

UNAPPROVED

MORTON COUNTY WATER RESOURCE DISTRICT

January 31, 2018

1. The Board of Managers of the Morton County Water Resource District met in Regular Session at 10 AM on January 31, 2018 at the Missouri West Water offices at 2816 37th St NW, Mandan, ND.
2. The following persons were present: Chairman Wade Bachmeier, Secretary Brenda Winckler, and Managers, Jamie Wetsch and George Saxowsky. Also present were Tony Goetzfried, Tim Nilsen, Mike Kemnitz, and Karen Brooks, MWWS, Tom Bair, Andy Zachmeier, MC Commissioner, Jen & Jeff Defoe, Paddle On.
3. Chairman Bachmeier called the meeting to order. Minutes: Manager Saxowsky moved to approve the amended minutes from November 29, 2017. Mgr. Wetsch seconded the motion. MCU. The Chairman requested the original minutes to be filed with the secretary and that a copy is sent to the County Auditor, State Water Commission, and Legal Counsel, Tom Bair.
4. MWWS: Manager Kemnitz gave the following reports: The Board reviewed the income, totaling \$138,825 and expenditures totaling \$159,235 of the MWWS for the month of November 2017 and income, totaling \$190,283 and expenditures of \$107,875 of the MWWS for the month of December 2017. Manager Wetsch made a motion to accept and place these reports in file. Mgr. Saxowsky seconded the motion. MCU. Quarterly reports were reviewed with the Board. Mgr. Saxowsky made a motion to accept and place the quarterly reports in file. Mgr. Wetsch seconded the motion. MCU. Mgr. Kemnitz and Karen reviewed the following with the Board: 2018 Vehicle purchases: Mgr. Kemnitz reported to the Board that he used a program called the GMAC Plan that aids government entities in purchases of vehicles. Because of this, Mgr. Kemnitz saved about \$10,000 per vehicle. The purchases will be 2- 2018 ¾ Ton Chevrolet Diesel 4 wheel drive pickups purchased from Kupper Chevrolet at a cost of approximately \$44,553. The pickups will be delivered to Dickinson, where boxes will be installed. The 2 vehicles that were to be traded in for these pickups could not be traded. The previous chief operator, who also was the fleet manager, had a race performance system installed on both vehicles, which altered the exhaust system and removed pollution parts. The dealerships will not accept the modified pickups. Mgr. Kemnitz was not aware of the kind of work that was being completed on these vehicles at that time. Because of the modifications, the 2 vehicles will be sold as off road vehicles which will cause a loss of about \$14,000 to the MWWS. The Board recommends that all future work on vehicles be completed at a dealership. Mgr. Kemnitz reported that the fuel costs for MWWS for the year 2017 decreased by \$8,800. Mgr. Kemnitz reported there will be a new office employee, Pam Larkins beginning on February 12<sup>th</sup>. Karen Brooks reported that there were 44 new hookups in 2017. Almost 1/3 of the billing is being paid by the auto pay system. Discussion was held concerning wage increases for MWWS employees. Mgr.

Kemnitz recommended a 2% COLA increase. Mgr. Wetsch moved and Mgr. Saxowsky seconded the motion to authorize a 2% wage increase. Saxowsky voted No: Wetsch No: Bachmeier: No. Motion failed. Mgr. Saxowsky moved to authorize a 3% COLA increase on all pay scales for 2018. Mgr. Wetsch seconded the motion. MCU. Water rates for 2018: The City of Mandan will have no increase in the water rate for 2018 to MWWS. SWA raised their water rate by \$.17/1000 to MWWS. Mgr. Kemnitz reported that the cost of MWWS water after O&M expense is \$.23/1000 which is being covered by other revenues. Mgr. Wetsch moved to increase water rates at MWWS \$.17/1000 to cover SWA increase. Mgr. Saxowsky seconded the motion. MCU.

5. Reorganization of the Board: Tom Bair, Legal Counsel, opened the floor to nominations for Chairman of the MCWRD. Mgr. Wetsch nominated Wade Bachmeier for Chairman. Hearing no other nominations, nominations ceased. Wetsch: Yes, Saxowsky: Yes, Bachmeier: Yes. MCU. Chairman Bachmeier took the floor. Mgr. Saxowsky nominated Jamie Wetsch for Vice Chair. Hearing no other nominations, nominations ceased. Wetsch: Yes, Saxowsky: Yes, Bachmeier: Yes. MCU. Mgr. Wetsch nominated Brenda Winckler for Secretary-Treasurer. Hearing no other nominations, nominations ceased. Wetsch: Yes: Saxowsky: Yes, Bachmeier: Yes. MCU. Mgr. Saxowsky moved in increase the Secretary-Treasurer wage to \$1,000/month. Motion died for a lack of a second. Mgr. Wetsch moved to increase the Sec. Treas. wages to \$1,025/month. Mgr. Saxowsky seconded the motion. MCU.
6. Morton County Parks: Tim Nilsen reported that at the last Park Board Meeting the O&M Agreement for 2018 with MCWRD was approved and signed. Mgr. Saxowsky moved and Mgr. Wetsch seconded the motion to authorize Chairman Bachmeier to sign the 2018 O&M Agreement with MC Parks. MCU. Tim has had 1 request to allow snowmobiles at HL to pull ice houses onto the water. Consensus of the Board is to leave it as it is, with no snowmobiles allowed. Mgr. Wetsch moved and Mgr. Saxowsky seconded the motion to allow Tim to coordinate the expansion of the existing parking lot and the new lot by the kayak launch. Tim will bring cost estimate to the February meeting. Tim presented a map to the Board showing location of new fencing to be completed this spring at HL. The parking lot by the beach will increase to the east and be fenced and a new parking lot will be added by the primitive camping area by the kayak launch system with a fence around that. Also moveable fencing will be placed by both entrances of the biking trail, an L shop by the maintenance building. Estimated cost is \$8,000 with final estimate being brought to the February meeting. Mgr. Saxowsky moved and Mgr. Wetsch seconded the motion to approve fencing not to exceed \$10,000. MCU. The launch system does not have a good location to place a plaque for the donation made. Mgr. Wetsch moved and Mgr. Saxowsky seconded the motion to allow Tim to use his discretion in the location of the plaque. MCU. 2017 Budget for HL was \$41,052 expenses and \$45,195 income. The expense did not include any of Tim's wages or rental equipment.
7. Paddle On: Jeff & Jen Defoe and their daughter came to the meeting to discuss the 2018 agreement with MCWRD. They had no changes to be made to the agreement. Mgr. Wetsch moved and Mgr. Saxowsky seconded the motion to keep the 2018 Agreement the same and authorize Chairman Bachmeier to sign. MCU.
8. Fish Creek Outlet Repair: The outlet repair has been completed except for some seeding to be completed in the spring. MCWRD will issue a check to MC Parks for \$50,000 for the local

match with MC Park agreement to pay back \$25,000 within 3 years. Tom Bair will draw up paperwork for the agreement.

9. Judson Repair: Culvert work has not been completed by MC Highway. Will need to check with COE concerning easements for installation.
10. Haying at HL: Tony reported that a culvert will need to be installed by the entry gate in order for equipment to gain access to do haying. Tony will also contact a range specialist at NRCS or a MC Extension Agent concerning the haying at HL.
11. Change of Location of MCWRD Meetings: Due to addition of MorGranSou workers, the conference room at the MWWS office will not be useable until further notice. Sec.-Treas. Winckler will contact MC Highway to see if we can use their conference room.
12. Financial Reports: Mgr. Wetsch moved to approve the amended 2017 Budget. Mgr. Saxowsky seconded the motion. MCU. Mgr. Saxowsky moved and Mgr. Wetsch seconded the motion to approve and pay the following vouchers. MCU.

<b><i>CK:</i></b>	<b><i>NAME:</i></b>	<b><i>AMOUNT:</i></b>	<b><i>MEMO:</i></b>
5756	Basaraba Excavating	\$39,252.76	Zachmeier Cleanout
5757	ND Tax Commissioner	\$22.00	Payroll tax
5758	Bair Law Firm	\$1,050.00	Legal fees
5759	Houston Engineering	\$24,110.64	Zachmeier, Otter Ck Cleanout
5760	MWWS	\$2,053.40	Building rent/ HL Pasture tap
5761	Mork Farms	\$850.00	Removal trees/cut grass
5762	ND Water Res Dist	\$885.00	Handbooks, dues
5763	ND Water Users	\$300.00	2018 Dues
5764	Safe Deposit Box Operations	\$55.00	Deposit Box rental
5765	ND Water Res Dist	\$200.00	Share on Directors lunch
5766	Wade Bachmeier	\$446.35	Meetings, mileage
5767	Tony Goetzfried	\$115.42	Wages, reimbursements
5768	George Saxowsky	\$187.17	Meetings, mileage
5769	James Wetsch	\$528.52	Meetings, mileage
5770	Brenda Winckler	\$95.59	Salary, equip rent
EFT	IRS	\$	Payroll taxes
EFT	Bank of ND	\$3075.06	Interest/adm. fee CB Lagoon

There being no further business, motion duly made and seconded, the meeting was adjourned.

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Wade M. Bachmeier, Chairman

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Brenda Winckler, Sec-Treas.