

Minutes of Meeting
 Of the Board of Managers
 Of the Lower Heart River WRD
 June 23, 2023
 10:00 a.m. – Veteran’s Room
 Mandan City Hall

Attendees: Bill Robinson, Chairman; Alan Kemmet, Manager; Ryan Jockers, Manager (phone); Mitch Bitz, Manager (phone); Luci Snowden, Manager (phone) and Carol Beechie, Secretary/Treasurer.

Also in attendance: Dennis Reep, HDR Engineering; Karli Frohling, HDR Engineering; Dan Vander Vorst, HDR Engineering (phone); Ryan Anderson, HDR Engineering (phone); and Tim Helbling, Mayor of Mandan (phone).

The minutes of the May 23, 2023, Board Meeting were presented. Mitch Bitz made a motion to approve the minutes, seconded by Luci Snowden. Motion passed unanimously.

Monthly bills for June and the financial report for May 2023 were reviewed. Two additional invoices were also presented - North Dakota Workforce Safety for \$250.00 and Northern Plains for \$1,320.00. Mitch Bitz made a motion to approve the monthly bills as presented along with the additional two invoices and financial report, seconded by Ryan Jockers. Motion passed unanimously. Morton County is requesting our 2024 budget by July 13th. Lower Heart River Water Resource District will again be asking for 4 mills. Carol will prepare the budget information after the June close of business.

Vouchers approved for payment:

HDR Engineering, Inc.	General Engineering Services – Task Order 3 May 7, 2023 to June 3, 2023	\$3,977.50
HDR Engineering, Inc.	Flood Risk Design Phase 2 - Task Order 5 May 7, 2023 to June 3, 2023	\$16,537.04
HDR Engineering, Inc.	Levee System Section 408 Permit May 7, 2023 to June 3, 2023	\$1,315.00
TreeMax LLC	Removal of 17 large trees-Parkview Estates	\$13,900.00
Southwest Ag, Inc.	Unison 2.5 Gallon Jug	\$337.50
City of Mandan	Gas	\$138.34
HUB International	Insurance	\$5,533.00
William Robinson	2 nd Quarter Salary	\$369.40
Ryan Jockers	2 nd Quarter Salary	\$369.40
Mitch Bitz	2 nd Quarter Salary	\$369.40
Luci Snowden	2 nd Quarter Salary	\$227.05
Alan Kemmet	2 nd Quarter Salary	\$369.40
Carol Beechie	2 nd Quarter Salary	\$1,092.31
Ternes Outdoor Services	Spraying	\$4,122.12
HUB International	Coverage for 23 Bobcat w/disc mulcher	\$25.00
ND Workforce Safety & Ins	Premium (6/1/23 – 5/31/24)	\$250.00
Northern Plains Equipment	Gear Box Repair	\$1,320.00

Amendment to HDR Task Order 3 for General Engineering Services: The current task order amendment expires on July 17th. The new task order would be for 5 years, until July 17, 2028. After discussion, Alan Kemmet made a motion to approve the amendment to HDR Task Order 3, seconded by Luci Snowden. Motion passed unanimously. HDR will provide a hard copy of the Amendment to Chairman Robinson for signature.

Updated MOU for LHRWRD, NDDOT and City of Mandan: An updated Memorandum of Understanding (MOU) was presented to the board. After discussion, Mitch Bitz made a motion to approve the MOU and authorize Chairman William Robinson to sign the agreement, seconded by Alan Kemmet. Motion passed unanimously.

Operations and Maintenance:

Spring Flood Debris Cleanup: Mitch Bitz stated that cleanup has been completed. Cody Mattson, Morton County Emergency Manager, is working on the cost assistance from the spring cleanup.

Discussion on Motorized Vehicles on and within levee: Chairman Robinson mentioned the motorized vehicle traffic on and within the levee occurring again this year. The Board discussed larger signage and putting a notice in the Mandan monthly newsletter. Chairman Robinson will email Kari with the City to see if Lower Heart WRD can put a notice regarding trespassing on the levee in the monthly newsletter.

Update on SWIF Plan: Karli Frohling, HDR Engineering, provided a written update for the board. Karli stated that she would be on maternity leave until October and Ryan Anderson will be filling in for her during her leave. The right-of-way survey data for the levee system was submitted to USACE on June 8th. Data has been downloaded, but no comments have been received yet.

DCN Fiber Optic Damage: DCN has stated that it is not cost effective for them to go through the levee and will determine another plan. Dennis Reep requested that DCN provide an update on how they will abandon their existing line running through the levee.

Midco: Midcontinent Communications has reached out to HDR regarding an exposed conduit line on Highway 1806 on the north side of the bridge. Karli will visit with Evan from Midco and bring the topic back for discussion next month.

Utility Permit Process: Last month a two-tier utility permit process was discussed. HDR is still finalizing the details and should have something to share next month.

Update on Mandan Flood Risk Reduction Plan: Dennis Reep, HDR Engineering, provided a written update for the board. The memorial highway team is now proceeding with an alternatives evaluation for how to manage the drainage on the east half of the highway, which could have an impact on the size of the Lower Heart stormwater pump station. Further design on the Lower Heart stormwater pump station will continue after the memorial highway modeling is complete and each highway decision document is accepted by the DOT/City of Mandan. This work is anticipated to take up to 3 months.

Update on Lower Unit Landowners: Dan Vander Vorst, HDR Engineering, provided Scott Johnson with an updated status of work this week. Scott Johnson is working on his counteroffer. Dan Vander Vorst hopes to get together with the Biver property owners next week to discuss that property. The Board discussed the existing agreement on the property road and the need to clean up that agreement. Dan Vander Vorst will review the access easement language to ensure it is assigned to the future correctly.

Other Business:

North Dakota Water Resource District: The North Dakota Water Resource District has a 2023 Joint Summer Water Meeting. The Board discussed their involvement with the North Dakota Water Resource District.

The Board adjourned at 11:50 a.m. Next meeting is Tuesday, July 25 at 2 p.m.

Chairman

Secretary/Treasurer