

Morton County Commission Meeting Agenda

May 9, 2019

Commission Room, Morton County Courthouse

210 2nd Ave NW, Mandan ND

5:30 PM

Call to order

Roll Call

Approval of Agenda

Approval of minutes for previous meetings

Approve monthly bills and payroll – Commissioner Zachmeier

1. Brian Ritter/Bismarck Mandan Chamber/EDC
 - Update on the Chamber EDC
2. Tim Nilsen/MC Park Director
 - Award Bid for Septic System at Sweet Briar Shop
- ~~3. Karla Meikle~~
 - ~~• Assistance with Registration Fee for Nationals in Grand Island NE.~~
4. John Saiki/MC Engineer
 - Authorization to Accept Culvert Bids
5. Jodie Fetsch RN/Custer Health
 - Good Neighbor Project – Free Needle Exchange for Intravenous Illegal Drug Users
6. Dawn Rhone/MC Auditor
 - Park Board Appointment (unexpired term expiring 6/30/2020)

*ISSUES MAY BE ADDED OR DELETED BY MEETING DAY.

MORTON COUNTY COMMISSION REGULAR MEETING

April 23, 2019

The Morton County Commission Regular Meeting was called to order on April 23, 2019 at 5:30 PM by Chairman Strinden at the Morton County Courthouse, 210 Second Avenue NW, Mandan, North Dakota. Others present were Commissioners Schulz, Leingang, Zachmeier and Buckley, Auditor Rhone, States Attorney Koppy and Assistant States Attorney Grosinger.

Schulz moved and Leingang seconded to approve the agenda. All voting aye, motion carried.

Zachmeier moved and Buckley seconded to approve the minutes of the April 11, 2019 meeting. All voting aye, motion carried.

Leingang moved and Schulz seconded to approve bills and payroll. All voting aye, motion carried.

Schulz moved and Zachmeier seconded to approve the first reading of Ordinance #2019-1 to authorize the issuance of up to \$3,000,000 of sales tax revenue bonds to finance the remodel of the former detention space. All voting aye, motion carried.

Schulz moved and Leingang seconded to authorize the hiring of a construction manager for the LEC remodel. All voting aye, motion carried.

The total of all county funds expended from April 12, 2019 through April 23, 2019 equals \$893,202.37.

A detailed list of funds expended by check is available for public inspection anytime during regular business hours at the Morton County Auditor's Office.

Schulz moved and Leingang seconded to adjourn at 5:57 PM. All voting aye, motion carried.

Bruce Strinden, Chairman, Morton County Commission _____

Dawn R Rhone, County Auditor _____



Morton County Commission
Morton County Courthouse
210 2nd Ave NW
Mandan, ND 58554
(701) 667.3414

Stewardship of Public Trust | Respect for Diverse Voices & Ideas | Responsive & Comprehensive Customer Service | Leadership with Ethics and Integrity | Culture of Teamwork & Collaboration

MEETING DATE: MAY 9, 2019

PREPARATION DATE: MAY 6, 2019

SUBMITTING DEPARTMENT: PARKS

DEPARTMENT DIRECTOR: TIM NILSEN

PRESENTER: TIM NILSEN

**SUBJECT: BID LETTING FOR SEPTIC
SYSTEM SWEET BRIAR SHOP**

STATEMENT/PURPOSE: To consider awarding a bid for the vault system and drain field.

BACKGROUND/ALTERNATIVES: Morton County Parks has the proper permit from Custer District Health for the placement of this septic system. Morton County Parks has sent out four requests for proposals, at this time we have received two quotes.

ATTACHMENTS: Copy of the septic permit from Custer District Health.

FISCAL IMPACT: The fiscal impact will be to the 2019 Budget. There will be a pumping fee in the future.

STAFF IMPACT: The only impact on our staff I can foresee will be minimal landscaping work after completion.

LEGAL REVIEW: I have filled out the septic application and obtained the septic permit from Custer District Health.

RECOMMENDATION: I recommend the Morton County Commission review and accept a quote. If the quotes are not acceptable, reject them and start the process over.

SUGGESTED MOTION: Move to approve a respectable bid and award the contract to the proper bidder. Possibly refuse all bid and direct Morton County Parks to start the bidding process over.



Serving: Grant • Mercer • Morton • Oliver • Sioux Counties
www.custerhealth.com

403 Burlington St SE
Mandan, North Dakota 58554
701-667-3370 • Fax: 701-667-3371
1-888-667-3370

**ONSITE SEWAGE TREATMENT SYSTEM
PERMIT FOR CONSTRUCTION/USE**

*Custer Health requires an inspection of the open system before it is covered. Please call 24-48 hours in advance of system completion to set up inspection. *

DATE OF ISSUANCE: 1/28/2019

PERMIT NUMBER: 2019002

APPLICANT INFORMATION

Morton County Parks
210 2nd Ave NW
Mandan, ND 58554

PROPERTY INFORMATION

3735 County Rd 84
New Salem, ND 58563

COUNTY: Morton **TOWNSHIP:** 139 **RANGE:** 84 **SECTION:** 9 **LOT: #** **BLOCK: #**

NUMBER OF BEDROOMS: 0-Shop system

WORK TYPE: NEW

LICENSED INSTALLER: TBD—Needs to be licensed with Custer Health

SYSTEM DESIGN REQUIREMENTS:

1000 gallon working capacity septic tank with 300 square feet of drain field

Permission is hereby granted to the above applicant to install, alter, or replace the onsite sewage treatment system on the above property. The system must be installed in compliance with ND State Plumbing Code Chapter 62-03.1-03 and the regulations of Custer Health. This permit does not carry any warrantee or guarantee, stated or implied, that the system will function but certifies the system meets prescriptive standards contained in the aforementioned code and regulations for construction parameters.

ISSUED BY: Erin Ourada **DATE:** 1/28/2019

SIGNATURE: Erin Ourada

INSPECTION NOTES

INSPECTION DATE: ___/___/___ **APPROVED FOR USE:** YES NO

INSPECTION NOTES:

Tank Size _____ (working gallons) _____ **tank manufacturer**
of Trenches _____ **' long=** _____ **sq ft, trench manufacturer & model** _____

Trench depth(s) _____ **trenches level?** _____ **how far apart?** _____
Additional info:

INSPECTOR SIGNATURE: _____



Morton County Commission
Morton County Courthouse
210 2nd Ave NW
Mandan, ND 58554
(701) 667.3414

Stewardship of Public Trust | Respect for Diverse Voices & Ideas | Responsive & Comprehensive Customer Service | Leadership with Ethics and Integrity | Culture of Teamwork & Collaboration

MEETING DATE: May 9, 2019
PREPARATION DATE: May 1, 2019
SUBMITTING DEPARTMENT: Highway Department
DEPARTMENT DIRECTOR: John Saiki
PRESENTER: John Saiki

SUBJECT: Authorization to Accept Culvert Bids

STATEMENT/PURPOSE: Request for Authorization to Accept Culvert Bids for County Road and Bridge Work

BACKGROUND/ALTERNATIVES: Each year Morton County Requests Bids for Culvert types, steel, concrete and plastic (HDPE). The RFP was issued and bids submitted by the vendors. After review, it is the recommendation of the Highway Department that the bids be accepted. Once the bids are accepted, the price will be established for the remainder of the year.

ATTACHMENTS: Bid Sheets from Vendors

FISCAL IMPACT: Budgeted Item

STAFF IMPACT: Minimal

LEGAL REVIEW: None

RECOMMENDATION Authorize the Highway Department to Accept Bids for Culverts.

SUGGESTED MOTION: Move to Authorize the Highway Department to Accept Bids for Culverts.

Mandan Good Neighbor Project

- Started January 16, 2018
- 173 clients enrolled 87- Hepatitis C (HCV) positive, 1- HIV positive
 - HIV/HCV testing on enrollment and every 6 months

Successes:

- Enrolled clients that were negative for HIV/HCV continue to be negative
- We now offer Face It Together Counseling on site twice a month during the MGNP hours
- Education and referral provided at each visit
- Naloxone training – injectable - extended to the community without cost to the clients

Funding

- Otto Bremer Trust
- Comer Family Foundation
- Substance Abuse Grant with Bismarck Burleigh and Heartview
- HIV/HCV testing funding through the Department of Health

Next Steps

- We are in discussions with Coal Country Community Health Center and Sakakawea Medical Center to initiate a program in Mercer County.
- A kiosk has been ordered for the community to dispose of syringes, for diabetic clients, home medications that are injectable and people that do not have a place for disposal.
 - **This will not be used for the MGNP clients** – they need to bring in used syringes to get clean ones. Since Jan 1, 2019 we have distributed 6,119 clean syringes and collected 4,975 dirty syringes.

Challenges:

- We have added an exam room and increased hours of operation to Tuesdays 1 pm to 4 pm and Thursdays from 8 am to 4 pm. Two trained nurses are available if needed during the times of operation. The program has grown much more quickly than anticipated.
- We continue to educate the public in harm reduction and cost savings of preventing disease. Compared to the costs of HIV treatment and HCV treatment, we think we are delivering a valuable service to the people of Mandan.

Jodie Fetsch RN

Director Of Nursing, Custer Health

MORTON COUNTY AUXILIARY BOARD APPLICATION FORM

Name: **Jesse Kist**

Address: **2753 Lyons Road, Mandan, ND 58554**

Home Phone: **(701)220-2577** Work Phone: **(701)220-2577**

Email: **heartriverhills@gmail.com**

Board or Commission on which you prefer to serve:
Morton County Park Board

List below the skills or qualifications you could bring to this Board or Commission:

- *Lifelong resident of Morton County with a strong interest in the County's parks and recreation opportunities;*
- *Registered Professional Engineer with expertise in water resources;*
- *Passionate about Morton County's landscape, water resources, and wildlife; and*
- *A desire to ensure residents of Morton County have adequate access to the wonderful natural areas Morton County is home to.*

If you have any special interest or reason for serving on this Board or Commission, please explain below.
I became interested in serving on the park board after participating on the Morton County Parks and Trails Master Plan Steering Committee during the previous six months. With the understanding that I have gained through that participation, I am interested in assisting the County with ensuring that citizens and visitors to Morton County are provided with adequate and desirable park facilities.

I believe a crucial component to making Morton County a desirable place to live, work, and visit is providing sufficient facilities and access for everyone to enjoy the diverse and beautiful landscape that Morton County has to offer. I also believe it is important to ensure that the needs of County residents as a whole are met and that the areas away from Mandan are not forgotten.

In my opinion, Morton County has an excellent park system that has only gotten better with time. It is my desire to assist in making sure future generations can say the same thing.

Principal Occupation/Source of Income (check one)

- | | | | |
|--|------------------------------------|---|---|
| <input type="checkbox"/> Farmer | <input type="checkbox"/> Military | <input type="checkbox"/> Investor/Retired | <input type="checkbox"/> Clerical & Sales |
| <input type="checkbox"/> Laborer | <input type="checkbox"/> Craftsman | <input type="checkbox"/> Business Owner | <input type="checkbox"/> Professional |
| <input checked="" type="checkbox"/> Government | <input type="checkbox"/> Student | <input type="checkbox"/> Other | |

List the name of each business or trust that is NOT the principal source of income, in which you have a financial interest:

Kist Livestock Auction Company

List below the associations or institutions with which you are closely associated, or serve as a director or officer:

-NA

Signature:  Date: 5-2-2019

Please return application to: Dawn R Rhone, Morton County Auditor – 210 2nd Ave NW – Mandan, ND 58554