

Morton County Commission Meeting Agenda

February 10, 2014

Commission Room, Morton County Courthouse

210 2nd Ave NW, Mandan ND

5:30 PM

1. Call to order
 - Roll Call
 - Approval of Agenda
 - Approval of minutes of previous meetings
 - Approve monthly bills and payroll – Commissioner Boehm
2. Wendy Bent/Human Resources
 - Critical Care Leave Request
 - Laurie Kirchmeier-Temporary Additional Duty Pay
3. Linda Morris/Tax Director
 - Abatements for the Board’s consideration
4. Tom Doering/Emergency Mgmt.
 - Radio Console Gateway Purchase (911 Fund)
5. Mike Aubol/County Engineer
 - Authorization to advertise for 2014 gravel crushing bids
 - Contract for county road work between counties
 - Out of state travel (NACE)
 - Approval for cold weather gear
6. Dawn Rhone/ County Auditor
 - Out of State Travel Request

*ISSUES MAY BE ADDED OR DELETED BY MEETING DAY.

Please note: These are unofficial minutes and are subject to change. They will be approved and become official at the next regularly scheduled meeting.

MORTON COUNTY COMMISSION REGULAR MEETING
January 28, 2014

The Morton County Commission Regular Meeting was called to order on January 28, 2014 at 5:30 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Zachmeier, Boehm, Leingang, Schulz and Auditor Rhone.

Boehm moved and Schulz seconded to approve the agenda. All voting aye, motion carried.

Schulz moved and Leingang seconded to approve the minutes of the January 13, 2014 meeting. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to deny the invoice from the ND Water Users for a 2014 membership in the amount of \$100 since both the Morton County Water District and the Lower Heart Water District are members. All voting aye, motion carried.

Zachmeier moved and Schulz seconded to approve monthly bills and payroll. All voting aye, motion carried.

Schulz moved and Leingang seconded to approve submission of the NDDDES Homeland Security Grant for dive team equipment and training. All voting aye, motion carried.

Zachmeier moved and Boehm seconded to deny abatements #4468-4470 as they do not qualify. All voting aye, motion carried.

Boehm moved and Schulz seconded to approve abatement #4471. All voting aye, motion carried.

Schulz moved and Zachmeier seconded to approve abatements #4472-4492, 4494-4499, 4501-4513. All voting aye, motion carried.

Schulz moved and Leingang seconded to schedule the County Board of Equalization Meeting on June 5, 2014 at 6:00 PM. All voting aye, motion carried.

Boehm moved and Schulz seconded to increase ag land values by 12% as required by NDCC 57-02-27.2. All voting aye, motion carried.

Zachmeier moved and Leingang seconded to authorize the addition of 1 Eligibility Worker position for Social Services. All voting aye, motion carried.

Schulz moved and Zachmeier seconded to approve a zoning text amendment of Appendix I Wind Energy Facilities, Section 4(b) to read as follows:

“Each wind turbine shall be set back from the nearest public Interstate, state, county, or township road or above ground communication or electrical lines or railroad right of way a distance not less than two hundred fifty (250) feet from the center line of the existing right of way.”

All voting aye, motion carried.

Zachmeier moved and Leingang seconded to approve the Honeywell proposal for the Cooling Tower Retrofit project in the amount of \$178,500. All voting aye, motion carried.

Schulz moved and Boehm seconded to approve the proposal from Dakota Sound Systems, Inc in the amount of \$8,995 to upgrade the sound system in the Commission Room. All voting aye, motion carried.

The total of all county funds expended from January 14, 2014 through January 28, 2014, equals \$662,848.97. A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Schulz moved and Boehm seconded to adjourn at 6:54pm. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission _____

Dawn R Rhone, County Auditor _____

Date: 2/1/2014
To: Morton County Board of Commissioners
From: Linda Morris, Tax Director
RE: February 2014 Abatements

TAX YEAR	ABATE NUMBER	TYPE OF ABATEMENT	PARCEL	ORIGINAL VALUE	OWNER	NEW VALUE	PROPERTY ADDRESS	ABATED AMOUNT	CITY APPROVED
2013	4514	2 YEAR NEW HOME EXEMPT	651838615	\$253,500	BEN BIRD	\$178,500	701 LINCOLN CT SE, MD	\$75,000.00	1/21/2014
2013	4515	HOMESTEAD CREDIT	620303000	\$19,000	HOFF	\$19,000	94 5TH AVE W FLASHER	\$0.00	
2013	4516	HOMESTEAD CREDIT	652948000	\$63,700	WENGER	\$63,700	705 5 ST NW MD	\$0.00	
2013	4517	HOMESTEAD CREDIT	653942000	\$39,900	FISHER	\$39,900	1412 8 AVE SE MD	\$0.00	
2013	4518	HOMESTEAD CREDIT	654215010	\$177,900	KIHNE	\$177,900	1014 20TH ST SE MD	\$0.00	
2013	4519	HOMESTEAD CREDIT	653421000	\$109,100	KEIDEL	\$109,100	705 2 AVE NW MD	\$0.00	
2013	4520	HOMESTEAD CREDIT	640790000	\$71,900	BUCHLI	\$71,900	313 N MAPLE ST	\$0.00	
2013	4521	HOMESTEAD CREDIT	440064025	\$43,600	SCHULZ	\$43,600	3755 CO RD 139	\$0.00	
2013	4522	HOMESTEAD CREDIT *(already on 50% vet credit)	651586000	\$96,200	SCHAFFER	\$54,800	1000 1ST AVE NE MD	\$0.00	
2013	4523	HOMESTEAD CREDIT	650053000	\$155,500	KNOLL	\$155,500	702 9TH AVE NW MD	\$0.00	
2013	4524	HOMESTEAD CREDIT	651941000	\$116,100	ANDERSON	\$116,100	555 MARILYN DR NW MD	\$0.00	

2013	4525	HOMESTEAD CREDIT	654107000	\$155,300	EADE	\$155,300	2309 12TH AVE SE MD	\$0.00	
2013	4526	HOMESTEAD CREDIT	655332000	\$39,700	FETTING	\$39,700	4401 CORTEZ CIR NW MD	\$0.00	
2013	4527	DIS VET CREDIT 50%	655171000	\$163,700	HOUN	\$163,700	2605 11 AVE NW, MD	\$0.00	2/4/2013
2013	4528	FIRE DAMAGE AS OF 2/1/2013	653807000	\$62,800	OHLHAUSER	\$12,100	1216 7 AVE SE, MND	\$50,700.00	2/4/2013
2014	4529	MH HOMESTEAD CREDIT	655000016	\$16,560	NEIBAUER	\$16,560	903 N WOODLAND DR MD	\$0.00	

Morton County Commission Meeting

Commission Packet – Communications Center, 911 Fund Expenditure

MEETING DATE: 02/10/2014

PREPARATION DATE: 02/04/2014

SUBMITTING DEPARTMENT: Morton/Mandan Combined Communications Center

DEPARTMENT DIRECTOR: Tom Doering

PRESENTER: Tom Doering

SUBJECT: Allocation of Funding to Purchase Console Gateway Equipment

STATEMENT/PURPOSE:

Present information relevant to:

Approval to allocate 911 Funds to purchase a base station to dispatch console gateway and associated accessories

BACKGROUND:

Tait Communications provided a quote for replacement and purchase of a needed gateway within the dispatch center. Tait Communications found a need for an additional gateway within the dispatch center to improve police & fire communications. During the interim, they installed a “loaner” gateway to enhance communications until such time that we purchase our own. According to Tait’s quote the gateway and accessories are offered at 25% of the list price.

Itemized list of equipment/costs:

Qty	Item Description	Net Total
1 ea.	TN9110-0020-A400-10 P25 Console Gateway 2-channels AC aux 12 USC	\$5,970.75
1 ea.	TBAS054 SFE Key – MDC1200 Signaling on Analog Line 91	\$193.50
1 ea.	TBSS058 SFE Key – AES Encryption TBAS057 or 93 Prerequisite 91/94	\$772.50
	Total	\$6,936.75

Purchase of the gateway and accessories will provide connection between the EOC base station and the dispatch consoles. According to the 911 Fund Expenditure Guidelines, this purchase is addressed with two line items:

1. Equipment – Infrastructure.

- d. radio base stations, base paging equipment, and repeaters,
- g. communications equipment consoles, desks & chairs

PRESENTED MOTION: Approve expenditure from the 911 fund for purchase of a gateway and accessories for a total cost of \$6,936.75

1. AUTHORIZATION TO ADVERTISE FOR 2014 GRAVEL CRUSHING BIDS-Seeking approval to advertise for 100,000 cubic yards of gravel crushing with bid opening to be held on March 10th, 2014(enc):

2. CONTRACT FOR COUNTY ROAD WORK BETWEEN COUNTIES-Approval of winter maintenance contract with Grant County through April 30th, 2016. This is a four mile stretch of roadway north of Flasher that is not easily accessible by Grant County forces. Contract is at the rate of \$130.00 per hour for snow plowing and this is a renewal of contract done in last several years(enc):

3. OUT OF STATE TRAVEL(NACE)County Engineer seeking approval to attend the National Association of County Engineers Conference held in Baton Rouge, LA on April 13th-17th, 2014. County Engineer is currently a Secretary/Treasurer and expenses up to \$1250.00 are covered by the ND Association of County Engineers Association. The remainder is requested to be covered by Morton County not to exceed \$1000.00. Approved 2014 Budget amount is sufficient to cover expenses:

4. APPROVAL FOR COLD WEATHER GEAR – Approval to purchase cold weather gear for employees working on a regular basis in extreme cold conditions. Expense will be approximately \$3000.00 out of our 2014 Safety Budget line item 201-433-6434:

ADVERTISEMENT FOR BIDS

NOTICE IS HEREBY GIVEN THAT SEALED BIDS FOR **GRAVEL CRUSHING AND STOCKPILING** WILL BE RECEIVED BY THE BOARD OF COUNTY COMMISSIONERS AT THE COUNTY COMMISSIONERS ROOM, 210 2ND AVE. N.W. MANDAN, ND 58554, UNTIL **MARCH 10TH, 2014 AT 2:15 PM C.D.T.** BIDS WILL BE PUBLICLY OPENED AND PRESENTED TO THE BOARD FOR CONSIDERATION OF AWARD. THE SCOPE AND GENERAL NATURE OF THE WORK CONSISTS OF FURNISHING ALL LABOR, EQUIPMENT, AND PERFORMING ALL WORK NECESSARY FOR:

100,000 CUBIC YARDS MORE OR LESS OF GRAVEL CRUSHING AND STOCKPILING IN FOUR (4) LOCATIONS AS DETERMINED BY MORTON COUNTY. THE BID SHALL BE BY THE CUBIC YARD.

PLANS AND SPECIFICATIONS ARE ON FILE AT THE OFFICE OF THE COUNTY HIGHWAY DEPARTMENT, 2916 37TH STREET N.W., MANDAN, NORTH DAKOTA 58554.

MORTON COUNTY RESERVES THE RIGHT TO HOLD ALL BIDS FOR **45** DAYS AFTER THE DATE SET FOR THE OPENING THEREOF AND TO REJECT ANY OR ALL OF THE BIDS AND WAIVE DEFECTS.

ALL BIDS SHALL BE ACCOMPANIED BY A SEPARATE ENVELOPE CONTAINING A BIDDER'S BOND OR CERTIFIED CHECK IN THE AMOUNT OF 5% OF THE TOTAL BID, PAYABLE TO MORTON COUNTY AS LIQUIDATED DAMAGES IN ACCORDANCE WITH SECTION 11-11-28, NDCC.

ALL BIDS SHALL BE ACCOMPANIED BY A COPY OF THE CONTRACTOR'S LICENSE IN THE SEPARATE ENVELOPE WITH THE BIDDER'S BOND IN ACCORDANCE WITH SECTION 43-07-12, NDCC.

ALL BIDDERS ARE INVITED TO BE PRESENT AT THE PUBLIC OPENING OF THE BIDS.

DATED THIS _____ DAY OF _____ 20__.

BY ORDER OF THE
BOARD OF MORTON COUNTY COMMISSIONERS

Dawn R. Rhone, Morton County Auditor

CONTRACT FOR COUNTY ROAD WORK BETWEEN COUNTIES

This road maintenance contract is entered into and executed this 7 day of Jan, 2014, pursuant to Section 54-40-08 of the North Dakota Century Code between Morton County, North Dakota, a political subdivision of the State of North Dakota, hereinafter the party of the first part, and Grant County, North Dakota a political subdivision of the State of North Dakota, hereinafter the party of the second part. The party of the first part and the party of the second part hereby agree:

1. That to enable and encourage cooperation and more efficient use of road maintenance crews performing work in the area identified in the following paragraph, the party of the first part agrees to complete winter maintenance snow removal for the party of the second part.

2. That for and in consideration of the work which the party of the first part promises and agrees to perform, described in as follows, snow removal operations of Township 47A, Route 84 for a distance of three and one-half (3-1/2) miles. Said roadway is located in sections 1, 12, and 13, T136N, R85W. Activities will only consist of removal of snow utilizing a motor grader equipped with a wing. Snow removal does not include any dozing or snow blowing activities on said stretch of roadway. Said roadway is in need of gravel and Morton County is not responsible for any road damage that may occur during snow removal efforts during spring snowstorms. Grant County will reimburse Morton County at a rate of \$130.00 per hour which includes the operator's labor. Morton County will bill Grant County once per month and time will be billed to the 0.25 hour.

3. The term of this Contract shall be from and including January 14th, 2014 and until and including April 30, 2016 following which this contract is terminated and no longer in effect.

4. No additional roads shall be added to this contract during the term of the Contract. Contract may be renewed annually upon agreement by both parties.

 Chairman Date
 Morton County Board of Commissioners

ATTESTED TO:

 County Representative
 County of Morton

Karl R. Payne 1-7-14
 Chairman Date
 Grant County Board of Commissioners

ATTESTED TO:

Vally Bachman 1-7-14
 County Representative
 County of Grant

COMMISSIONERS:

BRUCE STRINDEN, Chairman
Mandan, ND

ANDY ZACHMEIER Vice Chairman
Mandan, ND

JAMES BOEHM,
Mandan, ND

RON LEINGANG
St. Anthony, ND

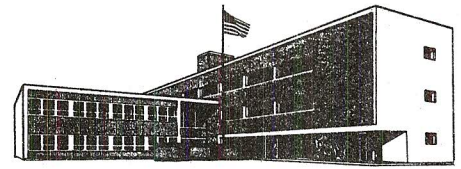
CODY SCHULZ
Mandan, ND

MORTON COUNTY


STATE OF NORTH DAKOTA

210 2nd AVENUE NW
MANDAN, NORTH DAKOTA 58554

DAWN R. RHONE, County Auditor



MEMO

To: Morton County Commissioners
From: Dawn R Rhone, County Auditor 
Date: February 7, 2014
Re: Out of State Travel Request

I am requesting authorization to attend the Government Finance Officers Association Annual Conference in Minneapolis on May 18 – 21, 2014. I am eligible for a First-Time Conference Attendee Scholarship, so there will be no conference registration expense. I do have funds available in my budget to cover these expenses.