President's Honor Roll, Honors Program

Activities & Awards

Member of North Dakota Breastfeeding Coalition: 2019 – present

Member of Bismarck-Mandan Child Passenger Safety Committee: 2020 – present

Member of Sanford OB Committee (to improve work processes and staff relations): 2021 – present

Volunteer pianist, currently at: Spirit of Life Catholic Church, St. Gabriel's Benedictine Living Community

Member of West River Winds, Missouri River Community Band: 2015 – 2020

Sanford Health Foundation Guardian Angel Award – Kidney Dialysis Team: 2018

University of Minnesota School of Public Health Student Senate: Vice President of Student

Advancement & Professional Development Chair (2014-2015), Senator (2013-2014)

University of North Dakota Student Senate: School of Nursing senator (2008-2009)

Emerging Leaders Program (UND): participant (2004-2006), Program Coordinator (2005- 2008), "Kayla M. Effertz Leadership Award" recipient – 2005

UND Memorial Union Outstanding Student Leader Award: 2006, 2009

UND Big Event: Co-director (2008-2009), Projects committee chair (2007-2008), member (2005 - 2008)

UND Memorial Union Outstanding Student Leader Award: 2006, 2009

North Dakota Student Association: delegate (2004-2009), Secretary (2006-2007), Student Activities Committee Chair (2005-2006)

Certifications

Registered Nurse: 2009 – present

Certified Breastfeeding Counselor (CBC): 2018 – present

Certified Lactation Counselor (CLC): 2018 – present

Child Passenger Safety (CPS) Certified Technician: 2020 – present

International Board-Certified Lactation Consultant (IBCLC) Candidate: *date of examination March 29, 2022 & currently awaiting official result*

CPR-BLS (Basic Life Support), NRP (Neonatal Resuscitation Program): current/active certification

Melissa A. Plesuk

5201 Highland Road, Mandan, ND 58554

melissa.plesuk@k12.nd.us

701-822-4064

Professional Goal:

As an experienced teacher in special education, I have a powerful desire to make a difference in the lives of all children. I want to help students overcome obstacles and become successful in all areas of their lives. I strive to focus my time and attention on the needs of all students, teaching them to advocate for themselves to be successful in school and in life.

Education:

Masters in Education-Family and Consumer Science- North Dakota State University

Anticipated graduation- May 2024

Bachelor of Science in Special Education -Minot State University

May 2015

Student Teacher (K-12) - TGU-Granville

January 2015-April 2015

Practicum Teacher - Roosevelt Elementary in Minot, ND

August 2014-December 2014

Butte Public High School

High School Graduate

May 1989

Work History:

Mandan Public Schools-Mandan Middle School-Mandan, North Dakota

- August 2021-present
- Special Education Paraprofessional
- Successful School and Life Skills

Center-Stanton Public School- Center, North Dakota

- August 2019-May 31, 2021
- Special Education Teacher- grades K-6

New Salem-Almont Public School- New Salem, North Dakota

- August 2015-May 2019
- Special Education Teacher- grades K-6

Melissa A. Plesuk

5201 Highland Road, Mandan, ND 58554

melissa.plesuk@k12.nd.us

701-822-4064

Community/Other Involvement Continued:

Bus Driver- full time route / sub	8 years
FCCLA advisor	2 years
Designer Genes Celebration Committee	Current
DKG President	Current
NDCEC State Secretary	5 years/current
Bis/Man CEC	6 years/current
CEC State Convention Co-Chair	Current
4H leader	6 years
American Legion Auxiliary	17 years/current
Sunday School and Youth leader	16 years
Project Ignite Light	2 years
Velva CYP	5 years
Ambulance Volunteer	2 years

Melissa A. Plesuk

5201 Highland Road, Mandan, ND 58554

melissa.plesuk@k12.nd.us

701-822-4064

References:

Corine Heilman-Office Administration

405 Moscow St

Karlsruhe, ND

corine.heilman@k12.nd.us

701-626-2651

Velva Public School

Velva, North Dakota

Dawn Olson- Title/Assistant Principal

4645 County Road 86

Almont, North Dakota 58520

dawn.olson@k12.nd.us

701-527-6499

Bismarck Public Schools

Bismarck, North Dakota

Brittni Dobowey-Special Education Coordinator

2993 27th St NW

Max, ND 58759

Bmdobowey@yahoo.com

(701) 340-6085

Souris Valley Special Education Unit

Minot, North Dakota

Emily Remmick

1710 Ash Ave
New Salem, ND 58563
(701) 230-9565
patrickremmick@gmail.com

EXPERIENCE

Remmick Photography— Co-Owner

March 2015 - PRESENT

- Portrait Photography; working with local families to capture their little ones
- Business Photography; working with local business owners to capture real estate photography and individualized photography for their business
- Commercial Photography; including contract work for Rent Path, RTV, Choice Hotels, Instant 360, Wolff Auctioneers, Prism Hospitality, New Leaf Hospitality, and over 25 realtors.
- Delivering high quality, edited photos and video

Substitute Teacher

January 2014-PRESENT

- Mandan Public Schools
- New Salem Public School

5th Grade Teacher

August 2010- May 2016

- Fort Lincoln Elementary

EDUCATION

Minneosta State University-Moorhead

Bachelor of Arts - Elementary Education

Midkota High School

SKILLS

- >Professional Photographer (HDR and 360 Photos)
- >Elementary Teacher
- >Professional Videographer
- >Skilled in Adobe Premiere Pro, Photoshop, & Lightroom

SAMPLES OF OUR WORK

- 1) <https://youtu.be/hRTBmUcox-w>
- 2) https://www.realtor.com/realestateandhomes-detail/8801-South-Fork-Jct-Bismarck-ND-58504_M76557-17404
- 3) <https://innathunter.srun.com/gallery/>

