

UNAPPROVED

May 1, 2019

MORTON COUNTY WATER RESOURCE DISTRICT

1. The Board of Managers of the Morton County Water Resource District met in Special Session at 5pm on May 1, 2019 at the Bair Law Office, Mandan, ND.
2. The following persons were present: Chairman Wade Bachmeier, Secretary Brenda Winckler, and Managers, Bruce Engelhardt, Jim Schmidt, James Wetsch, and George Saxowsky. Also present were MWWS Mgr. Mike Kemnitz and Tom Bair.
3. Hiring process for MWWS Manager: The purpose of the meeting was to get direction for the process of replacing Mike Kemnitz as Mgr. of MWWS. He will be retiring on June 30, 2019. The Board and Mgr. Kemnitz feel that an internal employee would provide a seamless transition. We could use MC Human Resources to prepare the solicitation and publish the advertisement of a job opening with the Board making the final decision. Tom Bair did research and found we do not need to go by the Federal or state guidelines. Mgr. Engelhardt recommends using MC HR for the solicitation, publishing, but feels the Board needs to choose applicants and do the interviews and make our guidelines, because the Board will be the decision maker. The Board will need to follow veterans' preferences for the interview process. After that all applicants are on the same slate. Board feels there should be questions to be answered that relates directly to the job with points earned for each answer. Discussion on if the opening should be advertised internally and externally. The Board feels an interim manager from internal would help with a seamless transition. Due to the timeline, an interim manager will need to be hired. Chairman Bachmeier will contact the MC HR person to attend the next Board meeting to give the Board insight on how this process works. Mgr. Engelhardt moved and Mgr. Schmidt seconded the motion to have Mgr. Kemnitz make a recommendation for an interim Manager and reasons why he feels that person is qualified for the position at the next Board Meeting. MCU.
4. Meeting was adjourned at 6:30pm.

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Wade M. Bachmeier, Chairman

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Brenda Winckler, Sec-Treas.