

Minutes of Meeting
 Of the Board of Managers
 Of the Lower Heart River WRD
 June 25, 2024
 2:00 p.m. – Veteran’s Room
 Mandan City Hall

Attendees: Bill Robinson, Chairman; Alan Kemmet, Manager (phone); Mitch Bitz, Manager (phone); Luci Snowden, Manager (phone); Ryan Jockers, Manager (phone); and Carol Beechie Secretary/Treasurer (phone).

Also in attendance: Dennis Reep, HDR Engineering; Ryan Anderson, HDR Engineering; Dan Vander Vorst, HDR Engineering (phone); Vicki Twerdochlib, HDR Engineering (phone); Cole Higlin, Mandan Park District Executive Director (phone); Jordan Singer, City of Mandan Building Inspector; Jarek Wigness, City of Mandan Engineer and Patrick Martin, Emergency Manager.

The minutes of the May 28, 2024, Board Meeting were presented. Alan Kemmet made a motion to approve the minutes, seconded by Luci Snowden. Motion passed unanimously.

The minutes of the May 28, 2024, Executive Session were presented. Alan Kemmet made a motion to approve the minutes, seconded by Luci Snowden. Motion passed unanimously.

The financial report for May 2024 was reviewed. Chairman Robinson stated that he submitted a cost share request to the State for April and May. Mitch Bitz made a motion to approve the financial report and the monthly bills as presented, seconded by Luci Snowden. Motion passed unanimously.

Vouchers approved for payment:

HDR Engineering, Inc.	General Engineering Services – Task Order 3 May 5, 2024 to June 1, 2024	8977	5,675.19
HDR Engineering, Inc.	Flood Risk Design Phase 2 – Task Order 5 May 5, 2024 to June 1, 2024	8978	14,023.25
HDR Engineering, Inc.	Levee System Section 408 Permit May 5, 2024 to June 1, 2024	8979	1,148.75
HUB Intl Great Plains LLC	Insurance Premiums 24/25	8980	4,908.00
Bullinger Tree Service	Dike Maintenance – Tree Removal	8981	3,500.00
Mandan Plumbing & Heating	Dike Maintenance – Building Repair	8982	140.00
City of Mandan	Dike Maintenance – Auto fuel	8983	56.34
William Robinson	2 nd Quarter Salary	8984	369.40
Ryan Jockers	2 nd Quarter Salary	8985	184.70
Mitch Bitz	2 nd Quarter Salary	8986	277.05
Luci Snowden	2 nd Quarter Salary	8987	277.05
Alan Kemmet	2 nd Quarter Salary	8988	277.05
Carol Beechie	2 nd Quarter Salary	8989	1,092.31
Morton County Weed Control	Dike Maintenance – Chemicals	8990	262.00
Bobcat of Mandan	Dike Maintenance – Equipment Rental	8991	500.00
HUB Intl Great Plains LLC	Insurance on Above Equipment Rental	8992	50.00

Operations and Maintenance:

Mitch Bitz mentioned that Gary Benz has been using his personal mower (2012 Kubota diesel mower with 634 hours) in certain areas. Mitch has obtained quotes on similar mowers and shared that information with the board. Mitch will work with Gary to obtain a firm price on purchasing his mower and present at next month's meeting.

Update on O&M and SWIF Plan:

Ryan Anderson, HDR Engineering, provided a written update for the board.

Levee Site Visit discussion: The USACE performed their annual site visit for the Sunny, North and Lower Units on June 5th. The USACE will be drafting a Letter of Intent (LOI) to provide to the LHRWRD to communicate the requirements. Once the LOI is reviewed and approved by the USACE, it will be provided to the LHRWRD. Once LORHWRD receives the LOI, the Sunny and Lower Units are required to be added to the Lower Heart River Levee System's SWIF plan within two years. There will not be a gap in program eligibility for the Sunny or Lower Units during those two years.

Only one location warranted immediate attention. Along the Lower Unit, there is a large area of inadequate grass cover adjacent to the Shores at Lakewood development. Fabric was placed over the levee and caused the vegetation underneath to expire. The USACE stated that this would be given an Unacceptable rating if observed during a formal inspection and it requires immediate attention. Arthur Goldammer of Verity Homes was contacted to assist in facilitating the restoration of the grass cover in this area. This area will be monitored until restored.

Survey to Verify Easements/Encroachments: A second letter was sent to property owners that had encroachments stating that no action was needed on their part. Dan Vander Vorste will access existing easements to verify encroachments.

Meadowlands Park LLC development: An initial project discussion was held on June 21st with the owner, City of Mandan and HDR. All construction on this development will be above ground and no excavation will be occurring. There is an existing storage detention structure approximately 430 feet on the landward side of the levee. This is within the levee's critical area (500' landward) per USACE requirements. This structure should have a seepage analysis and will require coordination with USACE.

ND State Women's Correctional Facility: The facility is within the Sunny Unit and will be a topic of discussion in the upcoming 24 months.

Update on Mandan Flood Risk Reduction Plan: Dennis Reep, HDR Engineering, provided a written update for the board.

Memorial Highway Closure Structure: Discussion on who would pay for the removal of the underground structures.

Amendment to Task Order related to FRRP and cost share contract with ND DWR: After discussion, Mitch Bitz made a motion to approve the change in the Task Order to the State Cost Share Agreement, seconded by Alan Kemmet. Motion passed unanimously.

Right of Way: Dan Vander Vorste stated that updated appraisal language has been added to the Johnson property. Waiting on an official response from Mr. Johnson.

The Mandan City Commission has approved the plan with accepting 'offers' for land swap on May 7, 2024 commission meeting. Tom Biwer has discussed the parcel with City/City Broker. This land swap seems to be progressing.

The Board adjourned at 3:16 p.m. Next regular meeting is July 23, 2024, at 2 p.m.

Chairman

Secretary/Treasurer

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