

Minutes of Meeting
Of the Board of Managers
Of the Lower Heart River WRD
December 19, 2023
2:00 p.m. – Veteran’s Room
Mandan City Hall

Attendees: Bill Robinson, Chairman; Alan Kemmet, Manager; Ryan Jockers, Manager (phone); Mitch Bitz, Manager; Luci Snowden, Manager and Carol Beechie, Secretary/Treasurer.

Also in attendance: Dennis Reep, HDR Engineering; Karli Frohling, HDR Engineering; Ryan Anderson, HDR Engineering; and Jarek Wigness, City of Mandan.

The minutes of the November 28, 2023, Board Meeting were presented. Mitch Bitz made a motion to approve the minutes, seconded by Luci Snowden. Motion passed unanimously.

The financial report for November 2023 was reviewed. Chairman Robinson stated he would submit for cost share before year end. Alan Kemmet made a motion to approve the financial report and the monthly bills as presented, seconded by Mitch Bitz. Motion passed unanimously.

Vouchers approved for payment:

HDR Engineering, Inc.	General Engineering Services – Task Order 3 November 5, 2023 to December 2, 2023	\$6,967.50
HDR Engineering, Inc.	Flood Risk Design Phase 2 – Task Order 5 November 5, 2023 to December 2, 2023	\$26,119.50
HDR Engineering, Inc.	Levee System Section 408 Permit November 5, 2023 to December 2, 2023	\$2,005.40
Northern Plains Equipment	2023 Tractor Rental	\$4,995.00
City of Mandan	Auto Fuel	\$180.90
William Robinson	4 th Quarter Salary	\$277.05
Ryan Jockers	4 th Quarter Salary	\$277.05
Mitch Bitz	4 th Quarter Salary	\$277.05
Luci Snowden	4 th Quarter Salary	\$277.05
Alan Kemmet	4 th Quarter Salary	\$277.05
Carol Beechie	4 th Quarter Salary	\$1,092.31

Operations and Maintenance:

The maintenance position is posted on the Morton County website. Chairman Robinson will check with Wendy regarding the posting and if we have received any applications.

Update on SWIF Plan:

The most recent SWIF plan was submitted to the USACE in October 2021. The 2023 SWIF extension package has been prepared and is ready to submit to the USACE. The Board discussed the encroachments adjacent to the levee as it relates to the Riverwood Avenue area and decided to wait until closer to the due date to make any updates to the timeline.

The \$75 fee has been received on the utility application that was submitted on November 9th and approved at the November meeting. HDR shared with MDU the contingencies that need to be followed and MDU agreed to those contingencies.

Update on Mandan Flood Risk Reduction Plan: Dennis Reep, HDR Engineering, provided a written update for the board. Ten of the eleven technical reviews are complete in the USACE Section 408 review. Coordination with BNSF and existing utility companies to update their crossing at the BNSF location continues. Next steps are being processed in negotiation of the ROW with Mr. Johnson. Corresponding with prospective appraisers with one in particular showing promising availability. HDR will be making contact with the City of Mandan to confirm the proposed lift station siting will fit it with current easement conditions.

The board discussed possible temporary construction easement areas owned by Lower Heart and/or the City of Mandan that could be used during the dike work that will need to be performed in the area of Mr. Johnson's property.

Other Business:

Chairman Robinson received correspondence from the Captain's Landing Township regarding flood plain questions coming from FEMA. The board felt that it was the Township's responsibility to manage their own flood plains.

Luci Snowden, Alan Kemmet and Ryan Jockers have submitted their board applications for renewal.

The 2024 meeting schedule was reviewed. Mitch Bitz made a motion to approve the following meeting dates. Seconded by Alan Kemmet. Motion passed unanimously.

January 23	July 23
February 27	August 27
March 26	September 24
April 23	October 22
May 28	November 26
June 25	December 17

The Board adjourned at 3:00 p.m. Next meeting is January 23 at 2 p.m.

Chairman

Secretary/Treasurer