

UNAPPROVED

MORTON COUNTY WATER RESOURCE DISTRICT

MARCH 26, 2014

1. The Board of Managers of the Morton County Water Resource District met in regular session at 10:00 AM, CT on March 26, 2014 at its offices at 2816 37th St, Mandan, ND.
2. The following persons were present: Chairman Wade Bachmeier, and Managers, George Saxowsky, Jamie Wetsch, and James Schmidt. Also present were Mike Kemnitz, MWWS, and Tom Bair, Ron Sando, via Skype, Tim Nilsen, MC Park, Tony Goetzfried, Project Manager, Bryan Ziegler, Bartlett and West, Mike Aubol, Daniel Narun, Nate Krikorian, MC Highway, Paula Kvernum, Ted and Orletta Becker, MC SCD, and MC Commissioner Andy Zachmeier. Chairman Bachmeier called the meeting to order. The Board reviewed the minutes of the regular meeting of February 26, 2014. Mgr. Wetsch moved to approve the minutes. Mgr. Schmidt seconded the motion. MC. The Chairman requested the original minutes be filed with the secretary and that copies be sent to the County Auditor, State Water Commission, and Legal Council, Tom Bair.
3. MWWS: The Board reviewed the income, totaling \$115,273 and expenditures, totaling \$84,114 of the MWWS for the month of February 2014. Manager Saxowsky made a motion to accept and place these reports in file. Seconded by Manager Wetsch. MC. Mgr. Kemnitz reviewed the following items with the board: The City of Mandan has annexed additional land from the pump station south of Mandan and will install an additional meter pit at the end of the city line at no cost to MWWS. Hi Chaperel Estates has purchased 240 acres south of Mandan and will make 54 lots out of it. MWWS has a tank in this development and will need about 3 acres for that location. Mgr. Schmidt moved and Mgr. Saxowsky seconded the motion to give Mgr. Kemnitz authority to write a letter to provide 1 hookup to Randall Nelson for the current approved expansion fee of \$500. MC. Mgr. Schmidt moved and Mgr. Wetsch seconded the motion to approve the Agreement for Professional Services with Bartlett & West at an estimated fee of \$65,000 for the proposed 2014 Construction Phase. MC. Those projects will include:
 1. Airport Tank south: 22,400 ft. of 6" PVC + appurtenances, cost estimate: \$248,200
 2. County Road 140: 20,600 Ft. of 6" PVC + appurtenances, cost estimate: \$228,200
 3. Highway 1806 So: 26,700 Ft of 4" PVC + appurtenances, cost estimate: \$220,500

Plus engineering at 40%	<u>\$174,200</u>
TOTAL:	\$871,100
4. Seeman, Schwartzbauer & Additional users :	<u>+ \$162,250</u>
GRAND TOTAL:	\$1,033,350

Project # 3 may not be done in 2014, but will still be included in the bid. State reimbursement will equal \$522,000 leaving approximately \$511,350 for MWWS. Funds to be used include: USDA-RD Reserve of \$73,000 and \$168,000 from the Building, Equipment and Extension Fund. Bartlett & West anticipate advertising in April.

5. Airport Drainage Issue: City of Mandan has set a 1 mile jurisdiction for the extraterrestrial area. City of Mandan has all authority on the 1st mile and the county takes over after that. MCWRD is responsible for the water management. DOT wants Morton County to take control of the airport drainage project. Drain tile is in and buried. Mike Aubol brought the KLJ drainage study on the airport project which is causing flooding on Grace Uhler's land. Morton County would like the drainage to be back to preexisting drainage before construction began. The flooding may also erode over the existing MWWS pipeline in that area. Ron Sando will review the drainage study.
6. Morton County Parks: Tim Nilsen was present and submitted the bill for 30 picnic tables for cost of \$3340.50. Tim would like to eliminate the grills on the campfire rings and just go with a plain box. Consensus of the board is for Tim to make that determination. Roughrider Industries will make them for total of \$800 our share of the cost. Tim completed the Playground Safety instructor course. He said we may not meet compliance. There is signage that needs to be in place that states age recommendation, supervision recommended, and removal of helmets, drawstrings etc. The Park Rules sign has been condensed to 9 rules but needs to be approved by the MC Sheriff Dept first. The electrical proposal from Lillis Electric for the camper pad hookups and shelter lights came in at \$48,840 and \$6660 from MorGranSou for boring under the road and install 2 hubs. Mgr Saxowsky moved and Mgr. Wetsch seconded the motion to approve the bids for the electrical hookups and lights and pay 50% of the bid from Lillis Electric and 100% of the MGS as requested in the bid. MC. Camper dump cost update: Tim will contact Shannon Boehm to check if the price has changed since it was bid and get back to the board. Mgr. Wetsch moved and Mgr. Saxowsky seconded the motion to accept bid from Interstate Excavating on the Camper Dump Station not to exceed \$25,000. MC.
7. MC SCD: Ted Becker was present to ask for volunteers for the Water Festival to be held on April 22nd. It will be held at the Church of the Nazarene. Morning session is from 9-11 and the afternoon session is from 1-3 pm. Any board members should contact Brenda Winckler and she will let Ted know who will volunteer. Grant Counties Soil Conservation person will come to do water sampling at HL, Crown Butte, and Sweetbriar this spring.
8. O&M: Paula Kvernum was present to set a date for O&M projects. April 17th is set to do the O&M at Harmon Lake. Meet at her office at 9 am.
9. State Historical Society: SHC has not contacted anyone to set a date for the removal of the rocks.
10. Harmon Lake: Discussion was held concerning the sign to be built by the large shelter. Price quote for signs on each side of the gable was \$1500-\$2000 per sign. The other option would be a monument style on the ground. A sandblasted wood sign mounted estimated at \$2000-\$3000. Mgr. Wetsch and Brenda Winckler will work on a design and get back to the board. Andy Zachmeier has asked BMDA if funding is available for cost share on the camper dump or the playground equipment. He will let us know on the results.
11. Planning and Zoning: The Missouri Valley Addition storm water management plan was approved by the City of Mandan Engineer and developer. The board will need to meet with Tesoro concerning the runoff from the new developments.

12. MRJB: Motion was approved to enter into a joint agreement for a coordinator that will get all ideas and take it further as a grass roots beginning for North Dakota. The board asked Lance Yohe to be on the board with Ryan Norell, Jackie Nuy and Mike Dwyer.
13. New Board Member: Tom Bair will check on statutes pertaining to attendance of meetings.
14. Financial Reports: Mgr. Saxowsky moved and Mgr. Wetsch seconded the motion to reimburse Brenda Winckler \$250 towards the QuickBooks Payroll update for 2014. MC. Mgr. Saxowsky moved and Mgr. Wetsch seconded the motion to approve and pay the following vouchers. MC.

<i>CK#</i>	<i>NAME:</i>	<i>AMOUNT:</i>	<i>MEMO:</i>
5297	Bair Law Firm	\$935.00	Legal fees
5298	Lillis Electric	\$24,420.00	HL camper project
5299	MorGranSou	\$6660.00	HL camper project
5300	MC Parks	\$3340.50	HL picnic tables
5301	Wade Bachmeier	\$311.67	Meetings
5302	Tony Goetzfried	\$319.75	Proj mgr. fees
5303	George Saxowsky	\$187.18	Meetings/mileage
5304	James Schmidt	\$234.51	Meetings/mileage
5305	James Wetsch	\$187.01	Meetings
5306	Brenda Winckler	\$1088.17	Salary, rent, lunch QB Payroll update
EFT	IRS	\$347.62	Payroll taxes

There being no further business, motion duly made and seconded, the meeting was adjourned.

Wade M. Bachmeier, Chairman

Brenda Winckler, Sec-Treas.