

UNAPPROVED

MAY 22, 2019

MORTON COUNTY WATER RESOURCE DISTRICT

1. The Board of Managers of the Morton County Water Resource District met in regular session at 10am on May 22, 2019 at the Missouri Room in the Comfort Inn Suites, 1516 27th St. No., Mandan, ND.
2. The following persons were present: Chairman Wade M. Bachmeier, Secretary Brenda Winckler, and Managers, James Wetsch, Bruce Engelhardt, George Saxowsky, and Jim Schmidt. Also present were Tony Goetzfried, Tim Nilsen, Mike Kemnitz and Karen Garvie, MWWS, Carlyle Hillstrom, OCWRD, Tom Bair, MCHR Wendy Bent, Natalie Pierce, MC P&Z, Ron Sando, Andy Zachmeier, and Mike Gunsch.
3. Chairman Bachmeier called the meeting to order. Minutes: Mgr. Wetsch moved to approve the amended minutes for the April 24th meeting and to approve the minutes from the May 1st meeting. Manager Schmidt seconded the motion. MCU. The Chairman requested the original minutes to be filed with the secretary and that a copy be sent to the County Auditor, State Water Commission, and Legal Counsel, Tom Bair.
4. MWWS: The Board reviewed the income, totaling \$209,811 and expenditures, totaling \$133,172 of the MWWS for the month of April 2019. Mgr. Saxowsky made a motion to accept and place these reports in file. Second by Mgr. Wetsch. MCU. Mgr. Kemnitz reviewed the following items. Discussion was held concerning hiring of an assistant Manager and acting interim manager as of July 1 until a permanent Manager is appointed. Mgr. Schmidt moved to accept Mgr. Kemnitz's recommendation of Karen Garvie as assistant Manager and acting interim Manager as of July 1 until a permanent Manager is appointed. Mgr. Wetsch seconded the motion. MCU. Per discussion, Mgr. Kemnitz will email the steps and scale information for pay to the Board. Manager hiring process. Wendy Bent, MC Human Resources was present to give some guidelines for hiring the leadership position. Wendy will make a sample question sheet for the interview process and application process and email to Mgr. Bachmeier. The developing criteria panel would determine who to interview. HR helps screen the applicants for the interview. The Board will guide in the selection process. Next process is to select the panel. Mgr. will send paperwork to Tom Bair and will set up a special meeting on Monday, June 10th at 5pm at the Bair Law Office. Mgr. Kemnitz recommended increasing the bulk rate \$19.20/gal/min/capacity. Mgr. Kemnitz would also like to change the rate according to the COLA from that time which would increase it to \$34.90/gal/min/capacity for new bulk users only. Current users are grandfathered in until the end of their contracts. Currently, Riverview Heights are at 33 gpm for 55 homes. The new cost would go from \$10.47 base fee to \$18.76. Mgr. Schmidt moved to

increase bulk rate for new users at the COLA adjustment to \$35.00/gal/min/capacity. Mgr. Engelhardt seconded the motion. MCU. Discussion was held on the 5-year budget plan. SCADA replacement is estimated at \$300,000. A Kansas dealer estimated \$161,400, asked for 4 more sites at \$63,000 which would equal \$224,000 which would be billed in 2 cycles. Tank painting will begin at the airport the end of June. Policy change: MWWS will add a policy into the rules and regulations for MWWS. MWWS does not condone or support the use of in-home pressure pumps or accept any responsibility for pump failure or damages caused by their use. Mgr. Saxowsky moved to approve the policy addition. Mgr. Schmidt seconded the motion. MCU. Mgr. Kemnitz also reported that the MWWS will need \$1 million in local funds for the 2 upcoming projects that were approved by SWC. Jun 13, 2019 will be a meeting with SWC. A retirement party for Mike Kemnitz is scheduled for later June. The study will not be completed until a later date.

5. MC Parks: Tim Nilsen reported the Day of Caring Project was completed with a cost of \$772.77 for the MCWRD. The area is 25 ft. wide by 17 ft. deep. Tim recommends laying pea gravel and wait to pour cement. He will check on cost of cement and a 3-sided shelter and report back at the next meeting. The OHF grant for the parking lot and curb has been submitted. The ponding water has returned to the original condition. We will wait until it happens again to make any decisions because it did not harm the wetlands. Ducks Unlimited and the Nat. Resource Trust fund have received a grant from OHF to fix stock dams. They will get back to the Board with a cost estimate. Mgr. Wetsch built a temporary use bridge on the trail. The new leg will move the trail to the upstream side of the stock dam. Consensus of the Board is to proceed. Trees have been planted in the nursery and at the Whitetail Ridge location. Tammy has begun as Campground host. So far in 2019, revenue for HL is \$4171.
6. SWC Inundation Meeting: A meeting was held with the SWC concerning the inundation area at HL. They will get back to us on any revisions. The meeting opened doors for a cost share for redoing hazard classifications. The PMP study gives a breach analysis. The key component is loss of life. Discussion was held on creating our own map and submitting it if the classification happens to change to a high hazard. The Board is not responsible, but if the Board allows building in the flood plain, we could be responsible for the \$\$ of rebuilding the dam.
7. MRAC Meeting: Meeting was held, elections took place and they updated the legislature on projects. 28 strategy sheets were presented and prioritized. A committee will be selected to work on how to prioritize them.
8. MC Projects: Tony Goetzfried reported May 29th will be O&M meeting at Almont and SB Creek. The city of Flasher is trying to fix their golf course with very limited \$\$ and no resources. Ron Sando and Tony went and met with a couple of Flasher people. The Board is not responsible for the O&M but with city volunteer help and city equipment,

maybe something can be done to save the course from erosion. They suggested not to rip rap, but maybe use tire mats, or willow cuttings in a trench to prevent eroding into the creek. Consensus of the Board is to allow Tony to continue to work with them. The trees have been cut down at a cost of \$540. Brent Ternes will spray. Mgr. Schmidt will check on what happens to mitigation land when the contract ends with the Board. Valerie Hartman, MC NRCS said we have no commitment to the Flasher project.

9. Harmon Lake: Sand on the beach has washed out again. Tony & Tim will work on that. Tony will also contact a fencing company to put up fencing on the NW side of HL on our correct property line. Trail Extension Bid opening: Bids were opened but only 1 bid had the proper paperwork. Blue Sky Trails submitted a bid for \$133,400. The grant is for \$144,410 with an \$11,000 contingency. There is one section that Beaver Creek will need to relocate to get out of the sensitive area of mitigation. There are some Title 6 compliance issues. The template has been sent to Tom Bair to become Title 6 compliant. Mgr. Wetsch moved to accept and send notice of award to Blue Sky Trails bid of \$133,400 upon the determination that we become Title 6 compliant for the next leg of the trail expansion. Mgr. Schmidt seconded the motion. MCU. Discussion was held concerning the feasibility of the Board purchasing a drone to do O&M. A drone purchase estimate is \$2200 with access fees of \$400. A prep class and exam costs are \$400 & \$150 respectively. The decision was tabled until more information is available. SWC has a drone and if asked they will fly for us. Mgr. Wetsch met with a gentleman to discuss disc golf at HL. He was impressed with the area, will come up with a cost estimate, but the project will require a solid maintenance plan. The Board can check with local entities to do the maintenance.

10. Invitation from Troy Carlburgh for a table top exercise for Nelson Lake dam failure for EAP to be held June 19th, 6pm at the Milton Young station. A letter was also received from SWC requesting reports on low head dams in Morton County.

11. Financial Reports: Dak Comm. Bank CD will expire May 29th. Consensus of the Board is to continue the CD at DCB. Mgr. Schmidt moved to approve the Pledges of Security for MCWRD. Mgr. Engelhardt 2nd the motion. MCU. Mgr. Saxowsky moved to approve and pay the following vouchers. Mgr. Wetsch seconded the motion. MCU.

| CK# | NAME: | AMOUNT: | MEMO: |
|------------|---------------------|----------------|--------------------|
| 5947 | Bair Law Firm | \$1900.00 | Legal fees |
| 5948 | Bismarck Tribune | \$352.13 | Adv for bids |
| 5949 | Comfort Inn | \$75.00 | Rental |
| 5950 | Entzel Trucking | \$912.50 | HL ditch/Willow Rd |
| 5951 | Houston Engineering | \$804.50 | Dam Inundation |
| 5952 | MWWS | \$80.00 | Water WTR |
| 5953 | MC Parks | \$772.77 | HL Day of Caring |
| 5954 | Tony Goetzfried | \$299.88 | Payroll, mileage |

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| 5955 | Bruce Engelhardt | \$620.53 | Meetings, mileage |
| 5956 | George Saxowsky | \$561.52 | Meetings, mileage |
| 5957 | James Schmidt | \$543.69 | Meetings, mileage |
| 5958 | James Wetsch | \$759.15 | Meetings, mileage |
| | | | Bridge supplies |
| 5959 | Brenda Winckler | \$1051.72 | Salary, equip rent |
| | | | Lunch |
| 5960 | Kevin Banning | \$540.00 | O&M Flasher |
| 5961 | Wade M. Bachmeier | \$566.02 | Meetings, mileage |
| EFT | IRS | \$754.14 | Payroll taxes |

There being no further business, motion duly made and seconded, the meeting was adjourned.

Wade M. Bachmeier, Chairman

Brenda Winckler, Sec-Treas.