

Morton County Park Board Meeting Agenda

July 26, 2022

Commission Room, Morton County Courthouse

210 2nd Ave NW, Mandan ND

4:00 PM

Call to order

Roll Call

Approval of Agenda

Approval of minutes of previous meetings (June 28, 2022)

Approve monthly bills & payroll- Wetsch

1. Food Truck Application
2. USACE Inspections
3. Park Updates

*ISSUES MAY BE ADDED OR DELETED BY MEETING DAY

MORTON COUNTY PARK BOARD MEETING

June 28, 2022

The Morton County Park Board Meeting was called to order on June 28, 2022, at 4:00 PM by Chairman Wetsch. Also present were Members Boehm, Geiger, Graner and Kist. Also present were Park Director Nilsen and Deputy Auditor Eckroth. Absent Himmelspach.

Zachmeier arrives at 4:04pm

Kist added that he may need to recuse himself from the item related to Boat Ramp on Missouri River.

Kist moved and Geiger seconded to approve the agenda. All voting aye, motion carried.

Kist moved and Graner seconded to approve the minutes of the May 24, 2022 meeting. All voting aye, motion carried.

Kist moved and Geiger seconded to approve bills and payroll. All voting aye, motion carried.

Geiger moved and Graner seconded to approve Sweet Creations Food Truck owned by Rhonda Gross, Flasher ND to allow her food truck in all Morton County Parks. All voting aye, motion carried.

Boehm moved and Kist seconded to recommend the application for any Food Truck to include name, address, Insurance Policy, Health Dept Certificate, Sales Tax Certificate, Vehicle Registration. All voting aye, motion carried.

Kist moved and Geiger seconded to make long term arrangements with the Morton County Fair Board for mowing the Morton County Fair Grounds. All voting aye motion carried.

Kist requested to be recused on item # 3 Boat Ramp on the Missouri as he is the Engineer on the project.

Chairman Wetsch excused Kist.

Graner moved and Boehm seconded to recommend to proceed with the joint effort to install a boat ramp on Mandan Property adjacent to the Missouri River Natural Area (car bodies) matching \$10,000 to contribute for the hiring of an engineering firm and permitting. All voting aye, motion carried.

Kist returns

Graner moved and Geiger seconded to budget \$12,500 for Kayak launcher. All voting aye, motion carried.

Geiger moved and Graner seconded to recommend approval of the Park Board Budget to County Commission. All voting aye, motion carried.

Boehm moved and Graner seconded to adjourn at 5:16 PM. All voting aye, motion carried.



MORTON COUNTY

STATE OF NORTH DAKOTA

MORTON COUNTY PARKS

Tim Nilsen, Director



701.667.3363 • tim.nilsen@mortonnd.org

PB Notes 7.28.22

1. Cheryl Leach assisted me with this application. Everything the Board was wanting is on the application.
2. I have included in your packet the copies of the inspection from the Corps. Things are very well with the Corps. We will need to have the handicap ramp duplicated for the ramp at Fort Rice. They went from recommended to a requirement.
3. Park Updates:
 - A. The crew has been keeping the Parks looking excellent. They have mowed the Fair Ground once and by the time of the meeting, it will be mowed again. They will be mowing Green Wood Cemetery the week of the meeting.
 - B. I have completed and sent in all the required documentation to the Game and Fish for reimbursement of the first half of the 2022 season.
 - C. Revenue: up to date numbers will be provided at meeting.

	Fort Rice Rec	Fort Rice Camp	Graner Park	Harmon Lake
July 26 2022	\$20	\$140	\$16,051	\$6,650
2022 season	\$238	\$5,855	\$53,259	\$17,930
2021 season	\$370	\$6,330	\$69,835	\$23,099
2020 season		\$4,935	\$67,590	\$31,089
2019 season		\$440	\$47,620	\$22,421
2018 season		\$1,140	53,890	\$26,160
2017 season		\$0	\$59,300	\$27,202
2016 season		\$2,310	\$61,729	\$25,960

If anyone has a question or concern, let me know. Have a GREAT WEEKEND!! Tim

DEPARTMENT OF THE ARMY
U. S. ARMY CORPS OF ENGINEERS
Riverdale Real Estate Office

INSTRUCTION TO GRANTEE

Grantee:

Morton County

Contract No:

DACW45-1-08-8097

Location:

Graner Park Rec Area

Project:

Oahe Project, North Dakota

COMMENTS AND INSTRUCTIONS:

- Need updated liability insurance
- 2021 inspection noted need for ADA accessible loading plate on launch dock
- 2021 inspection noted need for replacement of warped/splintered picnic tables.
- ~~- Vegetation in the playground area~~
- Boat ramp erosion - needs fill,
- Countersunk dock - ADA grade % / levelling
- fall depth under swings scooped back in, and slides
- tornado shelter has a broken/missing cover for electrical
- tree branch trimming by benches
- ~~-~~ - Dump station electrical box needs cover, replace or remove
- Good maintenance & upkeep!
- We appreciate you and your staff with all the upkeep!
- Recreation is beautiful and well maintained

COE Employee Signature

Luke Couchey

Date

7-14-22

Grantee Signature

James A. Nilsen

7-14-22

DEPARTMENT OF THE ARMY
U. S. ARMY CORPS OF ENGINEERS
Riverdale Real Estate Office

INSTRUCTION TO GRANTEE

Grantee:

Contract No:

Morton County

DACW45-1-~~21-8030~~ ⁻²¹⁻⁸⁰³⁰

Location:

Project:

Fort Rice Recreation Area

Oahe Project, North Dakota

COMMENTS AND INSTRUCTIONS:

Updated Insurance?

- Field "C" being hayed this year - spurge noted asked to be sprayed by Amanda & correspondence - continue spraying or use spurge beetle application
- 2021 inspection noted ADA load plate for launch dock, still current issue
- gap in dock needs cover.
- ~~no fire along or outside fire ring signs by low water ramp - Nox~~
- low water ramp maintenance needed
- The general upkeep & maintenance was and is great!
- Area looks and is great!

COE Employee Signature

Date

Luke Couchey

7-14-22

Grantee Signature

[Handwritten Signature]

7-14-22

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7-14-22

Grantee Signature

James A. Nib

7-14-22

Morton County Parks Seasonal Vendor Application 2022

Morton County Parks Seasonal Vendor Program enhances the enjoyment and usage of parks and greenspaces through the provision of seasonal recreation opportunities including providing goods and services to park users that complement and enhance their experience and overall appreciation of these cherished spaces.

Vendor _____ Date _____
Contact Info _____ Phone _____
Address _____ Email Address _____
City, State, Zip _____
Product Sold or Service Provided _____

We only permit seasonal food concessions at the following parks: Graner Park and Harmon Lake Park

TERMS AND CONDITIONS

1. All products will be approved by Morton County Parks Director prior to space assignment. The Parks Director will be in charge of assigning all spaces. The space assignment will be on a first come-first-serve basis.
2. Vendor will keep products contained in the assigned space.
3. You will need 2 large trash receptacles. Vendor is responsible for cleaning up all park areas within 100 feet of concession operating area.
4. All products and equipment must be removed from the park after completion of said dates requested.
5. The County is not responsible for any damage and/or loss of any product at any time.
6. All vendors serving food or drink must provide with the application necessary licenses, permits and insurances to operate such concessions. Failure to maintain the following necessary licenses, permits and insurances shall be cause for immediate termination of this agreement.
 - a. ND State Health Dept. License
 - b. Business License
 - c. Insurance of \$1,000,000
 - d. Sales Tax Number
 - e. Vehicle Registration
7. Vendors requesting electricity (based on availability) must submit their request 10 business days prior to requested date of vending. A \$20 per day fee (fee subject to change) must be collected at the same time of application. If electricity is unavailable vendors should be self-contained.
8. If requesting electricity, check the existing electrical capacity of the site to make sure there is sufficient electrical capacity for your equipment. Electrical cords and cables must be covered with proper cable covering.
9. Vendors are required to meet onsite with park staff prior to set up on first business day.
10. Applicant must be the same person as the vendor.

Hold Harmless Agreement

Vendor shall defend, indemnify, release, and hold harmless Morton County Parks from any and all claims, injuries, damages, losses or suits including attorney's fees arising out of or in connection with the performance of this agreement, except for injuries and damages caused by the sole negligence of Morton County.

I have read and understood application:

Authorized Vendor Signature _____ Date _____

Name (print) _____

For Office Use Only

Parks Director Signature _____ Date _____