

UNAPPROVED

MORTON COUNTY WATER RESOURCE DISTRICT

January 25, 2017

1. The Board of Managers of the Morton County Water Resource District met in Regular Session at 10 AM on January 25, 2017 at the Missouri West Water offices at 2816 37th St NW, Mandan, ND.
2. The following persons were present: Chairman Wade Bachmeier, Secretary Brenda Winckler, and Managers, Jamie Wetsch, Jim Schmidt, and George Saxowsky. Also present were Tony Goetzfried, Tim Nilsen, Mike Kemnitz and Karen Brooks MWWS, Tom Bair, Legal Counsel, Natalie Pierce, MC P&Z, Michelle Doyle, NRCS, Mike Gunsch, Jen & Jeff Defoe, Paddle On, and Ron Sando, via Skype. Chairman Bachmeier called the meeting to order. Minutes: Manager Saxowsky moved to approve the December 10, 2016 minutes. Mgr. Wetsch seconded the motion. MC. The Chairman requested the original minutes to be filed with the secretary and that copy to be sent to the County Auditor, State Water Commission, and Legal Counsel, Tom Bair.
3. Board Reorganization: Sec. Winckler took over the chair. Mgr. Saxowsky moved to appoint Bachmeier as Chairman on MCWRD. Mgr. Schmidt seconded the motion. Mgr. Saxowsky moved that nominations cease and cast a unanimous vote for Wade Bachmeier. MC. Chair was turned over to Chairman Bachmeier. Mgr. Schmidt moved to nominate Mgr. Wetsch for Vice Chair for MCWRD. Mgr. Saxowsky seconded the motion. Mgr. Saxowsky moved that nominations cease and cast a unanimous vote for Mgr. Wetsch for Vice Chair. MC. Mgr. Wetsch moved to reappoint Brenda Winckler as Secretary-Treasurer for MCWRD. Mgr. Schmidt seconded the motion. MC.
4. MWWS: Manager Kemnitz reviewed the following items with the board:
 - A: The Board reviewed the income, totaling \$170,296 and expenditures, totaling \$169,378 of the MWWS for the month of November 2016, and the income totaling \$220,607 and expenditures totaling \$114,814, of the MWWS for the month of December 2016 Mgr. Saxowsky made a motion to accept and place these reports in file. Seconded by Mgr. Wetsch. MC. Quarterly reports were reviewed. Mgr. Wetsch moved to accept the quarterly reports. Mgr. Saxowsky seconded the motion. MC.
 - B: Mgr. Kemnitz reviewed the following items with the Board: Dusty Hadley was hired on January 3rd as an operator. Mgr. Wetsch moved to allow Dusty Hadley use of the Company credit card. Mgr. Schmidt seconded the motion. MC.
 - C: Mgr. Schmidt moved to increase the pay for MWWS employees by 2%. Mgr. Wetsch seconded the motion. MC
 - D: Water Rates: The City of Mandan increased their rate by 7 cents/1000, and SWWA increased their rate by 11 cents/1000 gallons. Mgr. Schmidt moved to raise the MWWS water rate by 9 cents on both residential and bulk usage. Mgr. Wetsch seconded the motion. MC. Rate for residential will be \$5.34/1000 gallons.
 - E: 2017 Budget: Mgr. Kemnitz presented the 2017 planned budget for MWWS. Mgr. Saxowsky moved to accept the 2017 budget. Mgr. Schmidt seconded the motion. MC.

F: 2017 projects: Mgr. Wetsch moved to purchase the new Orien reading software program to include a 3rd system for MWWS at a purchase price of \$17,000. Mgr. Saxowsky seconded the motion. MC. Mgr. Kemnitz would like to replace the skid steer with a new 2017 Cat 259D with tracks, bucket and a high-flow snow blower. It will carry a 3 year warranty. After trade in the difference would be about \$40,000. Mgr. Wetsch moved to approve the Butler bid up to \$40,000 to boot after trade in. Mgr. Schmidt seconded the motion. MC.

G: After reviewing the Pledges of Security for both MWWS and MCWRD, Mgr. Saxowsky moved to approve the pledges of security. Mgr. Wetsch seconded the motion. MC.

5. Mgr. Schmidt informed the Board as to what is happening at the State Sessions. The state Engineering has a budget that contains 7 buckets all dealing with water. There will be no earmarks. All projects must be completed in 4 years or the money goes back to the fund. The loan years may be extended. Discussion was held on Water Districts refinancing loans with revenue bonds to reduce the interest and be able to make their payments.
6. MC Parks: Tim Nilsen was present to discuss MC Park projects. The 2017 camping fees have been raised to \$10 primitive and \$20 electric hookups. Discussion has been held on a drone policy but nothing has been completed. Tim reviewed the 2016 income and expense for MC Parks. Tim noted that the man hours for HL are split between more places just because they go to many places in a day. Mgr. Saxowsky moved to accept the 2017 O&M Agreement with MC Parks and authorize Chairman Bachmeier to sign the agreements. Mgr. Wetsch seconded the motion. MC.
7. MC Planning & Zoning: Natalie Pierce was present to discuss several projects for MC. The future land use plan is complete. There has been an application for a preliminary plot for Ale Acres, but they have decided to redo and reapply. Discussion was held concerning making a notice of guidelines and presenting it to future landowners that states the rules and regulations for P&Z of MC. Chairman Bachmeier would like to hold a meeting with area landowners after the inundation map is complete so that landowners don't feel like this is a taking of their land. Ron Sando will contact NRCS and SWC representatives working on this project.
8. Zachmeier CAT Drainage: Michelle Doyle, NRCS has offered technical assistance with this project but has no financial assistance. A letter will be send to NRCS requesting assistance on Zachmeier Drainage to remove and replace. It will need to be surveyed. Tom Bair will prepare the letter. Michelle will meet with MC Parks on February 2nd concerning repairs at Fish Creek.
9. Paddle On: Jen and Jeff Defoe were present to discuss the agreement with Paddle On. The Board requested to eliminate driving down to their location due to erosion issues which they agreed to. Mgr. Saxowsky moved to ratify the 2017 Agreement between MCWRD and Paddle On. Mgr. Wetsch seconded the motion. MC.
10. Double Ditch Stabilization: Mike Gunsch was present and brought a draft letter from Burleigh County WRD and presented a letter from MCWRD requiring them to address the noted deficiencies and any other issues raised by MCWRD. Mgr. Saxowsky moved to authorize Mgr. Bachmeier to sign the revised letter and send to US COE. Mgr. Wetsch seconded the motion. MC.

11. Financial: Mgr. Wetsch moved and Mgr. Saxowsky seconded the motion to approve and pay the following vouchers. MC.

CK#	NAME:	AMOUNT	MEMO
5622	Action Sports	\$59.99	UTV Repairs
5623	Bair Law Firm	\$3000.00	Legal Fees
5624	Entzel Trucking	\$17185.00	Sq Butte Cleanup
5625	Houston Engineering	\$300.00	Double Ditch fee
5626	Wade Bachmeier	\$571.02	Meeting
5627	Raymond Christenson	\$181.67	Meetings/mileage
5628	Tony Goetzfried	\$314.81	Meetings/supplies
5629	George Saxowsky	\$311.84	Meetings, mileage
5630	James Schmidt	\$274.35	Meetings, mileage
5631	James Wetsch	\$404.35	Meetings, mileage
5632	Brenda Winckler	\$887.42	Salary, equip rent
EFT	IRS	\$556.08	Payroll taxes
5633	Bair Law Firm	\$1150.00	Legal Fees
5634	MWWS	\$818.35	Water Bills
5635	ND Water Rec Dist	\$475.00	2017 Dues
5636	ND Water Users	\$300.00	2017 Dues
5637	Safe Deposit Box Operation	\$55.00	Safety Box rent
5638	Wade Bachmeier	\$124.67	Meetings
5639	Tony Goetzfried	\$55.41	Meetings
5640	George Saxowsky	\$187.17	Meetings, mileage
5641	James Wetsch	\$199.34	Meetings
5642	Brenda Winckler	\$888.41	Salary, equip rent
EFT	IRS	\$326.00	Payroll taxes
5643	State of ND Tax	\$20.00	State WH Tax

There being no further business, motion duly made and seconded, the meeting was adjourned.

Wade M. Bachmeier, Chairman

Brenda Winckler, Sec-Treas