

Unapproved

APRIL 24, 20

MORTON COUNTY WATER RESOURCE DISTRICT

1. The Board of Managers of the Morton County Water Resource District met in Regular Session at 10 AM on April 24, 2019 at the Missouri Room in the Comfort Inn, 1516 27th St. North, Mandan, ND.
2. The following persons were present: Chairman Wade M. Bachmeier, Secretary Brenda Winckler, and Managers, James Wetsch, Bruce Engelhardt, Jim Schmidt and George Saxowsky. Also present were Tony Goetzfried, Tim Nilsen, Mike Kemnitz, Karen Brooks, Craig Keidel, MWWS, Tom Bair, Ron Sando, Andy Zachmeier, MC Commissioner, and Paula Kvernum and Valerie Hartman, NRCS.
3. Chairman Bachmeier called the meeting to order. Minutes: Manager Engelhardt moved to approve the amended minutes from March 27, 2019. Mgr. Saxowsky seconded the motion. MCU. The Chairman requested the original minutes to be filed with the secretary and that a copy be sent to the County Auditor, State Water Commission, and Legal Counsel, Tom Bair.
4. MWWS: The Board reviewed the income, totaling \$147,771 and expenditures totaling \$109,622, of the MWWS for the month of March 2019. Mgr. Saxowsky made a motion to accept and place these reports in file. Seconded by Mgr. Engelhardt. MCU. Quarterly reports were reviewed with the Board. Mgr. Wetsch moved to approve the quarterly reports. Mgr. Engelhardt seconded the motion. MCU. Mgr. Kemnitz requested to write off 2 abandonment property bills. Acct. # 1529 for \$3445.84 due to a 1.1 million gallon leak, and Acct. #385 pasture tap base fee but no water use for \$276.50. Mgr. Wetsch moved to abandon acct #1529 and #385 from the AP. Mgr. Saxowsky seconded the motion. MC. The bill will remain with that curb stop and before any future use; they will need to pay the bill upfront. Manager Kemnitz reported on the following items. Discussion was held concerning the procedures for hiring a new manager for MWWS. Several options are available. 1. Use the Morton County HR Director, 2. Hire from within MWWS, 3. Advertise publicly, 4. Hire an interim Manager until a given time. If the Board decides to use the MC HR, they will do the background work, gather info, but the final decision is made by the Board. Mgr. Kemnitz hopes to hire internally and follow the policy manual to keep continuity for the beginning of the busy season at MWWS. Legal Counsel Tom Bair suggests the Board use the HR to help with the procedural part and advertise internal and external. As far as time frame, the Board can appoint an internal Manager until the time of hiring a new Manager, or keep Mgr. Kemnitz on as a consultant if he so wishes. Tom also suggests holding a special full Board meeting to make an all Board decision on setting up the process for hiring of the new Manager. Special meeting will be held May 1, at the Bair Law office at

5pm. Karen will email the job description for the Manager position to all Board Members. Mgr. Kemnitz told the Board that the 10 year plan study will be presented at the May meeting and will also do a presentation later for MC P&Z and the MC Commissioners. Mgr. Kemnitz is also hoping for a commitment from MC. Commissioners and P&Z on where future development is being planned for Morton County. The public is invited to the May meeting for information only and cannot speak. Craig reported that consumers are requesting a tower for more pressure. Customers can place pumps in their home but sometimes burn out. That is not MWWS responsibility. Pumps are overworking due to the gravity of the system. Mgr. Kemnitz will work on proposing a policy for additional storage in house if a pump is placed in the home. Tank repair work will begin late July at the Mandan airport. SCADA will need to be updated before the process. Estimated 6 week timeline per tank weather pending. The 2010 Ford will need to be replaced. Mgr. Kemnitz will work with Chevrolet for Government pricing. Water loss went down due to fixing a leak.

5. MC Parks: Tim Nilsen reported that a group from Dusaan Day of Caring will be at Harmon Lake on April 30-May 1 to do dirt work and landscaping south of the parking lot on the way to the beach. It will be 17 ft. long, north to south and 25 ft. wide. Cost will be \$900 for the retaining wall and \$1900 for the cement slab for the project. Mgr. Wetsch moved to approve and pay the expenses for the project. Mgr. Saxowsky seconded the motion. MC. Mgr. Engelhardt, Tony, Tim and John Saiki, MC Engineer met at the parking lot at HL to discuss the drainage issue. If the OHF grant is approved for this project they suggest south to west to a curb, grading, cut and fill. The approach should be a little steeper to flow the water to the west. Total cost estimate is \$58,850, our share \$14,712 if the grant is approved. Grant deadline is May 1st. If approved, the work will begin after Labor Day. Mgr. Saxowsky moved to accept and submit the OHF application for a grant for the parking lot development. Mgr. Engelhardt seconded the motion. MC. Revenue at HL so far this year is \$1501. That includes reservation payments for the group pads. Tim reported that 14 pine trees and 19 cedar trees were under water. Entzel was contacted and created a trench which dropped the water 8 inches. Ron Sando suggested that in the mitigation plan there was a plan for an inverted culvert. Ron & Mgr. Wetsch will shoot the levels for a culvert and bring back to the Board.
6. Dam Safety: Schwalbe Dam may need to be modified. The cost could be Millions. SWC & NRCS Gannett report analyzed many dams due to the changing criteria, which could move them from moderate to high risk dams. Mgr. Engelhardt will contact Mike Gunsch and Erin from Dam Safety to set up a meeting with SWC and Dam Safety, and Oliver County to discuss this. The Board has completed its time for O&M for the Flasher mitigation but has not heard who needs to maintain the mitigation land. Valerie Hartman, NRCS will follow up on that. Paul Kvernum reported more help is needed for tree planting and would like dates to do O&M at Almont, HL and SB Creek. April 30th will do the HL & SB Creek and on May 1st will do the Almont O&M.
7. Harmon Lake: Trail Extension bid requests have been published and bids will be opened May 13th with final decision to be made at the May 22nd meeting. Mgr. Wetsch ordered the

trail tamer from Tracks USA for \$7250. The stock dam at HL has had a complete failure. Mgr. Wetsch purchased wood to build a bridge downstream as a temporary reroute for the trail. Future plans are to repair the stock dam by the ND Resources Trust Fund and ND Ducks unlimited. Will meet on April 29th. Mgr. Wetsch plans to move the trail on the opposite side for the new trail to eliminate loss of trail due to a break again. Feedback from the MC Park survey showed numerous comments for Frisbee golf. Wetsch contacted a gentleman who has designed courses and will come and look for a location at HL with approximate costs. An 18 hole course is estimated at \$9900, but also needs a solid maintenance plan.

8. Willow Road Damage: Chairman Bachmeier requested assistance on the cost of the repair of his road due to the culvert being frozen causing flooding. Bachmeier recued himself at this time. Mgr. Saxowsky moved to reimburse Bachmeier \$1200 for damages. Mgr. Engelhardt seconded the motion. After discussion, Bachmeier withdrew his request for reimbursement. Mgr. Saxowsky and Engelhardt withdrew their motion and 2nd. Roger Hille, MC Highway was going to check on a grant from the Prairie Dog Bill to rebuild Willow Road damaged from the winter.
9. Lower Heart Board: Discussion on redistricting LHRB and MCWRD. Consensus is to have a meeting with both Boards.
10. Financial Reports: Discussion was held concerning putting the WTR lot up for sale. Mgr. Wetsch moved to get a price opinion from Pat Maddock and Oaktree Realty including broker's fee and place the WTR lot for sale. Mgr. Engelhardt seconded the motion. MCU. Mgr. Wetsch moved to approve and pay the following vouchers. Mgr. Saxowsky seconded the motion. MCU.

<i>CK#</i>	<i>NAME:</i>	<i>AMOUNT:</i>	<i>MEMO:</i>
5932	Comfort Inn & Suites	\$75.00	Meeting Room rent
5933	Bair Law Firm	\$1175.00	Legal Fees
5934	Entzel Trucking	\$400.00	Willow Rd repair
5935	MWWS	\$802.00	HUB Insurance fee
5936	Workforce Safety	\$250.00	Employee insurance
5937	Tracks USA	\$7250.00	2019 Trail Tamer
5938	MWWS	\$40.00	WTR Water
5939	Ronald Sando	\$907.50	Consultant Fees
5940	Wade Bachmeier	\$780.54	Meetings, mileage
5941	Bruce Engelhardt	\$231.00	Meetings, mileage
5942	Anthony Goetzfried	\$335.54	Payroll, supplies, Mileage
5943	George Saxowsky	\$185.67	Meetings, mileage

5944	James Wetsch	\$1366.81	Meetings, mileage Reimbursement
5945	Brenda Winckler	\$955.59	Salary, equip rent
EFT	IRS	\$532.18	Payroll taxes

There being no further business, motion duly made and seconded, the meeting was adjourned.

Wade M. Bachmeier, Chairman

Brenda Winckler, Sec-Treas.