

UNAPPROVED

MORTON COUNTY WATER RESOURCE DISTRICT

NOVEMBER 26, 2014

1. The Board of Managers of the Morton County Water Resource District met in Regular Session at 10 AM on November 26, 2014 at the MWWS offices at 2816 37<sup>th</sup> St NW, Mandan, ND.
2. The following persons were present: Chairman Wade Bachmeier, Secretary Brenda Winckler, and Managers, Jamie Wetsch and James Schmidt. Also present were Mike Kemnitz, Karen Brooks, MWWS, Brian Ziegler, Bartlett & West, Tony Goetzfried, Tom Bair, Legal Counsel, Ron Sando via Skype, Tim Nilsen, MC Parks, and Andy Zachmeier, Morton County Commissioner.
3. Chairman Bachmeier called the meeting to order.
4. Minutes: Manager Wetsch moved to approve the October 29, 2014 minutes. Mgr. Schmidt seconded the motion. MC. The Chairman requested the original minutes to be filed with the secretary and that copy to be sent to the County Auditor, State Water Commission, and Legal Council, Tom Bair.
5. MWWS: The Board reviewed the income, totaling \$507,279 and expenditures, totaling \$857,990, of the MWWS for the month of October 2014. Manager Wetsch made a motion to accept and place these reports in file. Seconded by Manager Schmidt. MC. Brian Ziegler, Bartlett and West gave an update on the 2014 projects. All pipeline has been completed and turned over to MWWS and ready for service except for HWY 1806, which is currently being pressure tested. Merryman Construction is gone and will return in the spring for final cleanup and seeding. They carry a Maintenance Bond for 10% of the project. Mgr. Kemnitz reported the following to the Board: A leak was found in a manhole SW of New Salem. A pasture leak was also detected at 1.9 million gallons. Mgr. Kemnitz continues to work on the refinancing of USDA loads with Starion Financial and CO Bank. We need to make sure that we retain the 1926B protection on those loans. SWWA has reported there will be a 33 cents/1000 gal increase for 2015. SWWA has no base fee. A contract addendum with SWWA on Hwy 25 will make MWWS a demand customer at a price of \$5.08/1000 gallons. The gallons will apply to the contract made with them. Mgr. Schmidt moved and Mgr. Wetsch seconded the motion to direct Mgr. Kemnitz to sign the Contract Amendment #1 on the Water Service Contract between MWWS, SWWA, and SWC. MC. The City of Mandan Airport Expansion will include hangers. They would like water but there currently are no utility easements within and they would be individual servers. Mgr. Kemnitz will meet with them to see the plans and how they can service the airport. Currently it has 1 water hydrant but Mgr. Kemnitz would like the meters to be centrally located and also obtain an easement. The City of Mandan is currently doing a new re-metering of the city. They are also making sure the pipes and meters fit into MWWS system at no cost to MWWS. Payroll Adjustments for MWWS Employees: Because of the additional efforts and accomplishments by the team to make all projects work without major difficulties, 18 miles of pipeline, over 30 new hookups, and the 2014 projects, Mgr. Schmidt moved to give MWWS employees a 3% EOY bonus equaling \$10,796. Mgr. Wetsch seconded the motion. MC. Mgr. Schmidt moved and Mgr. Wetsch seconded the motion to increase the MWWS employee payroll by 5%.
6. Harmon Lake: A gift of \$3,000 was given to the ND Community Foundation for the west side trail expansion by Dennis Kemmesat, Epic Sports. Mgr. Wetsch moved to name the west side trail expansion, The Epic Loop. Mgr. Schmidt seconded the motion. MC.

7. MC Parks: Tim Nilsen presented 2 options concerning additional campground pads at HL. Mgr. Wetsch and Tim will meet with the ND Heritage Foundation in December to request grant money for the future campgrounds. The next round for grants will be in April.
8. Attorney Bair presented a Request for Proposals to establish a recreation facility to provide equipment and services at Harmon Lake. Mgr. Wetsch moved to approve the Request for Proposal and to publish the same in the Bismarck Tribune and Mandan News and to post it on the North Dakota State Procurement website. Mgr. Schmidt seconded. MC.
9. Brad Hopfauf and Lynette Hopfauf presented several issues to the board. The first issue was a discharge pipe from their neighbor's property into Square Butte Creek. This is a discharge pipe from a ground source heat pump. Chairman Bachmeier reported that he had reviewed this issue with the ND Game & Fish Dept., the US Geological Survey, the ND State Health Dept., the ND Geological Survey and the Corps of Engineers. None of these agencies are concerned. Mgr. Schmidt moved that this issue involves geothermal energy and is not within the jurisdiction of the WRD and the WRD should not address it. Mgr. Wetsch seconded. MC.  
Mr. Hopfauf then addressed a surface water runoff issue from the same neighbor's property onto Hopfauf's property. It was agreed that the WRD would investigate and discuss this at the next meeting.
10. Mgr. Schmidt reported on the Mandan Airport area drainage issue. The Mandan Airport Authority has asked that the WRD work to reconcile this issue between the parties involved. It was the consensus of the board not to do so.
11. The board had a general discussion regarding the multi-use building at Harmon Lake.
12. Chairman Bachmeier announced that the next board meeting would be January 28, 2015.
13. Financial Reports: Mgr. Wetsch moved and Mgr. Schmidt seconded the motion to allow the CD at Dakota Community Bank to rollover and continue. MC. Mgr. Wetsch moved to pay our share of the 2<sup>nd</sup> Blue Sky Invoice totaling \$21,560. Mgr. Schmidt seconded the motion. MC. Manager Wetsch moved and Mgr. Schmidt seconded the motion to approve and pay the following vouchers. MC.

<b><u>CK#</u></b>	<b><u>NAME:</u></b>	<b><u>AMOUNT:</u></b>	<b><u>MEMO:</u></b>
EFT	MorGranSou	\$154.46	Electricity at HL
EFT	Deluxe Checks	\$116.15	Check blanks
5392	Bair Law Firm	\$1025.00	Legal Fees
5393	ND Parks & Rec	\$12,012.00	Final Pmt on Hiking Trail
5394	Missouri West Water	\$1800.00	Yearly Rent
5395	Wade Bachmeier	\$623.36	Meetings
5396	Tony Goetzfried	\$46.18	Proj Mgr. Fee
5397	James Schmidt	\$141.18	Meetings, mileage
5398	James Wetsch	\$231.18	Meetings
5399	Brenda Winckler	\$875.17	Salary, Equip rent, lunch
EFT	IRS	\$323.40	Payroll taxes

There being no further business, motion duly made and seconded, the meeting was adjourned.

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Wade M. Bachmeier, Chairman

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Brenda Winckler, Sec-Treas.